

Condensed Title:

Request For Approval To Award Contracts Pursuant To Invitation To Bid No. 66 11/12, For General Building and Specialty Trades Services, To Enterprise Electrical, Southern Comfort Solutions, Advanced Roofing, Team Contracting, FHP Tectronics Corp., Kearns Construction, Servpro of Brickell, Triangle Fire, Delcons, AGC Electric, Haber & Sons Plumbing, Aaron Construction Group, A1 Fire & Security, Commercial Interior Contractors Corp., Full Cover Roofing, A & J Roofing, Comfort Tech, Coral Gables Glass & Mirror, Sanchez Arango Construction, Edd Helms Electric, FXP Corp., and S.A. Consultants LLC, on an as needed basis, subject to budgetary approval at time of need.

Key Intended Outcome Supported:

Ensure well-maintained facilities.
Supporting Data (Surveys, Environmental Scan, etc.): N/A

Item Summary/Recommendation:

The purpose of Invitation to Bid (ITB) No. 66 11/12 was to establish a contract, by means of sealed bids, with qualified vendor(s), to provide for General Building and Specialty Trades Services. This contract shall remain in effect for two (2) years from the date of contract execution by the Mayor and City Clerk. This contract may be renewed, at the sole discretion of the City, through its City Manager, for three (3) additional one (1) year options.

ITB No. 66 11/12 was issued on September 24, 2012, with a bid opening date of October 24, 2012. A pre-bid conference was held on October 3, 2012, and no addendums were issued. Six hundred twenty seven (627) bid notices were issued, five hundred ninety two (592) through the BidNet system and another thirty five (35) through the Procurement Division. Thirty-four (34) vendors downloaded the bid documents and twenty-five (25) firms submitted responses to the ITB.

One (1) firm, Louna Corp., was deemed non-responsive for not meeting the three (3) year minimum qualifications pursuant to Section 3.2, Minimum Qualifications. Two (2) firms, H.A. Contracting and Coastland Construction Inc., were deemed non-responsible pursuant to Section 1.36, Determination of Award.

Firms have been qualified as detailed in Section 3.3 of the ITB. The Administration is recommending award by group number detailed in the attached memo to Enterprise Electrical, Southern Comfort Solutions, Advanced Roofing, Team Contracting, FHP Tectronics Corp., Kearns Construction, Servpro of Brickell, Triangle Fire, Delcons, AGC Electric, Haber & Sons Plumbing, Aaron Construction Group, A1 Fire & Security, Commercial Interior Contractors Corp., Full Cover Roofing, A & J Roofing, Comfort Tech, Coral Gables Glass & Mirror, Sanchez Arango Construction, Edd Helms Electric, FXP Corp., and S.A. Consultants LLC.

When a need for services arises the departments will enter a requisition in order for the Procurement Division to issue a Request for Quotation listing scope of work, technical specifications, location, pre-bid meeting, etc., and contractors pre-qualified in the particular trade will be invited to participate and submit sealed bids to the Procurement Division. The purchase order will be released to the lowest responsive and responsible bidder.

APPROVE THE AWARD OF THE CONTRACT.

Advisory Board Recommendation:

Financial Information:

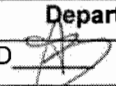
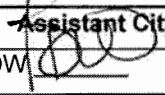
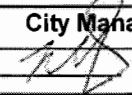
| Source of Funds: | Amount | Account |
|---|--------|--|
| <div style="border: 1px solid black; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center;"> OBPI </div> | 1 | Subject to budgetary approval at time of need. |
| | 2 | |
| | 3 | |
| | Total | |

Financial Impact Summary:

City Clerk's Office Legislative Tracking:

Alex Denis, Ext. 7490

Sign-Offs:

| Department Director | Assistant City Manager | City Manager |
|--|---|---|
| AD  | PDW  | KGB  |



MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMISSION MEMORANDUM

TO: Mayor Mattie Herrera Bower and Members of the City Commission

FROM: Kathie G. Brooks, Interim City Manager

DATE: March 13, 2013

SUBJECT: **REQUEST FOR APPROVAL TO AWARD CONTRACTS PURSUANT TO INVITATION TO BID NO. 66 11/12, FOR GENERAL BUILDING AND SPECIALTY TRADES SERVICES, TO ENTERPRISE ELECTRICAL, SOUTHERN COMFORT SOLUTIONS, ADVANCED ROOFING, TEAM CONTRACTING, FHP ELECTRONICS CORP., KEARNS CONSTRUCTION, SERVPRO OF BRICKELL, TRIANGLE FIRE, DELCONS, AGC ELECTRIC, HABER & SONS PLUMBING, AARON CONSTRUCTION GROUP, A1 FIRE & SECURITY, COMMERCIAL INTERIOR CONTRACTORS CORP., FULL COVER ROOFING, A & J ROOFING, COMFORT TECH, CORAL GABLES GLASS & MIRROR, SANCHEZ ARANGO CONSTRUCTION, EDD HELMS ELECTRIC, FXP CORP., AND S.A. CONSULTANTS LLC, ON AN AS NEEDED BASIS, SUBJECT TO BUDGETARY APPROVAL AT TIME OF NEED.**

ADMINISTRATION RECOMMENDATION

Approve the award of the contract.

