



MIAMI BEACH

OFFICE OF THE CITY MANAGER

NO. LTC # 235-2014

LETTER TO COMMISSION

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OFFICE OF THE CITY MANAGER

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: July 10, 2014

SUBJECT: ANALYSIS OF BUDGET TO ACTUAL REVENUES AND EXPENSES FOR THE SIX MONTHS ENDING MARCH 31, 2014, WITH OPERATING BUDGET PROJECTIONS THROUGH SEPTEMBER 30, 2014

The purpose of this LTC is to provide the Mayor and Commission with the status of the FY 2013/14 budget to actual revenue and expenses reflected at the end of the second quarter with projections through September 30, 2014. The City's Charter requires that "the City Manager shall make public a quarterly report showing the actual expenditures during the quarter just ended against one quarter of the proposed annual expenditures set forth in the budget."

At this stage of projecting the fiscal year end, there are issues still to be determined. The first six months of any fiscal year do not provide a definitive indication of where we will be at the end of the year. However, with six full months of data we have an idea of what the issues are. Certain assumptions on both revenue and expenditures were made that are still developing and will be adjusted in later projections. Those assumptions, as well as our continued effort at managing the City's expenditures, will affect our projections going forward.

The FY 2013/14 budget amendment adopted by the City Commission on January 15, 2014, recognized and additional \$4.8 million in revenue from the projected surplus from closing out FY 2012/13. This revenue funded the appropriation of \$354,000 in encumbrances and \$568,000 in set asides for projects budgeted in FY 2012/13 that will instead be spent in FY 2013/14. The amendment also created a \$2.1 million Reserve for Future Building Department Needs and a \$1.7 million Reserve for FY 2014/15 Budget Shortfalls. The second budget amendment to the General Fund approved on April 23, 2014, added \$450,000 of appropriations and offsetting revenue in the Building to maintain the current level of service of average plan reviews in 12.7 days as demand for services increases (\$425,000) and the implementation of electronic recording of development orders to be performed by the Planning Department (\$25,000).

Accordingly, the projections presented below are compared to both the adopted budget, as well as, to the amended budget reflecting all budget amendments through the second quarter.

GENERAL FUND

Based upon this second quarter analysis, it is projected that General Fund revenues will exceed expenditures by \$1.8 million. Department expenditures are projected to be \$2.8 million below the amended budget and revenues to be \$0.952 million below the amended budget. Of the \$1.8 million projected surplus, \$354,000 is attributable to Building Department revenues that can only be used to support enforcement of the building code and related activities.

General Fund Overview

An analysis of the actual six-month operating revenues and expenditures for the period October 1, 2013 through March 31, 2014, reveals an operating budget surplus of \$49.0 million. While the surplus as of March 31st seems unusual as compared to the projection for the fiscal year ending on September 30th, it should be noted that the City has received 83.8% of ad valorem taxes during the first and second quarter. Ad valorem tax revenues represent approximately 45 percent of total budgeted revenues and represent 57 percent of the revenues received in the second quarter of the fiscal year.

As of March 31, 2014, revenues collected were approximately 64 percent of budget or \$172.2 million. Expenditures are approximately 46 percent of the FY 2013/14 amended budget; however, there are often delays in expenditures in the first half of the fiscal year.

FY 2013/14 Budget							
General Fund	Original Adopted Budget 2014	1/2 of Adopted Budget	Actual as of 03/31/14	Variance from 1/2 Adopted Budget Over/ (Under)	Amended Budget	1/2 of Amended Budget	Variance from 1/2 Amended Budget Over/ (Under)
Revenues	\$ 264,093,000	\$ 132,046,500	\$ 172,156,168	\$ 40,109,668	\$ 269,413,000	\$ 134,706,500	\$ 37,449,668
Expenditures	\$ 264,093,000	\$ 132,046,500	\$ 123,138,357	\$ (8,908,143)	\$ 269,413,000	\$ 134,706,500	\$ (11,568,143)
Surplus/(Deficit)	\$ -	\$ -	\$ 49,017,811	\$ 49,017,811	\$ -	\$ -	\$ 49,017,811

General Fund Year-End Projections

The projected year-end operating revenues and expenditures through September 30, 2014, provide a more realistic snapshot of anticipated year-end shortfalls or surpluses at this point in time. Further, while the actual revenues and expenditures presented are as of March 31, 2014, some of the projections have incorporated more recent information, if available.

