



# MIAMIBEACH

OFFICE OF THE CITY MANAGER  
NO. LTC # 059-2013

LETTER TO COMMISSION

2013 FEB 22 AM 11:16  
CITY CLERK'S OFFICE

RECEIVED

To: Mayor Matti Herrera Bower and Members of the City Commission

From: Kathie G. Brooks, Interim City Manager

Date: February 19, 2013

Subject: FY 2012/13 Quarter 1 Status Report on Independent Contractor Agreements

The purpose of this Letter to Commission (LTC) is to provide a status of the Independent Contractor Agreements executed pursuant to Resolution 2012-28019 (copy attached), adopted by the City Commission on September 27, 2012. As part of the discussion regarding this item, the City Commission requested for the Administration to provide a quarterly report of the Agreements executed pursuant to the authorization granted under this resolution.

Under the City Charter, the City Manager has the authority to appoint an employee into a vacant budgeted position with a salary at the beginning or within the pay range established by the City Commission for that classification.

Resolution 2012-28019 authorized the City Manager to enter into certain Independent Contractor Agreements for professional and other services to provide services and/or work related to vacant budgeted positions, for a fee not to exceed the maximum of the pay range for the respective classification.

Since the adoption of the Resolution on September 27, 2012, the City has entered into only one (1) agreement pursuant to this authority. An Agreement with Ms. Mariu Emmons, for services related to marketing and advertising in the Office of Communications. A Development Coordinator position remained vacant to fund this Agreement. Following the execution of this Agreement, the City recruited for this position, which has now been filled. The services of Ms. Emmons are no longer being utilized.

The second quarterly update on Independent Contractor Agreements will be provided in mid-April 2013.

If you have any questions or need additional information regarding this issue, please feel free to contact me or Carla M. Gomez, Human Resources Assistant Director, at ext. 6713.

KGB/CMG/ff

F:\HUMAN\SMAN\CG\HR\LTCs\LTC - Independent Contractors First Quaterly Report Vacant Budgetted 02-19-2013.docx