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LTC # 030-2007

LETTER TO COMMISSION

To: Mayor David Dermer and Members of the City Commission

From: Jorge M. Gonzalez, City Manager

Date: January 31, 2007

Subject: **EVALUATION COMMITTEE RELATED TO REQUEST FOR PROPOSALS (RFP) NO. 18-06/07- RETENTION OF CERTIFIED COUNSELORS TO DEVELOP AND DELIVER A STRUCTURED SOCIAL SKILLS DEVELOPMENT CURRICULUM AT THE SCOTT RAKOW YOUTH CENTER, FLAMINGO PARK, AND MUSS PARK.**

The purpose of this LTC is to update the Mayor and City Commission on Request for Proposals (RFP) No. 18-06/07 which seeks to establish an agreement with an experienced and qualified Certified Counselors of early childhood that will assist the City in the provision and development of a structured social skills development curriculum for the City of Miami Beach at the Scott Rakow Youth Center, Flamingo Park, and Muss Park.

I am considering appointing the following individuals to serve on the Evaluation Committee on the above subject RFP:

- Margarita Cepeda, Executive Director of Unidad
- Ellen Vargas, Park Facilities Manager, Scott Rakow Youth Center
- Andrew Plotkin, Park Facilities Manager, Flamingo Park
- Leslie Rosenfeld, Organization Development and Training Specialist
- Dennis Bruce, Scott Rakow Advisory Board Chairperson and Resident
- Lizzette Lopez, Parks and Recreation Facilities Advisor Board- member and Resident

I would appreciate your comments and/or suggestions by Monday, February 5, 2007.

Thank you.

F:\PURC\ALL\Maria\RFP'S\106-07\RFP-18-06-07 Certified Counselors to Develop and Deliver A structured Social Skills Development Curriculum\Evaluation Committee\LTC for RFP No 18-06-07.doc

c: Robert C. Middaugh, Assistant City Manager
Kevin Smith, Director of Parks & Recreation
Gus Lopez, Director of Procurement