A summary of preliminary projected General Fund Revenues and Expenditures as of September 30, 2014, reflects a surplus of revenues over expenses totaling \$1.8 million, which is slightly less than the \$2.1 million projected in the First Quarter Analysis. The main difference is that ad valorem tax revenues are projected to come in at 94.3% rather than the budgeted 95% (\$772,000).

FY 2013/14 Budget					
General Fund	Adopted Budget 2013/14	Amended Budget 2013/14	Projected	Variance Projected/ Adopted Budget	Variance Projected/ Amended Budget
Revenues	\$ 264,093,000	\$ 269,413,000	\$ 268,460,500	\$ 4,367,500	\$ (952,500)
Expenditures	264,093,000	269,413,000	266,612,900	2,519,900	(2,800,100)
Surplus/(Deficit)	\$ -	\$ -	\$ 1,847,600	\$ 1,847,600	\$ 1,847,600

General Fund Operating Revenues

For a detail of General Fund Revenues by category, see attached Schedule A.

Overall revenues are projected to be \$953,000 below the amended budget. This amount assumes that a \$1.5 million Reserve for Building Department Operations will not be needed in the current year. When this amount is netted out, revenues are projected to be approximately \$547,000 over budget. This increase is due primarily to higher than anticipated revenue in Other Taxes (electric utility and franchise taxes) and Licenses and Permits (building development process fees and work in right-of-way permit fees).

As in prior years, significant variances to budget in excess of \$300,000 or 10 percent by revenue category are explained below:

Ad Valorem Taxes – At this time, we are projecting property tax collections for FY 2013/14 at 94.3 percent, which slightly less (\$772,400) than the budgeted 95 percent of total property taxes assessed. It is important to note, that in the last three years, property tax collections have been significantly below prior year levels due to higher levels of appeals and adjustments.

Other Taxes – This category includes franchise and utility taxes. In total, the actual collections for Other Taxes is projected to exceed budget by \$1.1 million, primarily due to higher than projected electricity utility tax revenues (\$992,000) and electric franchise taxes (\$485,000), which are derived from customer usage, offset by lower Communications Services Tax revenue (\$281,000).

Licenses and Permits – This category includes business tax receipts, licenses/building/special use permits, and sidewalk café fee revenues and is projected to be in excess of budget by \$649,000 primarily due to increases in Building Development process revenues of \$548,000, reflecting continuing improvement in the economy, and increased construction activity and resulting fees for Work in Right-of-Way permits of \$359,000.

Fines & Forfeits – This category includes traffic and parking fines, building code violations, code enforcement violations, and other items. Actual collections for Fines & Forfeits are projected to be lower than budget by \$579,000, primarily due to declines in traffic fines (\$221,000), fire code violations (\$89,000), false alarm fines (\$80,300), code enforcement violations (\$63,000), and building code violations (\$62,000).

Building Department Reserve – The budget includes \$1.5 million to be transferred in from the Building department reserve to cover budgeted operating losses in that department. This amount is not anticipated to be transferred since building revenues are projected to be in excess of operating expenditures even without this transfer.

General Fund Operating Expenditures

As of March 31, 2014, actual expenditures were approximately 45.7 percent of budget or \$123.2 million. Year-end projections through September 30, 2014, indicate that expenditures will be \$266.6 million, approximately \$2.8 million (1.0 percent) below the amended budget. The expenditure projections are based on the second quarter analysis and will be continually monitored and updated.

A comparison of actual and projected expenditures to budget by department is provided in the attached Schedule A. However, as in prior years, Departments projected to exceed budget or with significant variances to budget in excess of \$300,000 or 10 percent are explained below:

Police – The Police Department is projected to be \$373,000 over budget primarily due to \$427,000 of unreimbursed overtime for traffic management incurred as a result of the Alton Road construction project.

	Adopted Budget 2013/14	Amended Budget 2013/14	Projected	Variance Projected/ Adopted Budget	Variance Projected/ Amended Budget
Police					
Expenditures	98,435,000	98,477,000	98,850,000	415,000	373,000

Organizational Development & Performance Improvement (ODPI) – ODPI is projected to be \$6,000 over the amended budget due to the impact of a reclassification of one of the two positions in the department.

