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COMMITTEE MEMORANDUM

TO: Land Use and Development Committee

FROM: Kathie G. Brooks, Interim City Manager Per KGB

DATE: March 20, 2013

SUBJECT: **DISCUSSION REGARDING THE CONDITION OF THE STONES IN THE 1100 BLOCK OF LINCOLN ROAD**

At the December 12, 2012 Commission Meeting, the Commission referred this item to the Land Use and Development Committee for discussion.

BACKGROUND

The item was also brought up for discussion to address concerns regarding the cleanliness of the 1100 block and the handicapped accessibility of the Pedra Portuguesa stone surface.

City staff has met with UIA Management, LLC (UIA), the firm that designed, developed, and now manages this block, to discuss these concerns. UIA acknowledged the cleanliness concerns and believes that it is taking the necessary measures to make the block as clean as possible. UIA has stated that it is in compliance with its service contract for maintenance of the 1100 block, which requires:

- Porter services by one landscape contractor who is on-site from 6:30 – 9:00 am and 3:30 – 5:30 pm 365 days per year;
- Trash and litter removal seven days per week with trash removal from receptacles twice per day;
- Ant control;
- Pressure cleaning once per week; and
- Weed removal, pruning, pool skimming, and fertilization by a three-man crew 52 times per year.

To address the accessibility issue, the City Commission approved a capital budget entitled Lincoln Road Mall ADA Pedestrian Pathway and provided construction funding in the amount of $70,000. While the Pedra Portuguesa surface is ADA compliant, staff has also investigated the requirements for providing a smoother, more handicapped friendly surface. A few of the suggestions included having the stones replaced with smaller ones, grinding the stones flat, and replacing them with another material.

Staff analyzed these various options to determine the best method to level the surface while maintaining its aesthetic appeal and durability. Staff believes that the best option would be to provide a four-foot wide smooth path from Lenox Avenue to Alton Road. Within the confines of the path, each stone would be chipped out, a smooth surface would be cut on each stone, and each stone would be driven back to the same level as the other stones in the path to form a smooth, uniform surface.

This work would need to be done by skilled artisans. As a result, the estimated cost is $40 – $50 per square foot. For a 4-foot wide path that traverses the approximate 350 feet of this block, the cost would be within the $70,000 appropriated. Staff will be contacting firms to prepare a demonstration area to evaluate this alternative.

CONCLUSION

The above information is provided for discussion by members of the Land Use and Development Committee.

JGG\MAS\JJF\RWS

F: WORK\ALL\(1)EMPLOYEE FOLDERS/FIORELLA SARMIENTO\LUDC Discussion- Condition of stones at the 1100 block

Ms. Narloch informed the City Commission that since the October 24, 2012 Committee of the Whole meeting, she had received 33 resumes of additional applicants for the City Manager position. Of the 33 applicants, Ms. Narloch was recommending two candidates for preliminary interviews: Mr. Steve Barwick, currently the City Manager for the City of Aspen, Colorado and Tom Wilson, currently the Assistant City Manager for the City of Palm Springs California. Ms. Narloch provided an overview of Mr. Barwick and Mr. Wilson's qualifications.

Ms. Narloch was instructed to perform reference checks and preliminary interview on Mr. Barwick and Mr. Wilson.

In response to a question from Commissioner Exposito, Ms. Narloch recommended that the recruitment process not be extended any further, as the City could potentially loose the applicants it is currently considering.

After discussing the qualification of the candidates recommended by Ms. Narloch, the City Commission asked that the following individuals be invited for in person interviews with the City Commission: Stephen Barwick, Monica Cepero, Robert Frank and Thomas Wilson.

Ms. Narloch inquired of the Commission if there were any other applicants that the City Commission wanted her to conduct preliminary interview and/or reference checks.

Thereafter discussion was had regarding additional candidates and the process by which to select additional candidates to interview. Upon conclusion of the discussion, Commissioners Exposito, Góngora, Tobin and Wolfson requested Ms. Narloch to conduct telephone interview of the following additional candidates: Jimmy Morales, Emanuel Mayer and Frank Rollason. Thereafter a consensus was reached whereby Ms. Narloch is to conduct telephone interviews on the additional three applicants, and provide the City Commission with a written recommendation as to whether Ms. Narloch recommends for the City Commission to add any of these three candidates to the City Commission in person interview list.

TO DO: Schedule dates in January to conduct interviews. Rafael E. Granado, City Clerk, to coordinate interview schedule with the Office of the Mayor and Commission. For scheduling purposes, the three additional candidates will be placed on the Commission Interview schedule, pending the evaluation by Ms. Narloch.

Mayor Bower instructed that the interviews be scheduled as soon as possible.

11:30:24 a.m.

✶R9E Discussion Regarding The Condition Of The Stones In The 1100 Block Of Lincoln Road.
(Requested by Commissioner Jonah Wolfson)

ACTION: Item referred by Commissioner Wolfson. Discussion held. Motion made by Commissioner Wolfson to refer the item to the Land Use and Development Committee; seconded by Vice-Mayor Góngora; Voice vote 7-0. Richard Lorber to place on the committee agenda. **Public Works to handle.**

REFERRAL:
Referred to Land Use and Development Committee

Handouts or Reference Materials:

1. Letter to Raul J. Aguila, Co-Chief Deputy City Attorney, dated December 4, 2012 from Albert E. Doston, Jr., Esq., RE: Maintenance Agreement by and between UIA Management, LLC and CMB.