

**Condensed Title:**

Request For Approval To Award A Contract Pursuant To Invitation To Bid (ITB) No. 183-2013, For City Hall Elevator Renovation.

**Key Intended Outcome Supported:**

Ensure well maintained facilities.

**Supporting Data (Surveys, Environmental Scan, etc.):**

**Issue:**

Shall the City Commission approve the award of Contract?

**Item Summary/Recommendation:**

The purpose of Invitation to Bid (ITB) No. 183-2013 was to establish a contract, by means of sealed bids, with a qualified vendor(s), for the complete modernization of one (1) service elevator at the Miami Beach City Hall, and three (3) passenger elevators at 7<sup>th</sup> Street Parking Garage. This award recommendation is pertaining to the City Hall elevator portion of the ITB only, as the 7<sup>th</sup> Street Parking Garage portion of the ITB was awarded on an emergency basis due to safety considerations of the status of the existing elevators at the 7<sup>th</sup> Street Parking Garage.

Four (4) bids were received, in response to ITB 183-2013, from the following companies: Delaware Elevator of Florida, Inc.; Florida State Elevator, LLC; Oracle Elevator Company; ThyssenKrupp Elevator Corporation. Florida State Elevator was deemed non-responsive to comply with the licensure requirement. The low responsive, responsible bidder for both the City Hall and 7<sup>th</sup> Street Parking Garages is Oracle Elevator Company.

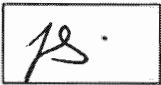
Following the receipt of bids, on June 11, 2013, an emergency was declared by the City Manager to address unsafe conditions regarding the elevators at the 7<sup>th</sup> St. Parking Garage. Over time, progressive water intrusion damage to the structural elements of the elevator car caused extreme corrosion that resulted in a condition that made the elevator unsafe to remain in service. Consequently, the elevator had been shut-down by the City's elevator inspection section due to a hazardous condition that developed in the structural integrity of the elevator cab. See attached emergency approval request. As a result of the emergency, a Purchase Order for the 7<sup>th</sup> Street Garage portion of the ITB was issued to Oracle Elevator Company, the lowest responsive, responsible bidder.

**RECOMMENDATION:**  
Based on the aforementioned and considering the work for the 7<sup>th</sup> Street Parking Garage has been awarded under an emergency authorization, the Administration recommends that the Mayor and City Commission award a contract to Oracle Elevator Company, pursuant to Invitation to bid (ITB) No. 183-2013, for City Hall portion of the ITB in the amount of \$149,915.00.

**Advisory Board Recommendation:**

N/A

**Financial Information:**






Source of Funds:		Amount	Account
 OBPI	1	\$149,915	Capital Renewal and Replacement Account No. 125-6973-000350
	2		
	3		
	<b>Total</b>	\$149,915	

**Financial Impact Summary:**

**City Clerk's Office Legislative Tracking:**

Alex Denis, Director Ext # 6641

**Sign-Offs:**

Department Director	Assistant City Manager	City Manager
AD  EC 	KGB  MT 	JLM 

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# MIAMIBEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

## COMMISSION MEMORANDUM

TO: Mayor Matti Herrera Bower and Members of the City Commission  
FROM: Jimmy L. Morales, City Manager   
DATE: July 17, 2013  
SUBJECT: **REQUEST FOR APPROVAL TO AWARD A CONTRACT TO ORACLE ELEVATOR COMPANY PURSUANT TO INVITATION TO BID (ITB) NO. 183-2013, FOR CITY HALL ELEVATOR RENOVATION.**

### **ADMINISTRATION RECOMMENDATION**

Approve the award of contracts.

### **KEY INTENDED OUTCOME**

Ensure well maintained facilities.

### **FUNDING**

The amount budgeted for the City Hall elevator renovation project was \$208,137. Funding in the amount required will be provided from the following accounts:  
\$149,915 – Capital Renewal and Replacement Account No. 125-6973-000350

Additional funding, if required, will be subject to the review and approval of the Office of Budget and Performance Improvement (OBPI).

### **ANALYSIS**

The purpose of Invitation to Bid (ITB) No. 183-2013 was to establish a contract, by means of sealed bids, with a qualified vendor(s), for the complete modernization of one (1) service elevator at the Miami Beach City Hall, and three (3) passenger elevators at 7<sup>th</sup> Street Parking Garage, as specified herein. Following the modernization, bidder shall be responsible for the maintenance of the elevator during the warranty period.

### **BID PROCESS**

Invitation to Bid (ITB) No. 183-2013, was issued on May 10, 2013 with a bid opening date of May 31, 2013. Six (6) addenda were issued to provide additional information and to respond to questions submitted by the prospective bidders, hence postponing the bid opening until June 5, 2013. Public Purchase issued bid notices to 31 prospective bidders, and a total of 28 companies downloaded the document. The notices resulted in the receipt of four (4) bids from the following companies:

1. Delaware Elevator of Florida, Inc.
2. Florida State Elevator, LLC
3. Oracle Elevator Company
4. ThyssenKrupp Elevator Corporation

Florida State Elevator was deemed non-responsive due to failure to meet the following minimum requirement: “*Bidders must be a Registered Elevator Company with Department of Business and Professional Regulation (DBPR), Bureau of Elevator Safety, for a minimum of five (5) years*”. Florida State Elevator licensure date with DBPR was only effective as of March 9, 2011.

The table below shows the results of the prices submitted by responsive bidders:

<b>Company Name</b>	<b>City Hall</b>	<b>7th Street Garage</b>	<b>Total</b>
Delaware Elevator	\$ 166,599.00	\$ 265,520.00	\$ 432,119.00
Oracle Elevator	\$ 149,915.00	\$ 149,890.00	\$ 299,805.00
ThyssenKrupp	\$ 178,474.00	\$ 181,603.00	\$ 360,077.00

Award is being recommended to Oracle Elevator Company, the lowest bidder for both locations. Oracle Elevator has been in business since 2004. Oracle is one of the City’s elevator maintenance contractors. Their performance during the last five years in maintaining their contracted elevators has been satisfactory.

Following the opening of bids received, an emergency was declared by the City Manager on June 11, 2013,, to address unsafe conditions on one of the elevators at the 7<sup>th</sup> St. Parking Garage. Over time, progressive water intrusion damage to the structural elements of the elevator car caused extreme corrosion that resulted in a condition that made the elevator unsafe to remain in service. Consequently, the elevator had been shut-down by the City’s elevator inspection section due to a hazardous condition that developed in the structural integrity of the elevator cab. See attached emergency approval request. As a result of the emergency, a Purchase Order was issued to Oracle Elevator, the lowest bidder. According to Section 2-369 of the City Code, the emergency shall be reported at the next regular meeting of the City Commission when supplies or services exceed \$25,000.

**CONCLUSION:**

Based on the aforementioned and considering the work for the 7<sup>th</sup> Street Parking Garage has been awarded under an emergency authorization, the Administration recommends that the Mayor and City Commission award a contract to Oracle Elevator Company, pursuant to Invitation to bid (ITB) No. 183-2013, for City Hall portion of the ITB in the amount of \$149,915.00.

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