	Adopted Budget 2013/14	Amended Budget 2013/14	Projected	Variance Projected/ Adopted Budget	Variance Projected/ Amended Budget
Organizational Dev & Perf Improv					
Expenditures	392,000	395,000	401,000	9,000	6,000

Fire - Expenditures in the Fire department are projected to be below the amended budget by \$801,000. This is primarily due to vacancies in management level positions within the department. Within the Fire Suppression division the Assistant Fire Chief and three (3) Division Chiefs have been vacant since the beginning of the fiscal year. Those vacancies have recently been filled by the newly appointed Fire Chief shortly. In the Ocean Rescue division, there were ten (10) vacancies including the newly reinstated Ocean Rescue Division Chief, two (2) Lifeguard Lieutenants, six (6) Lifeguard IIs and one (1) Lifeguard I. A promotional process has been concluded and all vacancies have been recently been filled including the appointment of the new Ocean Rescue Division Chief.

	Adopted Budget 2013/14	Amended Budget 2013/14	Projected	Variance Projected/ Adopted Budget	Variance Projected/ Amended Budget
Fire					
Expenditures	61,581,000	61,758,000	60,957,000	1,045,000	(801,000)

Building – The Building Department is projected to be \$358,000 below the amended budget due to salary savings from vacancies and lower than anticipated contract maintenance.

	Adopted Budget 2013/14	Amended Budget 2013/14	Projected	Variance Projected/ Adopted Budget	Variance Projected/ Amended Budget
Building					
Expenditures	11,945,000	12,655,000	12,297,000	352,000	(358,000)

Parks & Recreation – The Parks and Recreation department is projected to be under the amended budget by approximately \$336,000. This is primarily in salaries and benefits due to several vacancies throughout the department. The department plans to fill all vacancies before the end of the fiscal year.

	Adopted Budget 2013/14	Amended Budget 2013/14	Projected	Variance Projected/ Adopted Budget	Variance Projected/ Amended Budget
Parks & Recreation					
Expenditures	23,876,000	23,940,000	23,604,000	(272,000)	(336,000)

Code Compliance – Code Compliance is projected to be \$321,000 below the amended budget due to the Green Team Initiative not being launched as budgeted.

	Adopted Budget 2013/14	Amended Budget 2013/14	Projected	Variance Projected/ Adopted Budget	Variance Projected/ Amended Budget
Code Compliance					
Expenditures	4,876,000	4,876,000	4,555,000	(321,000)	(321,000)

ENTERPRISE FUNDS

The City accounts for proprietary operations in Enterprise Funds. Convention Center, Parking, Sanitation, Sewer, Stormwater, and Water are included in this grouping. The expenditures for these funds are budgeted to be fully offset by charges for services.

An analysis of the actual six-month operating expenditures for the period October 1, 2013 through March 31, 2014, reveals that all funds have expenditures less than one-half of their budget. However, this is not representative, as there is often a lag in expenditures, particularly related to those billed by outside entities.

ENTERPRISE FUNDS						
	Sanitation	Sewer	Stormwater	Water	Parking	Convent. Center
Adopted Budget	17,915,000	38,132,000	12,097,000	31,522,000	48,427,000	12,726,000
Budget Amendment	35,000	137,000	399,000	265,000	189,000	20,000
Amended Budget	17,950,000	38,269,000	12,496,000	31,787,000	48,616,000	12,746,000
1/2 of Adopted Budget	8,957,500	19,066,000	6,048,500	15,761,000	24,213,500	6,363,000
1/2 of Amended Budget	8,975,000	19,134,500	6,248,000	15,893,500	24,308,000	6,373,000
Expenditures as of 03/31/14	6,717,062	17,246,214	3,635,905	14,992,216	20,641,656	2,387,805
Expenditures Above/(Below)						
1/2 of Adopted Budget	(2,240,438)	(1,819,786)	(2,412,595)	(768,784)	(3,571,844)	(3,975,195)
Expenditures Above/(Below)						
1/2 of Amended Budget	(2,257,938)	(1,888,286)	(2,612,095)	(901,284)	(3,666,344)	(3,985,195)

The projected year-end operating revenues and expenditures through September 30, 2014, is, however, a more realistic snapshot of anticipated surplus or shortfall at this point in time. In addition, while the actual revenues and expenditures presented are as of March 31, 2014, the projections have incorporated more recent information, as available.

As represented below, for all funds, revenues are projected to be equivalent or in excess of expenditures. The Water fund is projecting a surplus of \$2.7 million primarily due to an increase in the trend for water consumption. The Sanitation fund is projecting a surplus of \$553,000 and the Parking fund is projecting a surplus of \$420,000 primarily due to savings from position vacancies.

The Convention Center is projected to break even and be over the amended budget by approximately \$1.3 million. The increase in expenditures is a result of additional events, which will result in additional offsetting revenue. Since the Convention Center Fund is projecting expenditures higher than the amended budget, this will result in the need for a budget amendment later in the year.