KEY INTENDED OUTCOME

Ensure well maintained facilities.

FUNDING

Subject to budgetary approval from the various sources of funds at time of need.

ITB PROCESS

The Procurement Division issued an Invitation to Bid No. 66 11/12 in order to establish a term contract for the Pre-Qualification of General Building and Specialty Trades Services. ITB No. 66 11/12 was issued on September 24, 2012, with a bid opening date of October 24, 2012. A pre-bid conference was held on October 3, 2012, and no addendums were issued.

The work required under this contract is skilled work in the following areas:

- | | |
|--|--|
| 1) Air Conditioning/HVAC | 13) Marine Services |
| 2) Asphalt Sealing (Excluding Roadway Pavements) | 14) Mechanical |
| 3) Audio/Visual | 15) Mechanical (Fire Systems) |
| 4) Awning/Shutters | 16) Painting/Waterproofing |
| 5) Carpentry/Wood Work | 17) Plumbing |
| 6) Carpeting | 18) Pump Repairs |
| 7) Electrical | 19) Roofing |
| 8) Flooring | 20) Swimming Pool |
| 9) General Building (GC) | 21) Tennis/Sports Courts |
| 10) Glass/Glazing | 22) Tile |
| 11) Irrigation/Sprinkler System | 23) Water Intrusion |
| 12) Locksmith | 24) Welding (Heli-arc, Mig/Tig, Oxygen/Acetylene, Brazing) |

BidNet issued bid notices to five hundred and ninety two (592) prospective bidders, and the Procurement Office issued an additional thirty-five (35) bid notices. Thirty-four (34) vendors downloaded the bid documents.

A total of twenty five (25) firms submitted documentation to be qualified: Enterprise Electrical, Southern Comfort Solutions, Advanced Roofing, Team Contracting, FHP Tectronics Corp., Coastland Construction, Kearns Construction, Servpro of Brickell, Triangle Fire, Delcons, AGC Electric, Haber & Sons Plumbing, Louna Corp., Aaron Construction Group, A1 Fire & Security, H.A. Contracting, Commercial Interior Contractors Corp., Full Cover Roofing, A & J Roofing, Comfort Tech, Coral Gables Glass & Mirror, Sanchez Arango Construction, Edd Helms Electric, FXP Corp., and S.A. Consultants LLC.

One (1) firm, Louna Corp., was deemed non-responsive for not meeting the three (3) year minimum qualifications pursuant to Section 3.2, Minimum Qualifications. Two (2) firms, H.A. Contracting and Coastland Construction Inc., were deemed non-responsible pursuant to Section 1.36, Determination of Award.

In order to be qualified for any of the above listed trades, bidders were requested to submit with their bid response (and maintain same in good standing throughout the duration of the contract) a current valid Certificate for General Building/Engineering or Specialty Trade Contracting, for the types of work covered by this Bid and issued by: (a) The State of Florida Construction Industry Licensing Board, pursuant to the provisions of Section 489.115 of the Florida Statutes; or (b) The Miami-Dade County Construction Trades Qualifying Board, pursuant to the provisions of Section 10-3(a) of the Code of Miami-Dade County. Holders of County Certificates of Competency must also hold Certificates of Registration issued by the State of Florida Construction Licensing Board, pursuant to the provisions of Section 489.115 or 489-117, Florida Statutes.

The ITB stipulated that award of this contract will be made to all responsive, responsible bidders complying with terms, conditions and qualification requirements. Awarded firms shall be placed on a list of pre-qualified contractors who will be contacted, on an as needed basis, to provide quotes for work specified by the City as follows:

- For small projects \$5,000 or less, the requesting department shall contact all pre-qualified vendors, by trade, for quotes.
- For projects over \$5,000, an Invitation to Quote (ITQ) will be issued by the Procurement Division, through the City's e-procurement system, requiring sealed responses.

Award will be made to the contractor submitting the lowest response to the ITQ.

