Condensed Title:

Request For Approval To Award A Contract, Pursuant To Invitation To Bid No. 405-2013LR, For The Purchase of Biodegradable Dog Litter Pickup Bags and Dispensers.

Key Intended Outcome Supported:

Improve Cleanliness Of Miami Beach's Rights-Of-Way Especially In Business Areas

Supporting Data (Surveys, Environmental Scan, etc.)

Item Summary/Recommendation:

Dog bag dispensers with biodegradable litterbags are located at various parks and locations citywide. The purpose of Invitation to Bid (ITB) 405-2013LR was to establish a contract by means of competitive sealed bids to a qualified provider to provide dog bag dispensers and biodegradable litterbags, on an as needed basis.

ITB PROCESS

Invitation to Bid (ITB) 405-2013LR was issued on August 22, 2013, with an opening date of September 24, 2013. The Public Group issued bid notices and eight (8) bidders accessed the advertised solicitation which resulted in the receipt of bids from the following firms:

- ZW USA Inc., d/b/a Zero Waste USA
- Furniture Leisure, Inc.

The ITB required fixed pricing on dispensers (Item 1) and litterbags (Item 2). Zero Waste USA submitted the lowest price for both items 1 and 2. However, the dispenser (Item 1) submitted by Zero Waste USA did not comply with bid specifications as the bidder proposed a steel post for the dispenser where the specifications required a composite post. In the local environment, the steel posts will rust and deteriorate; thus, the requirement for the composite post which does not rust.

Neither vendor is eligible for veteran or local preferences. The bid allowed an award to be considered by item or by group. According to the prices received and compliance with specifications, Furniture Leisure is the lowest responsive bidder for Item 1 (dispensers); Zero Waste is the lowest responsive bidder for Item 2 (litter bags); and, Furniture Leisure is the second lowest responsive bidder for Item 2 (litter bags).

RECOMMENDATION

The Administration recommends award of the contract to: Furniture Leisure as the lowest responsive bidder for Item 1 (dispensers); Zero Waste USA as the lowest responsive bidder for Item 2 (litter bags); and, Furniture Leisure as the secondary lowest responsive bidder for Item 2 (litter bags).

Advisory Board Recommendation:

Financial Information:

Source of Funds:		Amount	Account
	1	$40,000	011-0940-000343
	2	$ 3,750	435-0430-000343
	3	$ 3,750	435-9962-000343
	4	$ 3,750	435-9968-000343
	5	$ 3,750	435-9969-000343
OBPI	Total	$55,000	

Financial Impact Summary:

City Clerk's Office Legislative Tracking:

Sign-Offs:

Department Director	Assistant City Manager	City Manager
AD JR EC	MT KGB	JLM

MIAMIBEACH

AGENDA ITEM C2B

DATE 12-11-13

MIAMIBEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMISSION MEMORANDUM

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: December 11, 2013

SUBJECT: **REQUEST FOR APPROVAL TO AWARD A CONTRACT, PURSUANT TO INVITATION TO BID NO. 405-2013LR, FOR THE PURCHASE OF BIODEGRADABLE DOG LITTER PICKUP BAGS AND DISPENSERS.**

ADMINISTRATION RECOMMENDATION
Approve the award of contract.

KEY INTENDED OUTCOME SUPPORTED
Improve cleanliness of Miami Beach rights-of-way especially in business areas.

FUNDING
Account Code:
011-0940-000343 - $40,000 - Parks/Greenspace

Account Codes: Public Works/Sanitation
435-0430-000343 - $3,750
435-9962-000343 - $3,750
435-9968-000343 - $3,750
435-9969-000343 - $3,750

BACKGROUND
Dog bag dispensers with biodegradable litterbags are located at various parks and locations citywide. The purpose of Invitation to Bid (ITB) 405-2013LR was to establish a contract by means of competitive sealed bids to a qualified provider to provide dog bag dispensers and biodegradable litter bags, on an as needed basis.

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The ITB required fixed pricing on dispensers (Item 1) and litter bags (Item 2). As indicated below, Zero Waste USA submitted the lowest price for both items 1 and 2. However, the dispenser (Item 1) submitted by Zero Waste USA did not comply with bid specifications as the bidder proposed a steel post for the dispenser where the specifications required a composite post. In the local environment, the steel posts will rust and deteriorate; thus, the requirement for the composite post which does not rust.

				Zero Waste USA		Furniture Leisure Inc.	
Item	Description	QTY	UOM	Unit Price	Total	Unit Price	Total
1	DogiPot® Junior Bag Dispenser – "or approved equal".	40	Each	$69.80	$2,792.00	*$79.95	$3,198.00
2	OXO-Biodegradable DogiPot® Litter Pick Up Bags Item #1402 – "OR APPROVED EQUAL"	230	Case	**$99.00	$22,770.00	***$159.95	$36,788.50

*Furniture Leisure, Inc. – the lowest responsive, responsible bidder for Item 1
**Zero Waste USA – the lowest responsive, responsible bidder for Item 2
*** Furniture Leisure, Inc. – the second lowest responsive, responsible bidder for Item 2

Neither vendor is eligible for veteran or local preferences. The bid allowed an award to be considered by item or by group. According to the prices received and compliance with specifications, Furniture Leisure is the lowest responsive bidder for Item 1 (dispensers); Zero Waste USA is the lowest responsive bidder for Item 2 (litter bags); and, Furniture Leisure is the second lowest responsive bidder for Item 2 (litter bags).

CITY MANAGER'S DUE DILIGENCE

After considering the review and recommendation of City staff, the City Manager exercised his due diligence and considered the specifics of this ITB process. As a result, the City Manager recommends to the Mayor and City Commission award the contract to: Furniture Leisure as the lowest responsive bidder for Item 1 (dispensers); Zero Waste USA as the lowest responsive bidder for Item 2 (litter bags); and, Furniture Leisure as the secondary lowest responsive bidder for Item 2 (litter bags). Secondary bidder will be utilized in the event that the lowest bidder cannot comply with contract requirements.

CONCLUSION

The Administration recommends award of the contract to: Furniture Leisure as the lowest responsive bidder for Item 1 (dispensers); Zero Waste USA as the lowest responsive bidder for Item 2 (litter bags); and, Furniture Leisure as the secondary lowest responsive bidder for Item 2 (litter bags).

JLM/MT/KGB/AD

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