ENTERPRISE FUNDS						
	Sanitation	Sewer	Stormwater	Water	Parking	Convent. Center
PROJECTED REVENUES						
Charges for Services	7,876,000	37,807,000	11,687,000	33,706,000	39,023,000	7,924,172
Other	10,409,000	683,000	714,000	559,000	9,157,000	6,132,000
Total Projected Revenues	18,285,000	38,490,000	12,401,000	34,265,000	48,180,000	14,056,172
PROJECTED EXPENDITURES						
	17,731,500	38,253,935	12,401,000	31,571,648	47,760,100	14,056,172
Projected Surplus/(Shortfall)	553,500	236,065	-	2,693,352	419,900	-
Variance from Expenditure Adopted Budget						
	(183,500)	121,935	304,000	49,648	(666,900)	1,330,172
Variance from Expenditure Amended Budget						
	(218,500)	(15,065)	(95,000)	(215,352)	(855,900)	1,310,172

INTERNAL SERVICE FUNDS

The City accounts for those goods and services provided by one Department to other Departments citywide on a cost reimbursement basis. Central Services, Fleet Management, Information Technology, Property Management, and Risk Management (Self Insurance) are included in this grouping.

An analysis of the actual six-month operating expenditures for the period October 1, 2013 through March 31, 2014, reveals that all funds have expenditures less than one-half of the FY 2013/14 Amended Budget, except Central Services which is slightly above.

INTERNAL SERVICE FUNDS						
	Central Services	Fleet Mgmt	Info Technology	Property Mgmt	Risk Mgmt	Medical & Dental Ins
Adopted Budget	948,000	10,369,000	15,527,000	9,325,000	13,935,000	25,377,000
Budget Amendment	-	49,000	249,000	134,000	-	-
Amended Budget	948,000	10,418,000	15,776,000	9,459,000	13,935,000	25,377,000
1/2 of Adopted Budget	474,000	5,184,500	7,763,500	4,662,500	6,967,500	12,688,500
1/2 of Amended Budget	474,000	5,209,000	7,888,000	4,729,500	6,967,500	12,688,500
Expenditures as of 03/31/14	503,782	4,427,876	6,734,842	3,618,612	4,881,865	11,136,000
Expenditures Above/(Below) 1/2 of Adopted Budget	29,782	(756,624)	(1,028,658)	(1,043,888)	(2,085,635)	(1,552,500)
Expenditures Above/(Below) 1/2 of Amended Budget	29,782	(781,124)	(1,153,158)	(1,110,888)	(2,085,635)	(1,552,500)

Based on the more realistic projection of year-end operating revenues and expenditures through September 30, 2014, and incorporating more recent information as available, all Internal Service Funds, excluding the Risk Management and Medical & Dental Funds, are expected to have revenues equal to or in excess of expenditures. Risk Management revenues are projected to be under projected expenditures by \$266,000 due to the actuarial projection for worker's comp claim related expenses that exceed the budgeted amount by \$424,000 resulting from a class action law suit that has generated 60+ Police and Fire presumption litigated cases. It is anticipated that this will be a one-time increase based on the unusual number of claims. This deficit will either be charged back to the Fire and Police departments at the end of year or absorbed by fund balance in the Risk fund. The \$165,000 shortfall in the Medical & Dental Fund is anticipated will be covered by a budget amendment from June 11, 2014, that took place subsequent to the second quarter.

INTERNAL SERVICE FUNDS						
	Central Services	Fleet Mgmt	Info Technology	Property Mgmt	Risk Mgmt	Medical & Dental Ins
PROJECTED REVENUES						
Charges for Services	952,000	10,003,000	14,294,000	8,652,000	13,164,000	-
Other	4,000	369,000	1,357,400	543,000	771,000	24,547,000
Total Projected Revenues	956,000	10,372,000	15,651,400	9,195,000	13,935,000	24,547,000
PROJECTED EXPENDITURES						
	956,000	10,372,000	15,649,600	9,195,000	14,201,000	24,712,000
Projected Surplus/(Shortfall)	-	-	1,800	-	(266,000)	(165,000)
Variance from Expenditure Adopted Budget	8,000	3,000	122,600	(130,000)	266,000	(665,000)
Variance from Expenditure Amended Budget	8,000	(46,000)	(126,400)	(264,000)	266,000	(665,000)

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues and expenditures that are legally restricted or committed for specific purposes other than debt or capital projects. Special Revenue Funds include the Resort Tax Fund as well as 7th Street Garage Operations; 5th & Alton Garage Operations; Art in Public Places; Tourism and Hospitality Scholarship Program; Green/Sustainability Fund; Waste Hauler Additional Services and Public Benefit Contribution Fund; Education Compact Fund; Red Light Camera Fund; Emergency 911 Fund; Information and Communications Technology Fund; People's Transportation Plan Fund; Concurrency Mitigation Fund; Miami Beach Cultural Arts Council; Police Special Revenue Account; Police Confiscation Trust Funds (Federal and State); and Police Training and School Resources Fund.

