



MIAMI BEACH

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OFFICE OF THE CITY MANAGER

2014 AUG 13 PM 2:44

LTC # 279-2014

LETTER TO COMMISSION  
CITY CLERK'S OFFICE

TO: Mayor Philip Levine and Members of the City Commission  
FROM: Jimmy L. Morales, City Manager  
DATE: August 11, 2014  
SUBJECT: Evaluation Committee Relative to Invitation to Negotiate (ITN) No. 2014-215-LR for Band Shell Management Services

The purpose of this LTC is to update the Mayor and City Commission on the Invitation to Negotiate (ITN) No. 2014-215-LR, which seeks to establish an agreement with a qualified proposer to provide Band Shell Management Services for the North Beach Band Shell.

LTC # 266-2014, indicated that I was considering the following individuals and alternates to serve on the Evaluation Committee:

- Ileana M. Bravo, Resident
- Cynthia Casanova, Parks Facilities Manager, Parks & Recreation Department
- Gregory Melvin, City of Miami Beach Cultural Arts Council
- Charles Million, City of Miami Beach Cultural Arts Council
- Ever Chavez, President, FUNDarte, Inc.

Alternates:

- Margueritte Ramos, Resident and President, Shade of Florida
- Andrew Plotkin, Parks Facilities Manager, Parks & Recreation Department
- Elizabeth Valera, Acting Assistant Director, Parks & Recreation Department

Due to conflicts in their schedule, Ileana M. Bravo, Gregory Melvin, Eder Chavez and Elizabeth Valera are unavailable to attend the evaluation committee meeting.

Due to the above, I am now considering appointing the following individual to serve on the Evaluation Committee:

- Thomas Mitchell, Reflections Productions

Accordingly, the Evaluation Committee will now consist of the following individuals:

- Cynthia Casanova, Parks Facilities Manager, Parks & Recreation Department
- Charles Million, City of Miami Beach Cultural Arts Council
- Thomas Mitchell, Reflections Productions
- Margueritte Ramos, Resident and President, Shade of Florida

Alternates:

- Andrew Plotkin, Parks Facilities Manager, Parks & Recreation Department

I would appreciate any comments and/or suggestions you may have to the above changes by Thursday, August 14, 2014.

Thank you.

C: Mark Taxis, Assistant City Manager  
Kathie J. Brooks, Assistant City Manager  
Alex Denis, Director, Procurement Department

JLM/MT/KJB/AD/MS



# MIAMI BEACH

OFFICE OF THE CITY MANAGER

LTC # 266-2014

LETTER TO COMMISSION

CITY CLERK'S OFFICE

2014 JUL 31 PM 4:46

RECEIVED

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: July 30, 2014

SUBJECT: Evaluation Committee Relative to Request for Proposals (RFP) No. 2014-215-LR, for Band Shell Management Services (the RFP)

The purpose of this LTC is to update the Mayor and City Commission on the Request for Proposal (RFP) No. 2014-215-LR, which seeks to establish an agreement with a qualified firm to provide Band Shell Management Services for the North Beach Band Shell.

Responsive proposals will be reviewed by the Evaluation Committee in accordance with the criteria established in the RFP.

I am considering appointing the following individuals to serve on the Evaluation Committee:

- Ileana M. Bravo, Resident
- Cynthia Casanova, Parks Facilities Manager, Parks & Recreation Department
- Gregory Melvin, City of Miami Beach Cultural Arts Council
- Charles Million, City of Miami Beach Cultural Arts Council
- Ever Chavez, President, FUNDarte, Inc.

I am also considering the following individuals as alternates:

- Margueritte Ramos, Resident, and President, Shade of Florida,
- Andrew Plotkin, Parks Facilities Manager, Parks & Recreation Department
- Elizabeth Valera, Acting Assistant Director, Parks & Recreation Department

I would appreciate any comments and/or suggestions you may have by Monday, August 4, 2014.

Thank you.

C: Kathie Brooks, Assistant City Manager  
 Mark Taxis, Assistant City Manager  
 Alex Denis, Director, Procurement Department  
 John Rebar, Director, Parks and Recreation Department  
 Max Sklar, Director, Tourism, Culture and Economic Development Department



JLM/KGB/MT/AD/JR/MS