

Condensed Title:

REQUEST APPROVAL TO EXERCISE TERM RENEWAL OPTIONS ON CONTRACTS FOR ROUTINE OPERATIONAL REQUIREMENTS

Key Intended Outcome Supported:

Strengthen Internal Controls; Maximize Efficient Delivery of Services

Supporting Data (Surveys, Environmental Scan, etc.):

Item Summary/Recommendation:

As is customary, many of the City's agreements resulting from competitive solicitations include renewal clauses that allow for the extension of contract terms for a certain number of renewal periods beyond the original contract term, as may be stipulated in the solicitation or resulting contract. The renewal periods allow the City to continue to acquire the necessary goods and services from reputable contractors at prices established through competitive solicitations. In its due diligence process for consideration of contract renewal options, the Administration has considered: cost considerations, including any increases to the CPI-U index by the Bureau of Labor Statistics indicating changes in the supply market pricing conditions, contractor performance and risk management considerations (e.g., insurance and bonds, as applicable). Additionally, the contract renewals are applicable to the contract period only and do not alter other terms and conditions of the contract or the scope of the procurement. Any changes to the scope of the original contract shall be presented under a separate item individually or require a new procurement process altogether.

The purpose of this item is to request authority to renew the competitively solicited contracts for routine operational listed herein. The justification for renewing each is included with the contract information.

RECOMMENDATION

The Administration recommends that the Mayor and City Commission approve the extension of contract for routine operational requirements, awarded through competitive solicitations, with Control Communications, Inc.

Advisory Board Recommendation:

Financial Information:

Source of Funds:		Amount	Account
<div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto;"></div> <p>OBPI</p>	1	See below.	See below.
	2		
	3		
	Total		

Financial Impact Summary: Various budget codes are contained in the referenced contract expenditures. All expenditures are contingent upon approved budgeted funds being available.

City Clerk's Office Legislative Tracking:

Sign-Offs:

Department Director AD	Assistant City Manager KGB	City Manager JLM
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MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMISSION MEMORANDUM

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales City Manager

DATE: January 15, 2014

SUBJECT: **REQUEST APPROVAL TO EXERCISE TERM RENEWAL OPTIONS ON CONTRACTS FOR ROUTINE OPERATIONAL REQUIREMENTS**

ADMINISTRATION RECOMMENDATION

Approve the recommendation.

BACKGROUND

As is customary, many of the City's agreements resulting from competitive solicitations include renewal clauses that allow for the extension of contract terms for a certain number of renewal periods beyond the original contract term, as may be stipulated in the solicitation or resulting contract. The renewal periods allow the City to continue to acquire the necessary goods and services from reputable contractors at prices established through competitive solicitations. In its due diligence process for consideration of contract renewal options, the Administration has considered: cost considerations, including any increases to the CPI-U index by the Bureau of Labor Statistics indicating changes in the supply market pricing conditions, contractor performance and risk management considerations (e.g., insurance and bonds, as applicable). Additionally, the contract renewals are applicable to the contract period only and do not alter other terms and conditions of the contract or the scope of the procurement. Any changes to the scope of the original contract shall be presented under a separate item individually or require a new procurement process altogether.

The purpose of this item is to request authority to renew the competitively solicited contracts for routine operational requirements listed herein. The justification for renewing each is included with the contract information.

Contract Number: ITB-52-09/10	Renewal Period: 2/16/2014 through 2/16/2015
Title: Purchase And Installation Of Fire Station Alerting Systems	
Contractor: Control Communications, Inc.	
Brief Scope: The contract was awarded for the purchase, installation and maintenance of alerting systems for the City's four (4) fire stations and one (1) dispatch system at the Police Department. The alerting system is the system that notifies the Fire Department units of a call for service that is being dispatched from the Public Safety Communications Unit (PSCU). It consists of alerting tones, bells, strobe lights and loud speakers throughout the four fire stations and the Fire Shop that activate when a call for service is dispatched.	
Best Interest Justification: The City's Fire Rescue Department is working with the contractor to resolve technical issues with the contractor's services related to the ongoing maintenance of the installed alerting system. While the Fire Department is not fully satisfied with the current performance of the alerting system, the issues are not solely related to the vendor's performance, but are impacted by the need to interface the alerting system with the City's computer-aided dispatch system	

maintained by a separate vendor. The current contract with Control Communications requires that the vendor be provided time to address the current issues which have been significantly improved since official notice was given in writing to Control Communications. The Fire and Information Technology Departments are confident that the performance of the alerting system will be optimized and are recommending renewal of the maintenance system. Based on the aforementioned the departments recommend that it is in the City's best interest to approve the renewal term of the contract through February 16, 2015.

CONCLUSION

The Administration recommends that the Mayor and City Commission approve the extension of contract for routine operational requirements, awarded through competitive solicitations, with Control Communications, Inc.

JLM / KGB / AD

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