



PERSONNEL BOARD MINUTES OF THE MEETING OF MAY 17, 2013

Attending:	Gabriel Paez	Chairperson
	Moj Khaghan Danial	Vice Chairperson
	Rosalie Pincus	Associate Member
	George Castell	Employee Member
	Sylvia Crespo-Tabak	Human Resources Director and City Liaison
	Donald M. Papy	Chief Deputy City Attorney
	Robert Rosenwald, Jr.	Senior Assistant City Attorney
Absent:	Christopher Diaz	Employee Member
	Evette Phillips	Employee Member

The Personnel Board meeting was called to order at 9:15 AM by Gabriel Paez, Chairperson.

Item 1: Approval of Minutes: February 8, 2013 Personnel Board Meeting.

Upon motion by Vice Chairperson Khaghan Danial, seconded by Associate Member Pincus, the minutes of the February 8, 2013, Personnel Board meeting were approved as written.

Item 2: Approval of Minutes: March 22, 2013 Personnel Board Meeting.

Upon motion by Vice Chairperson Khaghan Danial, seconded by Associate Member Pincus, the minutes of the March 22, 2013, Personnel Board meeting were approved as written.

Item 3: Classified Performance Evaluations: Review of Past Due Performance Evaluation Reports for Classified Employees.

The classified service late performance evaluations report, as of March 3, 2013, was reviewed. City Liaison Crespo-Tabak stated that management is being responsive when informed that performance evaluations for employees in their respective areas of responsibility are late.

Associate Member Pincus inquired whether the evaluations are associated with raises. City Liaison Crespo-Tabak stated that merit increases are currently available to employees covered by the Government Supervisors Association of Florida (GSAF) and American Federation of State, County and Municipal Employees (AFSCME) bargaining units. Merit increases for other classified employee groups are frozen.

Vice Chairperson Khaghan Danial inquired as to the cycle of performance evaluations. City Liaison Crespo-Tabak stated that the evaluation periods are based on employees' start dates or transfer/promotion dates. Vice Chairperson Khaghan Danial also inquired as to what was an acceptable percentage of late evaluations; she thought it should be at or about ten percent. City Liaison Crespo-Tabak stated the Human Resources Department would like to the