



MIAMIBEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMITTEE MEMORANDUM

TO: Mayor Matti H. Bower and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: July 10, 2013

This shall serve as written notice that a meeting of the Finance and Citywide Projects Committee has been scheduled for July 10, 2013, at 3:00 P.M. at 1755 Meridian Ave Third Floor Training Room.

The agenda is as follows:

OLD BUSINESS

NEW BUSINESS

1. Discussion: Capital Projects
 - a) Proposed Capital Renewal and Replacement Projects
 - b) FY 2012/13 Capital Project Prioritization

2. Proposed Uses of Law Enforcement Trust Funds

Finance and Citywide Projects Committee Meetings for 2013:

July 10, 2013 (Budget)

July 25, 2013

August 21, 2013 (Budget)

September 19, 2013

October 24, 2013

November 14, 2013

December 19, 2013

PDW/rs/kd

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Cc. Mayor and Members of the City Commission
Management Team

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COMMITTEE MEMORANDUM

TO: Finance and Citywide Projects Committee

FROM: Jimmy L. Morales, City Manager 

DATE: July 10, 2013

SUBJECT: Proposed FY 2013/14 Capital Renewal and Replacement Projects

Background

Prior to FY 2004/05, the City made significant investment in the routine maintenance of its assets as well as funding major capital projects, bringing on line miles of sidewalks and curbing; additional streetlights; new parks and park facilities, new Fire station facilities, etc. However, maintenance of the capital investments competed with general fund services and routine maintenance, with the result that funding levels did not provide for major capital renewal and replacement projects. As a result, these projects often were deferred many years beyond the useful life of the capital component requiring replacement or renewal, in some cases until the point where an entire capital project is required for major improvements.

To ensure that renewal and replacement of General Fund assets are funded and addressed when needed, in FY 2004/05, the City of Miami Beach established a dedicated millage for renewal and replacement funding to be used for capital projects that extend the useful life of the City's General Fund assets to be used exclusively to provide for renewal and replacement of capital items related to our facilities and infrastructure over and above routine maintenance. The following restrictions regarding the fund were established at the time that the dedicated funding was created:

- Projects must meet the following criteria for funding:
 - Projects that extend the useful life of a City of Miami Beach general fund asset by at least 5 years with a threshold value of at least \$25,000; for example the replacement a major component of the asset such as roofs, HVAC systems, electrical systems, fire alarm systems, sprinkler systems that due to significant deterioration would constrain the remaining useful life of the asset, OR
 - Projects that significantly reduce future maintenance cost over the remaining life of the asset providing for a reduction in future maintenance costs that are greater than the cost of the project.
- The Mayor and Commission may authorize additional uses of the funds for unforeseen or unanticipated events affecting life, health, property or public safety subject to a five-sevenths (5/7) vote.
- Appropriation of project specific expenditures from the General Fund Capital Renewal and

Replacement Fund shall be included in the City Manager's annual proposed budget, to be approved by the Mayor and City Commission annually during the City's second public hearing on the budget.

- Interest earnings that accrue in the General Fund Capital Renewal and Replacement Fund shall be included in the appropriation for the Fund in the following fiscal year.
- Changes among project specific appropriations may be authorized by the City Manager to the extent that no new projects be added and the total annual allocation is not exceeded.
- During a fiscal year, changes to the total allocation and changes to the list of projects to be funded from the General Fund Capital Renewal and Replacement Fund shall require prior approval and authorization by a majority of the City Commission. Excess project specific appropriations not required will be available for re-appropriation the following year.
- Project specific appropriations that are not expended in a given fiscal year shall remain in the General Fund Capital Renewal and Replacement Fund for the life of the project

At the same time, the City established a systematic approach to identify renewal and replacement needs. City facilities are inspected at least once every five years to determine current renewal and replacement needs as well as projected replacement dates for all of the major Building components. A Facility Condition Index Rating (FCI) is assigned to each facility based on the total value of existing requirements divided by the current replacement value of the building. Based on industry standards ratings are assigned as follows:

- 0.00 to 0.10 Excellent
- 0.11 to 0.21 Good
- 0.122 to 0.32 Fair
- Greater than 0.33 Poor

FY 2013/14 Proposed Renewal and Replacement Projects

Attachment 1 provides the proposed project specific appropriations for FY 2013/14 for all Funds, including the General Fund Capital Renewal and Replacement Fund.

