

# **FRANK K. ROLLASON**

## **RESUME OF QUALIFICATIONS**



### **CAREER SUMMARY**

Over 40 years of experience in municipal government, last 20 in the management ranks, and the last three as Executive Director for the Southeast Overtown/Park West, Omni Redevelopment District, and Midtown Community Redevelopment Agencies for the City of Miami with demonstrated areas of expertise in: Team Building, Employee Morale Building, Customer Service, Capital Planning, Financial Management, Organizational Change, Development and Transformation, Organized and Non-union Labor Relations, General Municipal Operations and Project Management, Community Relations and Outreach, as well as Strategic Management. After retiring from the city of Miami, I made an unsuccessful run for office seeking the District 2 Commission seat for the City of Miami in November of 2006. In December of 2006, I was hired by the A&E firm of Rodriguez and Quiroga Chartered to perform the duties as an Architect's Site Representative for various large capital projects.

### **Rodriguez and Quiroga Architects Chartered – Job Assignments**

- 2010-2012 – MIA Automated People Mover Train Station (new construction)**
- 2006-2010 – MDCPS Miami Central Senior High School (Renovation/new construction)**

### **LOCAL GOVERNMENT EXPERIENCE – CITY OF MIAMI, FLORIDA**

<b>Executive Director for the Southeast Overtown/Park West, Omni Redevelopment District, and Midtown Community Redevelopment Agencies</b>	<b>01/2003 – 8/2006</b>
<b>Assistant City Manager for Operations</b>	<b>May 2000-2003</b>
<b>Director, Building Department</b>	<b>1999-2000</b>
<b>Interim City Manager</b>	<b>12/1997 – 1/1998</b>
<b>Director, Department of General Services Administration</b>	<b>3/1997-12/1997</b>
<b>Director, Department of Risk Management</b>	<b>1992-1997</b>
<b>Manager, Hurricane Andrew Recovery Task Force</b>	<b>1992 – 1997</b>
<b>Fire Department – Deputy Fire Chief for Administration</b>	<b>1998-1999</b>
<b>Fire Marshal, Division Chief for Firefighting, Fire Prevention Bureau, Support Services Divisions.</b>	<b>1983-1992</b>
<b>Deputy Fire Marshal &amp; Rescue Ops Officer.</b>	<b>1981-1983</b>
<b>Firefighter, Fire Lieutenant, Fire Captain, Chief Fire Officer.</b>	<b>1966-1983</b>

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## LOCAL GOVERNMENT EXPERIENCE DETAILED

My career with the City of Miami has spanned 40+ years beginning in the Fire Service to the present position which I hold as Executive Director for the City of Miami's Community Redevelopment Agencies. It has been a great experience and little did I realize when I started out as a Fireman in 1966 where the path would lead. Part of my experience and opportunities have come about as a result of planning, but the most interesting twists and turns have occurred by pure happenstance and being in the right place at the right time.

Hurricane Andrew was probably the single most significant event that took me off the path of the Fire Service. The City Manager, at the time, asked me to head up the **City's Hurricane Andrew Recovery Team (HART)** which exposed me to a whole new world of city government. Within weeks of that appointment, the Manager asked me to take over **Risk Management and Group Benefits**. These positions allowed me to cut across all departmental lines and gain a firm understanding of the inter-relationships amongst all the functions of the City.

It is no secret that the City of Miami has had tumultuous times in recent years, and I was flung into the midst of it all. With the arrival of a new Manager, I was appointed to the position of **Director of the Department of GSA** with the responsibility for Light Fleet, Heavy Fleet, Risk Management, Group Benefits, Graphic Reproductions, Radio Communications, Property Maintenance, City-Wide Safety Program, Disaster Recovery, City-wide Purchasing, Conferences, Conventions & Public Facilities, Information Technology, and Asset Management.

Within a year, however, the political climate changed and a new Manager came onboard. His tenure was short, and one Friday afternoon, I received a call from the new Mayor who **asked me to become the new Manager**. I accepted and relinquished my previous role and appointed an individual to take my place in GSA. As I stated, those were tumultuous times, and within a month or so, the new Mayor decided to replace me as Manager with a new Manager; and I returned to the Fire Service.

Within 6 months, however, we had the most recent Mayoral election overturned by the courts and a new Mayor came into power and, you guessed it, with him a new Manager. The new Manager asked me to become the **Director of the Building Department** which I gladly accepted and was working contently in that position when we had a change of Managers, once again. This time, the new Manager asked me to become the **Assistant City Manager for Operations** - the position which, again I gladly accepted.

