



COMMISSION MEMORANDUM

TO: Mayor Matti Herrera-Bower and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: July 17, 2013

SUBJECT: REFERRAL TO THE FINANCE AND CITYWIDE PROJECTS COMMITTEE – DISCUSSION REGARDING WALKER PARKING TO CONDUCT A PARKING SUPPLY AND DEMAND ANALYSIS

**ADMINISTRATION RECOMMENDATION**

Refer the item to the Finance and Citywide Projects Committee Meeting.

**BACKGROUND**

On June 5, 2013, the Mayor and Commission directed the Administration to conduct a parking supply and demand analysis, as a result of the discussion held during Agenda Item No. R5D, "Alton Road Parking District No. 6. Walker Parking conducted a parking supply and demand analysis in 2004 with annual projections through 2013.

The Administration provided Walker Parking with a scope of services, geographic boundaries for study areas (phased), and deliverables. Walker Parking has submitted a proposal and the Administration is seeking direction from the Finance and Citywide Projects Committee regarding cost benefit; competitive bidding (waiver required for an award to Walker to update the report); and proposed cost.

**CONCLUSION**

The Administration recommends that the Mayor and the City Commission refer the matter to the Finance and Citywide Projects Committee meeting for discussion and further direction.

JLM/ADW/SP

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