The current dedicated millage of 0.1083 mills (as of FY 2012/13) is projected to generate \$1,981,000 for the General Fund Capital Renewal and Replacement Fund based on the July 1 values. In addition, based on the ongoing review of projects funded in prior years, approximately \$600,000 is available as renewal & Replacement Fund Balance as of 9/30/12 for funding General Fund renewal and replacement projects, and approximately \$300,000 is projected to be re-captured from projects that will be closed due to completion or re-inspection indicating that they are not needed. This results in approximately \$2,881,000 available for funding FY 2013/14 General Fund renewal and replacement projects, as compared to \$2,768,000 requested in projects. It is recommended that the remaining amount of \$113,000 be maintained as contingency.

Proposed FY 2013/14 Renewal and Replacement Projects

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With the exception of Parking, there are no projected FY 2013/14 funding needs in the Enterprise Funds. Proposed Parking renewal and replacement projects for FY 2012/13 total \$876,000. The 7th Street Parking Garage Fund, which is separate because of bond requirements, has FY 2013/14 renewal and replacement needs totaling \$1,900,000. The Anchor Garage Fund, which is a part of the RDA, has FY 2013/14 renewal and replacement projects totalling \$220,000. These funds are anticipated to have sufficient available funding for the FY 2013/14 proposed renewal and replacement projects.

Fleet Management's FY 2013/14 renewal and replacement projects total \$154,000; Information Technology's FY 2013/14 renewal and replacement projects total \$40,000 and the City Center RDA FY 2012/13 renewal and replacement projects total \$67,000.

Conclusion

The City administration is recommending funding for proposed FY 2013/14 Renewal and Replacement projects as shown in Attachment 1.