All special revenue funds are projected to be at or under the amended budget, except for the Resort Tax Fund which will have additional revenue to offset expenditures higher than amended budget. More detailed information is provided for the Resort Tax fund below.

Resort Tax Fund

The City's Resort Tax Fund is primarily supported by Resort Taxes collected pursuant to Chapter 67-930 (Section 6) of the Laws of Florida, as amended, and Section 5.03 of the City of Miami Beach Charter, as amended. This legislation authorizes the use of Resort Taxes for the promotion of the tourist industry, which includes, but is not restricted to the following: Publicity, advertising, news bureau, promotional events, convention bureau activities, capital improvements and the maintenance of all physical assets in connection therewith; and for the payment of the reasonable and necessary expenses of collecting, handling and processing of said tax.

Typically, the City has considered the following services as "Services Related to the Promotion of Tourism":

- Police Officers serving entertainment areas
- A portion of Fire Rescue services from Fire Stations 1&2
- Ocean Rescue services
- Sidewalk pressure cleaning in South, Middle and North Beach visitor areas
- South Beach sanitation
- Enhanced Code Compliance/Enforcement provided to respond to evening entertainment area violations and staffing of special events
- Other Code Compliance/Enforcement activities in tourism and visitor related facilities/areas
- Tourism and Cultural Development Department and the Cultural Arts Council
- Museums and Theatres (Garden Center, Bass Museum, Colony and Byron Carlyle Theatres)
- Golf courses (net of revenues)
- Memorial Day and other special event costs
- Homeless services
- July 4th, Visitor Center funding, Holiday Lights, Festival of the Arts, Jewish Museum, MDPL, Orange Bowl, Monuments, etc.

These allowable uses have led to increased tourism related activities, such as special events, Art Basel, and various concerts.

The 2 percent Resort Tax Fund operating revenues are projected to be in excess of budget by approximately \$1.5 million and, as a result, payments to the Visitor's Convention Authority (VCA) which are based on a percent of revenues, are projected to exceed budget.

In addition to the uses listed above, the proceeds of the additional one percent (1 percent) tax are used as follows: Fifty percent of the amount earned is committed to the payment of a portion of the debt service on the Miami Beach Redevelopment Agency City Center/ Bonds.

Fifty percent of the amount earned is committed to the payment of a portion of the debt service on the Miami Beach Redevelopment Agency – City Center/Historic Convention Village Bonds. These bonds were used for the development, improvement and construction of certain public areas including a portion of the Cultural Center facilities located within the City Center District.

The remaining fifty percent is allocated equally among North Beach, Middle Beach and South Beach for capital projects that enhance Miami Beach's tourist related areas, various arts and cultural programs, and funding for transportation initiatives in tourist-related areas. The 1 percent Resort Tax Fund operating revenues are projected to be in excess of budget by approximately \$0.950 million and, as a result, the debt service and transfers to North Beach, Middle Beach, and South Beach for capital projects, transfers to the arts and cultural programs, and transfers for transportation initiatives are projected to exceed budget as represented below.

In total, the projected revenues are estimated to be in excess of budget by \$2.4 million and expenditures in excess of budget by approximately \$1.0 million for the reasons described above. This results in a net operating surplus of approximately \$1.378 million for the 1 percent and 2 percent Resort Tax revenues and expenditures, combined.