Projects awarded under this contract shall comply with Florida Statutes, Section 255, including a limit of \$300,000 per project for general projects and \$75,000 for single trade electrical projects. Projects exceeding these limits shall be procured through a separate competitive solicitation.

The following firms submitted their proper licensures and have been deemed qualified for the following trades:

AIR CONDITIONING/HVAC

Southern Comfort Solutions
Comfort Tech
Edd Helms Electric
FXP Corporation

AWNING /SHUTTERS*

Coral Gables Glass & Mirror

CARPENTRY/WOOD WORK

Team Contracting
Commercial Interior Contractors Corp.
S.A. Consultants LLC

ELECTRICAL

Enterprise Electrical
AGC Electric
A1Fire & Security d/b/a A1 Fire Equip.
Sanchez Arango Construction
Edd Helms Electric

FLOORING

Commercial Interior Contractors Corp.
S.A. Consultants LLC

GENERAL BUILDING (GC)

Team Contracting
FHP Tectronics Corp.
Kearns Construction
Delcons
Haber & Sons Plumbing
Aaron Construction Group
Sanchez Arango Construction
FXP Corporation
S.A. Consultants LLC

GLASS/GLAZING*

Coral Gables Glass & Mirror

IRRIGATION/SPRINKLER SYSTEM*

Team Contracting

MARINE SERVICES

Kearns Construction
Edd Helms Electric

MECHANICAL

Southern Comfort Solutions
Comfort Tech
FXP Corporation

MECHANICAL (FIRE SYSTEMS)*

Triangle Fire

PAINTING/WATERPROOFING

Team Contracting
Commercial Interior Contractors Corp.
Coral Gables Glass & Mirror
S.A. Consultants LLC

PLUMBING*

Haber & Sons Plumbing

ROOFING

Advanced Roofing
Aaron Construction Group
Full Cover Roofing
A&J Roofing

TILE

Commercial Interior Contractors Corp.
S.A. Consultants LLC

WATER INTRUSION*

Servpro of Brickell

The intent of this contract is to establish a list of prequalified firms, on the basis of licensure, insurance and prior client surveys, from whom the city may request quotes at the time a need is identified. In doing so, the City will request quotes from all firms under a given trade. The firm offering the lowest price, in compliance with specifications, will be issued a purchase order.

*In the event that only one contractor has been identified for a particular trade, the City will invite prequalified contractors from other public entity contracts (e.g., Miami-Dade County, State of Florida) to ensure competition. Pursuant to Section 2.5 of the ITB, it is the City's intent to periodically release a call for pre-qualifications under this ITB to maintain an adequate number of trades contractors, further ensuring competition. The recommendation for additional contractors, or removal of any contractor based on poor performance, shall be submitted to the City Commission for approval.

CITY MANAGER'S REVIEW

After considering the review and recommendation of City staff, the Interim City Manager exercised her due diligence and is recommending to the Mayor and the City Commission to award the contracts to Enterprise Electrical, Southern Comfort Solutions, Advanced Roofing, Team Contracting, FHP Tectronics Corp., Kearns Construction, Servpro of Brickell, Triangle Fire, Delcons, AGC Electric, Haber & Sons Plumbing, Aaron Construction Group, A1 Fire & Security, Commercial Interior Contractors Corp., Full Cover Roofing, A & J Roofing, Comfort Tech, Coral Gables Glass & Mirror, Sanchez Arango Construction, Edd Helms Electric, FXP Corp., and S.A. Consultants LLC, on an as needed basis, allocating funds from various sources, subject to budgetary approval at time of need; further authorizing, in accordance to the Invitation to Bid, the ability to add qualified firms or individuals to the contract when deemed in the best interest of the City of Miami Beach without further City Commission authorization.

CONCLUSION

Based on the aforementioned, the Administration recommends that the Mayor and City Commission award contracts pursuant to Invitation to Bid (ITB) No. 66 11/12, for the Pre-Qualification of General Building and Specialty Trades Services, to Enterprise Electrical, Southern Comfort Solutions, Advanced Roofing, Team Contracting, FHP Tectronics Corp., Kearns Construction, Servpro of Brickell, Triangle Fire, Delcons, AGC Electric, Haber & Sons Plumbing, Aaron Construction Group, A1 Fire & Security, Commercial Interior Contractors Corp., Full Cover Roofing, A & J Roofing, Comfort Tech, Coral Gables Glass & Mirror, Sanchez Arango Construction, Edd Helms Electric, FXP Corp., and S.A. Consultants LLC, on an as needed basis, allocating funds from various sources, subject to budgetary approval at time of need.

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