Attachment



KGB/TO

ATTACHMENT 1

FY 14 CAPITAL RENEWAL & REPLACEMENT				.00 to .10 - Excellent	PRIORITY CATEGORIES:		
				.11 TO .21 - Good	<i>(LS) Life Safety</i>		
				.22 to .32 - Poor	<i>(CO) Critical to Continued Operations</i>		
				.33 or above - Evaluate value of facility vs cost to repair	<i>(PD) Prevent Additional Damage to City Property</i>		
					<i>(UL) Beyond Useful Life</i>		
No.	Prior Year Ranking	Asset	Project	FCI - Facility Condition Index	Category	Over 25k	Cumulative Over 25k
1		Police Station	Roof Replacement Replace aged and deteriorated roof.	0.29	CO	\$167,000	\$167,000
2		Police Station	Exterior Painting & Window Repair Seal and paint exterior walls to prevent water intrusion.	0.29	CO/UL	\$111,000	\$278,000
3	68	North Shore Youth Center	Exterior Window Replacement Replace leaking exterior windows.	0.18	PD/UL	\$40,000	\$318,000
4		Scott Rakow Youth Center	A/C Controls & Heat Coil Replacement - Upgrade needed for Controls & Replacement needed for Heat Coils.	0.17	CO/UL	\$25,000	\$343,000
5		Police Station	A/C Replacement - A/C replacement is needed on the S.E. 1st Floor.	0.29	CO/UL	\$45,000	\$388,000
6		South Shore Community Center	Elevator Replacement Replace aged hydraulic elevator.	0.10	CO/UL	\$173,000	\$561,000
7		Scott Rakow Youth Center	Support Beam Replacement - Support beam is eroded and needs repair/replacement.	0.17	CO/UL	\$50,000	\$611,000
8		Byron Carlyle Theater	Exterior and Roofing - Repair spalling stucco, seal joints, waterproof and paint building and roofing.	0.22	CO/PD	\$80,000	\$691,000
9		Fire Station 3	Exterior and Painting Seal and paint exterior walls to prevent water intrusion.	0.03	CO/UL	\$62,000	\$753,000
10		Fire Support Services Bldg	Roof Replacement Replace aged and deteriorated roof.	0.03	CO/UL	\$110,000	\$863,000
11		Police Station	ADA Accomodations Several non-public areas within the station need to be ADA compliant. (ADA grant funding to be pursued for public areas).	0.29	CO/LS	\$39,000	\$902,000
12		777 Bldg	Restroom Renovations Fixtures and Cabinets are aged and deteriorated on the 5th Floor.	0.13	UL	\$25,000	\$927,000
13	58	777 Building	Ceiling Finish Replacement- Common Areas and City Offices Replace ACT System ceiling finish due to age in common areas on all floors and city offices.	0.13	UL	\$207,000	\$1,134,000
14	60	777 Building	Exterior Doors Replacement Replace two(2) exterior doors assemblies due to age.	0.13	UL	\$25,000	\$1,159,000
15	82	South Shore Community Center	Floor Replacement Replace aged and worn vinyl carpet tile.	0.17	CO/UL	\$117,000	\$1,276,000
16	84	South Shore Community Center	Interior Door Replacement Replace interior doors due to age.	0.17	UL	\$131,000	\$1,407,000
17	73	Fire Station 1	Carpet Replacement Replace Carpet that is aged and deteriorated.	0.32	UL	\$31,000	\$1,438,000
18		Fire Station 3	Carpet Replacement Replace Carpet that is aged and deteriorated with vinyl or tile.	0.03	CO/UL	\$44,000	\$1,482,000
19	54	Police Station	Floor Covering Replacement - Phase 2 The carpet in some areas of the building is stained, worn or frayed, and in other areas has exceeded its expected useful life and is showing signs of wear.	0.29	UL	\$199,000	\$1,681,000
20	63	Police Station	Floor Covering Replacement - Phase 3 The carpet in some areas of the building is stained, worn or frayed, and in other areas has exceeded its expected useful life and is showing signs of wear.	0.29	UL	\$149,000	\$1,830,000
21	47	Fire Station 1	Floor Replacement Replace terrazzo flooring in engine bays (remove existing flooring and replace with reinforced pored concrete)	0.32	CO	\$138,000	\$1,968,000
22	76	Fire Station 1	Electrical Replacement Replace electrical service and distribution due to age.	0.32	UL	\$69,000	\$2,037,000
23		Fire Station 3	Parking Lot Resurface and Fence Replacement Resurface parking lot and replace fence.	0.03	CO/UL	\$54,000	\$2,091,000
24	67	Police Station	Pressure Booster Pump Replacement Replace pressure booster pump due to age.	0.29	UL	\$35,000	\$2,126,000