RESORT TAX FUND							
	FY 2013/14 Adopted Budget	Budget Amendment 1/15/14	Amended FY 2013/14 Budget	Actuals as of March 31, 2014	FY 2013/14 Projection as of 2nd Quarter	Over/(Under) Amended Budget as of 2nd Quarter	% Over/(Under) Amended Budget
Revenues							
2% Resort Tax	47,681,000	-	47,681,000	21,607,543	49,208,586	1,527,586	3.2%
1% Resort Tax	11,097,000	-	11,097,000	5,183,320	12,047,483	950,483	8.6%
Other Revenues	729,000	51,000	780,000	417,634	703,000	(77,000)	-9.9%
Total Revenues	59,507,000	51,000	59,558,000	27,208,497	61,959,069	2,401,069	4.0%
Expenditures							
General Fund Contribution	32,965,000	-	32,965,000	16,482,500	32,965,000	-	0.0%
Contributions to VCA and GMCVB	7,655,000	-	7,655,000	4,818,241	7,728,012	73,012	1.0%
Centennial Celebration				-	1,500,000	1,500,000	#DIV/0!
Other Operating/Other Uses	4,408,000	48,000	4,456,000	584,084	4,572,400	116,400	2.6%
Marketing	348,000	3,000	351,000	195,223	351,000	-	0.0%
Contingency	1,823,000	-	1,823,000	-	202,000	(1,621,000)	-88.9%
2% Debt Service	1,211,000	-	1,211,000	-	1,215,000	4,000	0.3%
1% Debt Service	5,548,500	-	5,548,500	1,976,397	6,023,742	475,242	8.6%
Transfer to Capital, Transp, and Arts	5,548,500	-	5,548,500	2,591,660	6,023,742	475,242	8.6%
Total Expenditures	59,507,000	51,000	59,558,000	26,648,105	60,580,895	1,022,895	1.7%
Surplus/(Deficit)	-	-	-	560,392	1,378,174	1,378,174	

OVERTIME

At the second public hearing on September 30, 2013, the Commission requested that additional information regarding overtime be added to the quarterly variance reports on the FY 2013/14 Budget. A comparison of actual and projected overtime expenditures to budget by Department is provided in the attached Schedule B.

In the General Fund, overtime is projected to be \$862,000 over budget, but most of the additional projected overtime will be offset by additional savings in salaries and benefits from vacancies, except for the unreimbursed \$427,000 from the Alton Road project.

The Police Department is over budget primarily due to \$427,000 of unreimbursed overtime in the Police Department for traffic management incurred as a result of the Alton Road construction project. This amount was originally anticipated to be reimbursed from FDOT. Traffic management at Alton Road has been curtailed as of the end of June based on traffic patterns and will continue to be monitored on an ongoing basis. The remainder of Police's overtime in excess of budget is offset by lower personnel expenses, resulting from vacancies.

Overtime expenditures in the Fire Department are projected to be \$306,000 more than budget due to vacancies within the Ocean Rescue division. Overtime expenditures in the Property Management division are projected to be more than budget by \$58,000 due to time spent working on unbudgeted projects which require the services of skilled labor. These costs are charged out directly to the projects involved. Parking is projecting \$166,000 of overtime above budget due to various vacancies within the department.

CONCLUSION

This analysis of budget to actual operating revenues and expenses with projections through September 30, 2014, provides the status of the FY 2013/14 Budget for the first six months of the fiscal year. The Administration will continue to monitor revenues and expenses through the rest of the year.

Based on preliminary projections, the General Fund is anticipated to have a \$1.8 million surplus at year-end. All other funds are projected to break even or have surpluses, except the Risk and Medical/Dental Funds. Internal service charges to other Departments for these funds are determined through the budget development process and are charged to a Department based on 1/12th of budget. Should the revenue shortfalls be realized, additional charges may have to be made to General Fund and Enterprise Departments which could then affect those budgets. We will continue to monitor these funds on an ongoing basis.

JLM/JW

A handwritten signature in black ink, appearing to be 'JW' or similar, enclosed within a circular scribble.

