



Elevator Private Inspector Checklist

Check list for each permit number (Eff. 9.23.13)

- 1 Complete set of approved shop drawings
- 1 Copy of permit
- 1 Pre-Inspection check list
- 1 Applicable (ex. traction – hydraulic) Inspection procedure per ASME A17.1 Sections 8.10 for Acceptance, Section 8.7 for Alterations and Section 8.6.1.2 or additional sections as required by the type of installation
- ASME checklist for inspections
- Acceptance checklist for firefighter’s service
- 2 Sets of applicable CMB Inspection Reports, to be completed and signed
- Verification of State License:
 - Name of Inspection Company: _____

 - Registration Number _____
 - Name of Inspector _____
 - Registration CEI Number _____
- All licenses and registrations are up-to-date, verified by: _____
- Documents were verified and items received:
 - Received by: _____
 - Date: _____