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OFFICE OF THE CITY MANAGER

LTC #

**243-2014**

CITY CLERK'S OFFICE

LETTER TO COMMISSION

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: July 15, 2014

SUBJECT: Evaluation Committee Relative to Request for Qualifications (RFQ) No. 2014-128-ME, for Legislative Consulting Services (the RFP)

The purpose of this LTC is to update the Mayor and City Commission on the Request for Qualifications (RFQ) No. 2014-128-ME, which seeks to select a proposer to provide the City with legislative and governmental affairs consulting services.

Responsive proposals will be reviewed by the Evaluation Committee in accordance with the criteria established in the RFP.

I am considering appointing the following individuals to serve on the Evaluation Committee:

- Dan Gelber, Attorney, Gelber, Schacter and Greenberg
- Jose Gonzalez, Vice President, Florida East Coast Industries
- Alex Miranda, Chief of Staff, Mayor's Office
- Joe Rasco, Director, Miami-Dade County Office of Intergovernmental Affairs
- Scott Robbins, Resident and Chair of Blue Ribbon Panel on Flooding

I am also considering the following individuals as alternates:

- Judy Hoanshelt, Grants Manager, Office of Budget Performance Improvements
- Betsy Wheaton, Environmental Resource Management, Public Works

I would appreciate any comments and/or suggestions you may have by Friday, July 18, 2014.

Thank you.

C: Joe Jimenez, Assistant City Manager  
Mark Taxis, Assistant City Manager  
Alex Denis, Department of Procurement Management Director

JLM/MT/VF/AD

**Department of Procurement Management**

<b>DATE:</b>	7/15/2014
<b>TO:</b>	Jimmy L Morales
<b>FROM:</b>	Procurement Management Department
<b>SUBJECT:</b>	LTC for 20104-128-ME for Legislative Consulting Services

**Routing**

Alex Denis	
Mark Taxis	
Joe Jimenez	

**For: (check the one that applies)**

<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Review and approval
<input checked="" type="checkbox"/>	City Manager's Signature
<input type="checkbox"/>	Other Signature _____
<input type="checkbox"/>	Other

**Comments:**

Attached:  
LTC

**Return to:**

Kenneth Patterson, ext.# 7490

**Date Needed:**