ATTACHMENT 1

FY 14 CAPITAL RENEWAL & REPLACEMENT				.00 to .10 - Excellent .11 TO .21 - Good .22 to .32 - Poor .33 or above - Evaluate value of facility vs cost to repair		PRIORITY CATEGORIES: (LS) Life Safety (CO) Critical to Continued Operations (PD) Prevent Additional Damage to City Property (UL) Beyond Useful Life	
No.	Prior Year Ranking	Asset	Project	FCI - Facility Condition Index	Category	Over 25k	Cumulative Over 25k
25	80	Police Station Garage	Concrete Paving Replacement Replace aged concrete paving at the garage connected to the Police Station.	0.16	CO/UL	\$423,000	\$2,549,000
26		777 Bldg	Lighting, Window Coverings, Kitchen Renovations Overhead or improved lighting in hallway, replace stained and damage window coverings, install sink, counter and cabinets in kitchen on the 5th floor.	0.13	CO/UL	\$33,000	\$2,582,000
27		Fire Station 3	Main Restroom Renovation Remodel main restroom due to aged and deteriorated fixtures, counters & partitions.	0.03	CO/UL	\$28,000	\$2,610,000
28	65	Police Station	Restroom Roof Fan Exhaust System Replacement Replace exhaust system with roof fan due to age.	0.29	CO/UL	\$40,000	\$2,650,000
29		555 Bldg.	Install recirculation fans and fix related Ductwork. **Pending decision on Convention Center project			\$79,000	\$2,729,000
30	65	555 Building	Exterior Walls Repairs General exterior wall repairs. Portions of exterior stucco walls have failing finishes. Most wall surfaces have acceptable quality finishes. Aged finishes should be repaired to ensure uniform quality of appearance. Also exposed exterior limestone wall panels are dirty from vehicle exhaust, weather and other environmental pollutants. Some panel caulk joints are deteriorating and require replacement. **Pending decision on Convention Center project.	0.28	PD	\$39,000	\$2,768,000
GENERAL FUND TOTAL							2,768,000

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FY 14 CAPITAL RENEWAL & REPLACEMENT				.00 to .10 - Excellent	PRIORITY CATEGORIES:		
				.11 TO .21 - Good	<i>(LS) Life Safety</i>		
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					<i>(UL) Beyond Useful Life</i>		
No.	Prior Year Ranking	Asset	Project	FCI - Facility Condition Index	Category	Over 25k	Cumulative Over 25k

7TH STREET PARKING GARAGE							
No.	Prior Year Ranking	Asset	Project			Over 25k	Cumulative Over 25k
31		7th Street Parking Garage	Level One & Two Waterproofing and Traffic Coating and Expansion Joint Replacement, Planter Box Renovation and Landscaping Materials, Waterproofing and Drainage Replacement, Vertical Concrete Sealing and Protection, Flat Roof Systems & Vine Support Structure.	0.07	CO/UL	\$1,900,000	\$1,900,000
7TH STREET GARAGE TOTAL							\$1,900,000

Anchor Garage							
No.	Prior Year Ranking	Asset	Project			Over 25k	Cumulative Over 25k
32		Anchor Garage	Repairs and upkeep throughout the flat parking structure areas			\$220,000	\$220,000
Anchor Garage TOTAL							\$220,000

RDA							
No.	Prior Year Ranking	Asset	Project			Over 25k	Cumulative Over 25k
33		Colony Theater	Roof Maintenance and repairs to include coating the upper backstage roof			\$27,000	\$27,000
34		Colony Theater	Replacement of condenser coils for the stage as well the 1st, 2nd, 3rd, and 4th level units.			\$40,000	\$67,000
RDA TOTAL							\$67,000

INTERNAL SERVICE FUND - FLEET MANAGEMENT							
No.	Prior Year Ranking	Asset	Project			Over 25k	Cumulative Over 25k
35	137	Fleet Management Shop 3	HVAC Ductwork Repair Repair ductwork and fresh airtake due to particulate buildup.	0.38	LS	\$56,000	\$56,000
36	139	Fleet Management Shop 1	HVAC Ductwork Repair Replace / clean ductwork due to aged particulate build-up.	0.40	LS	\$30,000	\$86,000
37	145	Fleet Management Shop 1	HVAC Controls Replacement Replace aged HVAC controls.	0.40	UL	\$42,000	\$128,000
38	146	Fleet Management Shop 2	HVAC Ductwork Repair Replace / clean ductwork due to aged particulate build-up.	0.48	LS/UL	\$26,000	\$154,000
FLEET TOTAL							\$154,000

INTERNAL SERVICE FUND - INFORMATION TECHNOLOGY							
No.	Prior Year Ranking	Asset	Project			Over 25k	Cumulative Over 25k
39		Communication Sites	A/C Replacement - A/C replacement is needed at Four (4) Communication sites.		CO/UL	\$40,000	\$40,000
INFORMATION TECHNOLOGY TOTAL							\$40,000

