



## Owner's Affidavit for Tenant Permit

As owner of the tenant space with address \_\_\_\_\_, I hereby give authorization for my lessee \_\_\_\_\_ to apply and obtain a building permit for the scope of work described as follows:

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**WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.**

Legal address of parcel \_\_\_\_\_

\_\_\_\_\_  
 Print Owner's Name

\_\_\_\_\_  
 Owner's Signature

STATE OF FLORIDA , COUNTY OF MIAMI-DADE

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_,

by \_\_\_\_\_

Personally known

Produced Identification – Type of Identification \_\_\_\_\_

\_\_\_\_\_  
 Signature of Notary Public

(SEAL)

#### ADA Information

To request this material in accessible format, sign language interpreters, information on access for persons with disabilities, and/or any accommodation to review any document or participate in any city-sponsored proceeding, please contact 305.604.2489 (voice), 305.673.7524 (fax) or 305.673.7218 (TTY) five (5) days in advance to initiate your request. TYY users may also call 711 (Florida Relay Service).

#### City of Miami Beach Mission

We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.

**Form Name** Owner's Affidavit for Tenant Permit

**Form Purpose** This form is completed if the Permit Application has been executed by the Lessee.

**Related Forms** Permit Application

**Associated Fees**

**For Assistance** Please contact:

1. **In – person:** Building Department, Miami Beach City Hall, 1700 Convention Center Drive, 2<sup>nd</sup> FL, Miami Beach, Florida 33139
2. **Via Telephone:** 305-673-7610
3. **Via E-mail:** [buildingdepartment@miamibeachfl.gov](mailto:buildingdepartment@miamibeachfl.gov)
4. **Online:** [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

#### Building Department Mission

We are dedicated to serving the public by the efficient and effective supervision of construction, business, professional and personal activities to safeguard the public health, safety and general welfare of the City's residents and visitors by enforcing the Florida Building Code and the City Code of Ordinances.