

Condensed Title:

Request For Approval To Award Contracts Pursuant To Invitation To Bid (ITB) No. 373-2013 For The Purchase Of Polymer Water Meter Boxes And Covers.

Key Intended Outcome Supported:

Maintain City's Infrastructure.

Supporting Data (Surveys, Environmental Scan, etc.):

Issue:

Shall the City Commission approve the award of Contracts?

Item Summary/Recommendation:

The purpose of this item is to approve contracts for the purchase of polymer meter boxes and covers for the Public Works Department of the City of Miami Beach (the "City") pursuant to ITB 2013-373-MF. The polymer boxes and covers are needed to house and protect the water meters installed around the City's streets, sidewalks, and alleys, as well as private properties, and provide easy access for meter reading to Public Works personnel.

32 vendors were notified of the solicitation, with 15 vendors downloading the solicitation. Four (4) responses were received in response to the solicitation.

After review of responses received, it is recommended that Ferguson Enterprises, Inc., the lowest responsive, responsible bidder be awarded the contract as the primary vendor and Fortiline, Inc., the second lowest responsive, responsible bidder be awarded the contract as the secondary vendor.

RECOMMENDATION

Award contract to Ferguson Enterprises, Inc., the lowest bidder, as primary vendor, and Fortiline, Inc., the second lowest bidder, as secondary vendor, for an initial term of three years, with three one-year optional renewals, as stipulated in the ITB.

Advisory Board Recommendation:

N/A

Financial Information:

Source of Funds:	Amount	Account
1	\$15,000	Public Works Meter Services Account No. 425-0410-000680
2		
3		
Total	\$15,000	

Financial Impact Summary: The amount budgeted for Fiscal Year 2014 is \$15,000. Future year expenditures will be based on approved budgeted amounts.

City Clerk's Office Legislative Tracking:

Alex Denis, Director Ext # 6641

Sign-Offs:

Department Director	Assistant City Manager	City Manager
AD  ETC 	KGB  MT 	JLM 

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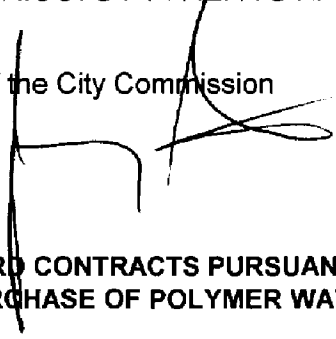


MIAMIBEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMISSION MEMORANDUM

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager 

DATE: January 15, 2014

SUBJECT: **REQUEST FOR APPROVAL TO AWARD CONTRACTS PURSUANT TO INVITATION TO BID (ITB) NO. 2013-373-MF FOR THE PURCHASE OF POLYMER WATER METER BOXES AND COVERS**

ADMINISTRATION RECOMMENDATION

Approve the award of contracts.

KEY INTENDED OUTCOME

Maintain City's Infrastructure.

FUNDING

The amount budgeted for the purchase of polymer water meters boxes and covers for Fiscal Year 2014 is \$15,000. Total contract amount is estimated at \$45,000 for an initial term of three (3) years. Funding in the amount required will be provided from the following account:

\$15,000 – Public Works Meter Services Account No. 425-0410-000680

Additional funding may be required due to increased need of services, subject to the review and approval of the Office of Budget and Performance Improvement (OBPI).

ANALYSIS

The purpose of Invitation to Bid (ITB) No. 2013-373-MF was to establish a contract, by means of sealed bids, with a qualified firm(s), for the purchase and delivery of various sizes of polymer meter boxes and covers for the Public Works Department of the City of Miami Beach (the "City), on an as needed basis.

The polymer boxes and covers are needed to house and protect the water meters installed around the City's streets, sidewalks, and alleys, as well as private properties, and provide easy access for meter reading to Public Works personnel.

The contract(s) entered into with the successful bidder(s) shall remain in effect for three (3) years. The price offered by the Bidder in its Bid Proposal shall be fixed for the original three (3) year term of agreement. The City, through its City Manager, shall have the option to renew this contract for an additional three (3) one-year periods on a year-to-year basis. Prior to completion of each exercised contract term, the City may consider an adjustment to price based on changes in the applicable CPI-U index.

BID PROCESS

Invitation to Bid (ITB) No. 2013-373, was issued on October 2, 2013 with a bid opening date of October 29, 2013. One (1) addendum was issued to provide additional information and to respond to questions submitted by the prospective bidders. Public Purchase issued bid notices to 32 prospective bidders, and a total of 15 companies downloaded the document. The notices resulted in the receipt of four (4) bids from the following companies:

1. Ferguson Enterprises, Inc.
2. Fortiline, Inc.
3. A&B Pipe and Supply, Inc.
4. HD Supply Waterworks, Ltd.

The following table shows a summary of the results. A detailed tabulation is included in Appendix A.