ENTERPRISE FUNDS - PARKING							
No.	Prior Year Ranking	Asset	Project			Over 25k	Cumulative Over 25k
40	96	17th Street Parking Garage	Elevator Replacement Replace five (5) elevators due to age. **Pending decision on Convention Center project.	0.14	CO/UL	\$876,000	\$876,000
ENTERPRISE TOTAL							\$876,000

Enterprise, RDA & Internal Services Funds Total: **\$3,257,000**

GRAND TOTAL - GENERAL FUND + ENTERPRISE + RDA + MCB + INTERNAL FUNDS: **\$6,025,000**

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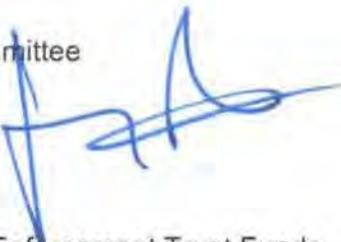


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COMMITTEE MEMORANDUM

TO: Finance and Citywide Projects Committee
FROM: Jimmy L. Morales, City Manager
DATE: July 10, 2013
SUBJECT: Proposed FY 2013/14 Uses of Law Enforcement Trust Funds



Background

Florida Statute 932.7055 provides for expenditures of forfeiture funds for law enforcement purposes. The Miami Beach Chief of Police, Raymond Martinez, has reviewed and identified the need for the FY 2013/14 appropriation and has established that the expenditures of forfeiture funds are in compliance with Section 932.7055, Florida State Statutes, and the Guide to Equitable Sharing of Federally Forfeited Property for Local Law Enforcement Agencies. These forfeiture funds have been deposited in the Police Confiscation Trust Fund.

Proposed FY 2013/14 Uses of Law Enforcement Trust Funds

Attachment 1 provides the proposed uses of Law Enforcement Trust Funds for FY 2013/14.

The September 30, 2012 available balances, net of FY 2012/13 appropriations and revenue collections are approximately \$648,000 in Federal Funds and \$315,000 in State Funds. Of these available balances, the FY 2013/14 request from Federal funds totals \$489,000 and \$235,000 from State funds.

Conclusion

The City administration is recommending funding for proposed FY 2013/14 uses of Law Enforcement Trust Funds as shown in Attachment 1.

Attachment


KGB/TO

Attachment 1

**Police Department
Confiscations - Federal & State Funds
FY14 BUDGET REQUEST**

FEDERAL FUNDS**Federal Funds - (603)**

	FY14 Request
Organizational Development Travel & off-site testing	50,000.00
Training Supplement to supplement LETTF	40,000.00
Laptop Computers	85,000.00
Sniper Rifle & Night Scope for SWAT Team	60,000.00
Rapid ID Fingerprint System	20,000.00
Golf carts	27,000.00
Computer Tower Ocean Systems	9,000.00
Bulletproof Vest Partnership	35,000.00
Fixed LPR (Locations to be announced)	85,000.00
Graffiti eradication through Teen Job Corp.	25,000.00
Lifescan Device	13,000.00
Gym Equipment	40,000.00
Total Funds (603)	489,000.00

STATE FUNDS BUDGET**State Funds - (607)**

Crime Prevention initiatives & School Liaison Projects	30,000.00
Costs connected with prosecution/processing of forfeitures.	20,000.00
VOCA Salary Match	45,000.00
Contracting of Latent Print Examiner expertise.	72,000.00
Scholarship Program	5,000.00
Scooters	20,000.00
AR Rifle Program/initiative- City's match for reimbursement of rifles at \$500.	15,000.00
15% of State Funds collected in FY12 to be used for drug abuse treatment, drug and crime prevention education and non-profit community based programs.	28,000.00
Total Funds (607)	235,000.00

Total Federal & State Funds**724,000.00**