SCHEDULE A

CITY OF MIAMI BEACH FY 2013/14 GENERAL FUND PROJECTIONS 2nd Quarter							
	FY 2013/14 Adopted Budget	Amended FY 2013/14 Budget	Actuals as of March 31, 2014	% Actual of Amended Budget	FY 2013/14 Projection as of 2nd Quarter	Over/(Under) Amended Budget as of 2nd Quarter	% Over/(Under) Amended Budget
REVENUES							
Ad Valorem Taxes	105,229,000	105,229,000	88,201,912	83.8%	104,456,600	(772,400)	-0.7%
Ad Valorem Taxes-S Pte Costs	10,201,000	10,201,000	8,550,378	83.8%	10,126,200	(74,800)	-0.7%
Ad Valorem Cap Renewal & Replac	1,981,000	1,981,000	1,660,455	83.8%	1,966,500	(14,500)	-0.7%
Ad Valorem Taxes-Normandy Shores	147,000	147,000	123,214	83.8%	146,000	(1,000)	-0.7%
Other Taxes	22,765,000	22,765,000	9,946,259	43.7%	23,877,900	1,112,900	4.9%
Licenses and Permits	23,383,000	23,993,000	15,053,696	62.7%	24,642,200	649,200	2.7%
Intergovernmental	10,214,000	10,214,000	4,433,299	43.4%	10,260,200	46,200	0.5%
Charges for Services	4,521,000	4,521,000	2,226,455	49.2%	4,798,500	277,500	6.1%
Golf Courses	5,794,000	5,794,000	3,324,549	57.4%	5,812,300	18,300	0.3%
Fines and Forfeitures	2,639,000	2,639,000	1,008,947	38.2%	2,059,700	(579,300)	-22.0%
Interest	2,921,000	2,921,000	4,254,697	145.7%	2,910,000	(11,000)	-0.4%
Rents and Leases	6,945,000	6,945,000	4,037,024	58.1%	7,020,600	75,600	1.1%
Miscellaneous	12,441,000	12,441,000	4,119,783	33.1%	12,261,800	(179,200)	-1.4%
Other-Resort Tax Contribution	32,965,000	32,965,000	16,482,500	50.0%	32,965,000	-	0.0%
Other-Non-Operating Revenues	8,516,000	8,516,000	4,258,000	50.0%	8,516,000	-	0.0%
Reserve-Building Department Ops	1,500,000	1,500,000	-	0.0%	-	(1,500,000)	-100.0%
Prior Year-End Surplus Carryover	2,700,000	2,700,000	-	0.0%	2,700,000	-	0.0%
Prior Year-Set Aside for Pension Credit	831,000	831,000	-	0.0%	831,000	-	0.0%
Prior Year Surplus from Parking Fund	8,400,000	8,400,000	4,475,000	53.3%	8,400,000	-	0.0%
Additional Surplus Balance from FY 2012/13	-	4,710,000	-	0.0%	4,710,000	-	0.0%
TOTAL REVENUES	264,093,000	269,413,000	172,156,168	63.9%	268,460,500	(952,500)	-0.4%
Unrealized Gains/(Losses)	-	-	-	-	-	-	-
TOTAL NET OF UNREALIZED GAINS/(LOSSES)	264,093,000	269,413,000	172,156,168	63.9%	268,460,500	(952,500)	-0.4%
EXPENDITURES							
Mayor and Commission	1,719,000	1,738,000	856,936	49.3%	1,734,900	(3,100)	-0.2%
City Manager	2,911,000	3,211,000	1,435,988	44.7%	3,100,000	(111,000)	-3.5%
Communications	836,000	909,000	211,605	23.3%	891,000	(18,000)	-2.0%
Office of Budget & Performance Improv	1,922,000	2,200,000	864,624	39.3%	2,135,000	(65,000)	-3.0%
Organizational Development & Perf Initiatives	392,000	395,000	178,958	45.3%	401,000	6,000	1.5%
Finance	4,644,000	4,681,000	2,236,361	47.8%	4,680,800	(200)	0.0%
Procurement	1,137,000	1,268,000	555,454	43.8%	1,253,000	(15,000)	-1.2%
Human Resources/Labor Relations	1,822,000	1,940,000	844,161	43.5%	1,850,000	(90,000)	-4.6%
City Clerk	1,344,000	1,344,000	625,164	46.5%	1,340,000	(4,000)	-0.3%
City Attorney	4,684,000	4,842,000	1,909,570	39.4%	4,655,000	(187,000)	-3.9%
Real Estate, Housing & Comm Development	1,843,000	1,848,000	691,931	37.4%	1,752,100	(95,900)	-5.2%
Community Services	492,000	492,000	236,478	48.1%	490,000	(2,000)	-0.4%
Building	11,945,000	12,655,000	5,510,833	43.5%	12,297,000	(358,000)	-2.8%
Planning	3,467,000	3,492,000	1,621,170	46.4%	3,417,000	(75,000)	-2.1%
Tourism & Cultural Development	2,905,000	2,905,000	1,061,204	36.5%	2,900,000	(5,000)	-0.2%
Code Compliance	4,876,000	4,876,000	2,166,738	44.4%	4,509,000	(367,000)	-7.5%
Parks and Recreation	23,876,000	23,940,000	10,450,871	43.7%	23,604,000	(336,000)	-1.4%
Golf Courses	6,183,000	6,183,000	3,278,046	53.0%	6,126,100	(56,900)	-0.9%
Public Works	6,735,000	6,947,000	2,984,876	43.0%	6,931,000	(16,000)	-0.2%
Capital Improvement Projects	4,967,000	4,967,000	2,213,799	44.6%	4,705,000	(262,000)	-5.3%
Police	98,435,000	98,477,000	49,357,160	50.1%	98,850,000	373,000	0.4%
Fire	61,581,000	61,758,000	29,449,588	7.1%	60,957,000	(801,000)	-1.3%
Citywide Accounts & Operating Contingency	9,842,000	10,301,000	4,379,129	0.0%	10,029,000	(272,000)	-2.6%
Citywide-Normandy Shores	225,000	225,000	-	0.0%	225,000	-	0.0%
Citywide-Transfers-Capital Investment Upkeep Fund	216,000	216,000	17,712	8.2%	216,000	-	0.0%
Citywide-Transfers-Info & Comm Technology Fund	395,000	395,000	-	0.0%	395,000	-	0.0%
Citywide-Transfers-Pay-As-You Go Capital Fund	1,400,000	1,400,000	-	0.0%	1,400,000	-	0.0%
Reserve-Set Aside	1,318,000	39,000	-	0.0%	-	(39,000)	-100.0%
Capital Renewal & Replacement	1,981,000	1,981,000	-	0.0%	1,981,000	-	0.0%
Reserve-Future Building Dept Needs	-	2,101,000	-	0.0%	2,101,000	-	0.0%
Reserve-Future Budget Shortfalls	-	1,687,000	-	0.0%	1,687,000	-	0.0%
TOTAL EXPENDITURES	264,093,000	269,413,000	123,138,357	45.7%	266,612,900	(2,800,100)	-1.0%
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	-	-	49,017,811	-	1,847,600	1,847,600	-
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES NET OF UNREALIZED GAINS/(LOSSES)	-	-	49,017,811	-	1,847,600	1,847,600	-

