



MIAMI BEACH

OFFICE OF THE CITY MANAGER
NO. LTC # 032-2013

LETTER TO COMMISSION

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: Kathie G. Brooks, Interim City Manager

DATE: February 5, 2013

SUBJECT: Invitation to Negotiate (ITN)-059-2013ME Food and Beverage Services for the Miami Beach Convention Center

The purpose of this Letter to Commission (LTC) is to inform you that Invitation to Negotiate (ITN)-059-2013ME for Food and Beverage Services for the Miami Beach Convention Center has been issued.

A Proposer's Conference and Site Visit is scheduled for **February 13, 2013 at 10:00a.m.**

Sealed proposals will be received until **3:00 PM on March 5, 2013.**

If you have any questions, please feel free to contact me.

- c Jorge Gomez, Assistant City Manager
- Max Sklar, Acting Assistant City Manager
- Patricia Walker, Chief Financial Officer
- Alex Denis, Procurement Director
- Raul Aguila, Chief Deputy City Attorney
- Convention Center Advisory Board

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CITY CLERK'S OFFICE