



MIAMI BEACH

OFFICE OF THE CITY MANAGER

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LETTER TO COMMISSION

TO: Mayor David Dermer and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager

DATE: February 27, 2007

SUBJECT: **MIAMI-DADE COUNTY COMMISSION ON ETHICS AND PUBLIC TRUST**

The Miami-Dade County Commission on Ethics and Public Trust will hold a two-hour workshop on Thursday, March 29, 2007, entitled "Campaign Skills Seminar." Please see the attached notice.

A copy of the notice will be transmitted to the candidates who have submitted paperwork for the November 2007 and November 2009 Elections.

JMG\REP

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Thursday, March 29, 2007, 6:30 p.m. - 8:30 p.m.

(Miami-Dade, Fl.) The Miami-Dade County Commission on Ethics and Public Trust will hold a two-hour workshop on Thursday, March 29, 2007, entitled "Campaign Skills Seminar".

Speakers will present information on the following topics: financing campaigns, reporting and disclosure requirements, collecting and expending campaign funds and ethical campaigning.

Invited speakers include Robert Meyers, Executive Director, Ethics Commission, Howard Lenard, Miami-Dade County League of Cities (General Counsel), Joe Centorino, Chief Public Corruption Unit, State Attorney's Office, and the Miami Dade County Department of Elections.

The event will be held at the Coral Gables City Hall Commission Chambers located at 405 Biltmore Way, Second Floor, Coral Gables, 33134. For more information about the workshop, or to R.S.V.P. please contact us at (305) 579-2594 or e-mail us at robthom@miamidade.gov.

WHO: The Miami-Dade County Commission on Ethics & Public Trust

WHAT: Campaign Skills Seminar

WHERE: Coral Gables City Hall Commission Chambers

WHEN: Thursday, March 29, 2007 - 6:30 p.m. - 8:30 p.m.

WHY: To provide essential information to declared candidates and others planning to run for office about their legal and ethical obligations while seeking elective office.

It is the policy of Miami Dade County to comply with all of the requirements of the Americans with Disabilities Act. The facility is accessible. For sign language interpreters, assistive listening devices or materials in accessible format, please call (305) 579-2594 at least five days in advance.



CAMPAIGN SKILLS SEMINAR

Thursday, March 29, 2007

6:30 p.m. – 8:30 p.m.

Coral Gables City Hall Commission Chambers (Second Floor)

405 Biltmore Way

Coral Gables, Florida 33134

Name: _____
(last name, first name and middle initial)

Phone #: _____

Number of guest attending: _____

To R.S.V.P., please fax the completed form to us at (305) 579-0273 or contact our office at (305) 350-0630.

The event is free and open to the public