

R9B Request For Modification To The Design Criteria Professional RFQ Scope Of Work For
The Miami Beach Convention Center Renovation Project.
(City Manager's Office)

(Memorandum)

Agenda Item R9B
Date 2-26-14




MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMISSION MEMORANDUM

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager 

DATE: February 26, 2014

SUBJECT: **REQUEST FOR MODIFICATION TO THE DESIGN CRITERIA PROFESSIONAL RFQ SCOPE OF WORK FOR THE MIAMI BEACH CONVENTION CENTER RENOVATION PROJECT.**

BACKGROUND

On February 12, 2014, the Mayor and Commission authorized the issuance of RFQ 2014-142ME for Design Criteria Professional (DCP) Services for the Miami Beach Convention Center Renovation.

The Commission Memorandum defined the DCP's scope of services which generates the Design Criteria Package to have the flexibility to be up to a 30% design; however Section III, Scope of Services (Services) in the RFQ is more restrictive and states the following:

"In broad terms, the design criteria professional **will be** responsible for designing and documenting the renovation and expansion program through the design development stage (30% drawings), commonly referred to as "bridging documents". (Emphasis supplied)

The RFQ further defines that the professional services **shall** include, but not be limited to:

- **Programming & Conceptual Design Services** – By the time the Scope of Services commences, the available project funding amount will be established. As a first step, the design criteria professional will work with the City and the City's cost estimator to evaluate the approach and cost of various options for implementing Appendix C, creating a renovation and expansion program that can be accomplished within the available funds, and assure the MBCC will remain in operation for a selected group of shows during the construction phase. The design criteria professional shall provide sufficient documentation to study the various options, assist with prioritization, work the City's cost estimator to address budget implications, and make presentations to the City staff and City Commission. In creating the conceptual design, the design criteria professional shall consult with MBCC users, as selected by City staff, to seek input.
- **Schematic Design Services** - In the Schematic Design, phase the design criteria professional shall provide those services necessary to solidify the program and prepare documents consisting of drawings and other documents illustrating the general scope, scale and relationship of project

components for approval by the City.

- **Design Development Services** - In the Design Development phase the design criteria professional shall provide those services necessary to prepare from the approved Schematic Design documents, the Design Development documents consisting of drawings and other documents to fix and describe the size and character of the entire project, including architectural, civil, landscape, structural, mechanical, security, electrical systems, materials, and such other elements as the City may deem appropriate.

RECOMMENDATION

The ultimate goal of the City is to satisfy the requirements of CCNA, while maintaining the option of releasing the Design Criteria Package at the earliest date possible in order to expedite the construction and delivery of the project.

In order to achieve this goal, City staff requests permission to issue an addendum to the RFQ allowing the City to modify the DCP's professional services as currently defined.

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