SCHEDULE B

FY 2013/14 YEAR-TO-DATE OVERTIME ANALYSIS (OCT-MAR 2014)					
DEPARTMENT	TOTAL FY14 AMENDED BUDGET FOR OVERTIME	1/2 OF AMENDED BUDGET FOR OVERTIME	FY14 ACTUALS FOR OVERTIME AS OF 3/31/14	FY14 PROJECTION	VARIANCE
GENERAL FUND					
Office of the City Clerk	\$ 6,000	\$ 3,000	\$ 810	\$ 2,000	\$ (4,000)
City Manager	-	\$ -	-	-	-
Human Resources	10,000	\$ 5,000	1,830	2,000	(8,000)
Finance	1,000	\$ 500	-	-	(1,000)
Real Estate & Housing Community Dev	10,000	\$ 5,000	540	8,000	(2,000)
Community Services	-	\$ -	170	1,000	1,000
Tourism & Cultural Development	-	\$ -	-	-	-
Capital Improvement Program	6,000	\$ 3,000	6,069	12,000	6,000
Public Works	48,000	\$ 24,000	33,359	70,500	22,500
Parks & Recreation	321,000	\$ 160,500	165,576	346,000	25,000
Police	5,674,000	\$ 2,837,000	4,488,724	6,536,000	862,000
Fire	2,045,000	\$ 1,022,500	1,325,043	2,351,500	306,500
Building	63,500	\$ 30,000	27,446	64,000	500
Code Compliance	165,000	\$ 82,500	158,682	171,000	6,000
Citywide	-	\$ -	-	-	-
TOTAL	8,349,500	4,173,000	6,208,249	\$ 9,564,000	\$ 1,214,500
ENTERPRISE					
Water and Sewer Fund	317,000	\$ 158,500	\$ 137,191	\$ 312,000	\$ (5,000)
Storm Water	15,000	\$ 7,500	10,185	15,500	500
Sanitation Fund	480,500	\$ 240,250	247,459	463,000	(17,500)
Parking Operations Fund	681,300	\$ 340,650	539,527	847,600	166,300
TOTAL	1,493,800	746,900	\$ 934,362	\$ 1,638,100	\$ 144,300
INTERNAL SERVICE					
Fleet Management	25,000	\$ 12,500	\$ 13,057	\$ 27,000	\$ 2,000
Property Management	75,800	\$ 37,900	66,491	134,000	58,200
Central Services	11,000	\$ 5,500	5,016	11,000	-
Risk Management	1,000	\$ 500	865	500	(500)
Information Technology	15,000	\$ 7,500	9,515	15,000	-
TOTAL	127,800	63,900	\$ 94,944	\$ 187,500	\$ 59,700
TOTAL - ALL FUNDS	\$ 9,971,100	\$ 4,983,800	\$ 7,237,555	\$ 11,389,600	\$ 1,418,500