

**Condensed Title:**

**REQUEST APPROVAL TO EXERCISE TERM RENEWAL OPTIONS ON CONTRACTS FOR ROUTINE OPERATIONAL REQUIREMENTS**

**Key Intended Outcome Supported:**

Strengthen Internal Controls; Maximize Efficient Delivery of Services

**Supporting Data (Surveys, Environmental Scan, etc.):**

**Item Summary/Recommendation:**

As is customary, many of the City's agreements resulting from competitive solicitations include renewal clauses that allow for the extension of contract terms for a certain number of renewal periods beyond the original contract term, as may be stipulated in the solicitation or resulting contract. The renewal periods allow the City to continue to acquire the necessary goods and services from reputable contractors at prices established through competitive solicitations. In its due diligence process for consideration of contract renewal options, the Administration has considered: cost considerations, including any increases to the CPI-U index by the Bureau of Labor Statistics indicating changes in the supply market pricing conditions, contractor performance and risk management considerations (e.g., insurance and bonds, as applicable). Additionally, the contract renewals are applicable to the contract period only and do not alter other terms and conditions of the contract or the scope of the procurement. Any changes to the scope of the original contract shall be presented under a separate item individually or require a new procurement process altogether.

The purpose of this item is to request authority to renew the competitively solicited contracts for routine operational listed herein. The justification for renewing each is included with the contract information.

**RECOMMENDATION**

The Administration recommends that the Mayor and City Commission approve the extension of contracts for routine operational requirements, awarded through competitive solicitations, with the following vendors as applicable: Zambellie Manufacturing, Co.; Sunset Sod; Safe Air Corporation.

**Advisory Board Recommendation:**

**Financial Information:**

Source of Funds:		Amount	Account
<div style="border: 1px solid black; width: 40px; height: 40px; margin: 0 auto;"></div> <b>OBPI</b>	<b>1</b>	See below.	See below.
	<b>2</b>		
	<b>3</b>		
	<b>Total</b>		

**Financial Impact Summary:** Various budget codes are contained in the referenced contract expenditures. All expenditures are contingent upon approved budgeted funds being available.

**City Clerk's Office Legislative Tracking:**

**Sign-Offs:**

Department Director	Assistant City Manager	City Manager
AD	KGB	JLM



# MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

## COMMISSION MEMORANDUM

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales City Manager

DATE: December 11, 2013

SUBJECT: **REQUEST APPROVAL TO EXERCISE TERM RENEWAL OPTIONS ON CONTRACTS FOR ROUTINE OPERATIONAL REQUIREMENTS**

### ADMINISTRATION RECOMMENDATION

Approve the recommendation.

### BACKGROUND

As is customary, many of the City's agreements resulting from competitive solicitations include renewal clauses that allow for the extension of contract terms for a certain number of renewal periods beyond the original contract term, as may be stipulated in the solicitation or resulting contract. The renewal periods allow the City to continue to acquire the necessary goods and services from reputable contractors at prices established through competitive solicitations. In its due diligence process for consideration of contract renewal options, the Administration has considered: cost considerations, including any increases to the CPI-U index by the Bureau of Labor Statistics indicating changes in the supply market pricing conditions, contractor performance and risk management considerations (e.g., insurance and bonds, as applicable). Additionally, the contract renewals are applicable to the contract period only and do not alter other terms and conditions of the contract or the scope of the procurement. Any changes to the scope of the original contract shall be presented under a separate item individually or require a new procurement process altogether.

The purpose of this item is to request authority to renew the competitively solicited contracts for routine operational requirements listed herein. The justification for renewing each is included with the contract information.

Contract Number: RFP-68-11/12	Renewal Period: 4/24/2014 through 4/23/2015
Title: For Electric Fireworks And Pyrotechnics For The City's Fourth Of July Celebration	
Contractor: Zambellie Manufacturing, Co.	
Brief Scope: This contract provides for fireworks and pyrotechnics display for the City's Fourth of July Independence Day Celebration.	
Best Interest Justification: Zambelli Fireworks has now handled the City's July 4th fireworks for 4 years and continues to do an excellent job. The team works closely with the US Coast Guard, FWC, DEP, and local authorities for to meet all permitting and safety requirements. The lead technician, Phil Beirne, is a local resident of the City of Miami Beach and they continue to produce a high quality show for the City. Additionally, while the prices paid by the City remain as awarded, the CPI-U has increased 0.7% since contract inception. Based on the aforementioned the Tourism & Cultural Development recommends the renewal of the agreement for one (1) year through April 24, 2015.	

Contract Number: ITB-46-08/09	Renewal Period: 1/6/2014 through 1/5/2015
Title: Purchase, Delivery and Installation of Sod	
Contractor: Sunset Sod	
Brief Scope: The contract provides for the purchase, delivery and installation of sod as required by the City of Miami Beach Parks and Recreation Department on an as needed basis for use City-wide.	
Best Interest Justification: The Parks and Recreation Department is satisfied with the contractor's services related to the ongoing maintenance of the installed alerting system. Additionally, while the prices paid by the City remain as awarded, the CPI-U has increased 6.27% since contract inception. Based on the aforementioned the Parks and Recreation Department recommends the renewal of the contract for one (1) year through January 5, 2015.	

Contract Number: ITB-01-10/11	Renewal Period: 1/27/2013 through 1/26/2015
Title: Installation of Vehicle Exhaust Removal Systems	
Contractor: Safe Air Corporation	
Brief Scope: The contract provides for the purchase, installation and maintenance of vehicle exhaust removal systems within the City's Fire Department facilities.	
Best Interest Justification: Safe Air Corporation has installed the vehicle exhaust removal systems at the City's fire stations and, according to contract requirements, continues to maintain these systems. The City's Fire Rescue Department is satisfied with the contractor's services. Additionally, while the prices paid by the City remain as awarded, the CPI-U has increased 4.57% since contract inception. Based on the aforementioned and the contractor's good standing with the City, the Fire Department recommends, in the City's best interest, to approve the renewal term of the contract.	

**CONCLUSION**

The Administration recommends that the Mayor and City Commission approve the extension of contracts for routine operational requirements, awarded through competitive solicitations, with the following vendors as applicable: Zambellie Manufacturing, Co., Sunset Sod, Safe Air Corporation.

JLM / KGB / AD

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