Company Name	Total Bid Amount*
Ferguson Enterprises, Inc.	\$77,897.50
Fortiline, Inc.	\$78,195.00
A&B Pipe and Supply, Inc.	\$89,128.20
HD Supply Waterworks, Ltd.	\$91,902.50

* Note: The bid amount is tabulated on the estimated quantities over the contract term indicated in the ITB by the requesting department. The current amount budgeted for Fiscal Year 2014 is \$15,000. Future year expenditures will be based on approved budgeted amounts.

Award is being recommended to Ferguson Enterprises, Inc., the lowest bidder, as primary vendor, and Fortiline, Inc., the second lowest bidder, as secondary vendor.

Ferguson Enterprises, Inc.

Ferguson is a distributor of residential and commercial plumbing supplies and underground water supplies, including Hubbel products and CDR below ground meter boxes specified by the ITB document. Their clients include the cities of Boca Raton, Sunrise, and Plantation, and Broward County among others.

Fortiline, Inc.

Fortiline, Inc., formerly Mainline Supply Co., is a wholesale underground utility supply company that has been in business for 16 years. Fortiline, Inc. has 34 branches in ten states, including a warehouse in West Palm Beach. They are an authorized distributor of Hubbel products, including the CDR polymer meter boxes and boxes specified by the ITB document. Their clients include City of Deerfield Beach, Broward County Utilities and City of Boynton Beach among others.

CONCLUSION:

Based on the aforementioned, the Administration recommends that the Mayor and City Commission award contracts to Ferguson Enterprises, Inc. as primary vendor, and Fortiline, Inc., as secondary vendor, pursuant to Invitation to bid (ITB) No. 2013-373-MF in the annual estimated amount of \$15,000, for a total of \$45,000 for a three year contract term.

APPENDIX "A" – ITB 2013-373-MF TABULATED RESULTS

Item	Description	Qty	U/M	FERGUSON ENTERPRISES INC.		FORTILINE INC.		A&B PIPE		HD SUPPLY WATERWORKS, LTD	
				Unit cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
1	Clean out sewer box traffic rated, CDR P/N WB04-1015-H20 or equal	100	each	\$45.00	\$4,500.00	\$46.00	\$4,600.00	\$38.61	\$3,861.00	\$46.90	\$4,690.00
2	Soild cover to read "sewer" bolt down, CDR P/N WC00-1015-02-45Lps or equal	50	each	\$27.75	\$1,387.50	\$29.90	\$1,495.00	\$20.00	\$1,000.00	\$31.45	\$1,572.50
3	Meter box, flared wall CDR P/N WB00-1118-12 or equal	250	each	\$39.00	\$9,750.00	\$39.00	\$9,750.00	\$43.35	\$10,837.50	\$42.20	\$10,550.00
4	Solid cover, to read "water" CDR P/N WC00-1118-02 or equal	325	each	\$25.00	\$8,125.00	\$26.00	\$8,450.00	\$25.74	\$8,365.50	\$31.75	\$10,318.75
5	Meter Box, Flared wall CDR P/N WB00-1324-12 (H-20) or equal	150	each	\$64.40	\$9,660.00	\$63.90	\$9,585.00	\$66.32	\$9,948.00	\$74.00	\$11,100.00
6	Meter Box, Flared wall CDR P/N WB00-1324-12 (H-20) or equal	225	each	\$35.60	\$8,010.00	\$36.00	\$8,100.00	\$48.77	\$10,973.25	\$51.25	\$11,531.25
7	Meter Box, Flared Wall CDR P/N WB00-1730-12 or equal	200	each	\$79.00	\$15,800.00	\$78.00	\$15,600.00	\$87.54	\$17,508.00	\$92.50	\$18,500.00
8	Solid cover, to read "water" CDR P/N WC00-1730-02 or equal	275	each	\$53.40	\$14,685.00	\$53.00	\$14,575.00	\$78.92	\$21,703.00	\$64.00	\$17,600.00
9	Meter Box, Flared Wall CDR P/N WB20-2436-18 or equal	10	each	\$265.00	\$2,650.00	\$268.00	\$2,680.00	\$330.25	\$3,302.50	\$286.00	\$2,860.00
10	Soild Cover to read "Water" CDR P/N WC02-2436-03 or equal	15	each	\$222.00	\$3,330.00	\$224.00	\$3,360.00	\$108.63	\$1,629.45	\$212.00	\$3,180.00
	BID TOTAL				\$77,897.50		\$78,195.00		\$89,128.20		\$91,902.50

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