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OFFICE OF THE CITY MANAGER

LTC # 176-2013

LETTER TO COMMISSION

CITY CLERK'S OFFICE

To: Mayor Matti Herrera Bower and Members of the City Commission

From: Jimmy L. Morales, City Manager

Date: May 15, 2013

Subject: Evaluation Committee Related to Request for Proposals (RFP) No. 065-2013TC for Emergency Management Administrative Support Services

The purpose of this LTC is to update the Mayor and City Commission on Request for Proposals (RFP) No. 065-2013TC, which seeks to select a firm to provide support services for emergency management administrative needs related to preparedness, mitigation, response and recovery associated with disaster-related events.

I am considering appointing the following individuals to serve on the Evaluation Committee for this RFP:

- Michael Gruen, Planning and Research Manager, Police Department
- Jonathan Parker, Resident and Police Citizens Relations Committee Member
- Baruch Sandhaus, Resident and Safety Committee Member
- James Sutter, Internal Auditor, OBPI
- Charles Tear, Emergency Management Coordinator, Fire Department

I am also considering the following individuals as alternates:

- Sgt. Alejandro Bello, Police Department and Police Citizens Relations Committee Member
- Mark Coolidge, Senior Auditor, OBPI
- Calvin Kohli, Resident and Safety Committee Member
- Oren Lieber, Resident and Safety Committee Member
- Marcella Paz Cohen, Resident and Safety Committee Member
- Irene Valines, Resident and Safety Committee Member

I would appreciate your comments or suggestions by Tuesday, May 21, 2013.

Thank you.

C: Raul Aguila, Chief Deputy City Attorney
Ralph Granado, City Clerk
Alex Denis, Procurement Director