**Assistant City Manager for Operations** - In this position, I was responsible for seven departments - Department of Neighborhood Enhancement Teams (NET), Department of Conferences, Conventions, and Public Facilities, Department of General Services Administration, Department of Public Works, Department of Solid Waste, Department of Parks and Recreation, and the City's Homeless Assistance Program. The combined responsibility for these seven departments equates to **1,019 employees and a total annual operating budget in excess of \$63 million**. It was exciting, interesting, and challenging.

**Executive Director for the Southeast Overtown / Park West, Omni Redevelopment District, and Midtown Community Redevelopment Agencies** - as Executive Director for the Southeast Overtown/Park West, Omni Redevelopment District, and Midtown Community Redevelopment Agencies for the City of Miami I was responsible for a total annual budget of **\$26,109,222.00** and a potential bond issue of between **\$250,000,000.00 and \$300,000,000.00 for capital projects**. These agencies are a creature of the State under Chapter 163 with the primary mission of removing slum and blight from depressed areas with the intention of returning the properties to a productive status on the tax rolls for both the City of Miami and Miami-Dade County. The Board of Directors for the CRAs in the City of Miami are the same individuals who hold the position of City Commissioners. In this capacity, I worked directly for the Boards much the same as a City Manager works for the Commission. In my capacity as the Executive Director, it was my responsibility to coordinate capital projects dealing with infrastructure improvements above and below the ground as well as improving and creating affordable and workforce housing. Above, you will find a chronological synopsis of my different positions; and coupled with this explanation of events, one can gain a grasp of the wide and varied career I have been fortunate to experience over the past forty years.

## SIGNIFICANT ACCOMPLISHMENTS

- Implementation of the \$1.4 Million Dollar Performing Arts Center Super Block Streetscape Project - 2006
- Completion of the historic rehabilitation of the Overtown Ward Rooming House - 2006
- Complete renovation of the Overtown Just Right Barber Shop - 2005
- Design and construction of the Park West Grand Promenade in the 24 Hour Entertainment District - 2004
- Recipient of Florida Redevelopment Association Roy Kenzie Award for Overtown 9<sup>th</sup> Street Pedestrian Mall Extension Project - 2004
- Completion of the Overtown 9<sup>th</sup> Street Pedestrian Mall Extension Project - 2004
- Recipient of Florida Redevelopment Association Roy Kenzie Award for Margaret Pace Park Project - 2003
- Completion of the \$4 Million Dollar renovation to Margaret Pace Park - 2003
- Elimination of all CRA outstanding audit findings for previous years - 2003
- Lead Coordinator for City/County General Election 2002 Operations
- Operations Coordinator for Raceworks, LLC/City of Miami Gran Prix Lease Agreement - 2002
- Lead Negotiator for City approved Bus Bench Contract - 2002
- Team Leader for voter approved \$255 Million Bond Program Task Force - 2001
- Lead Negotiator for City approved Newsrack Ordinance - 2001
- Designed & implemented salary & benefit upgrade program for Building Trades Inspectors-1999
- Designed & implemented City's first Personnel Light Duty Program - 1995
- Implemented City's first City-wide Safety Program - 1995

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### **FORMAL EDUCATION**

Bachelor of Science in Fire Science and Safety, College of Engineering and Applied Sciences,  
Florida International University – 1986

### **PROFESSIONAL CONTINUING EDUCATION**

**Anti-Terrorism Incident Command Training/Nuclear, Biological, and Chemical Weapons** –  
14 hours – Department of Defense, U.S. National Domestic Preparedness Program, Miami – 1998

**Academy for Strategic Planning** – 56 hours, College of Urban and Public Affairs, Florida  
International University – 1997

**Integrated Emergency Management/Hurricane** – 32 hours, Emergency Management Institute,  
FEMA, Miami – 1995

**Disaster Response and Recovery** – 24 hours, Emergency Management Institute, FEMA, Maryland  
– 1994

**Disaster Preparedness** – 24 hours, Emergency Management Institute, FEMA, Maryland – 1992

**Executive MicroComputer Course** – 40 hours, City of Miami Department of Computers – 1986

**Organizational Analysis & Renewal Program** – 80 hours, National Fire Academy, FEMA,  
Maryland – 1986

**Interpersonal Dynamics** – 80 hours, National Fire Academy, FEMA, Maryland – 1984

**Information Management** – 80 hours, National Fire Academy, FEMA, Maryland – 1982

**Management of Emergency Medical Services** – 80 hours, National Fire Academy, FEMA,  
Maryland – 1980

**Executive Development III** – 80 hours, National Fire Academy, FEMA, Maryland – 1980

**Fire Department Administration & Management** – 80 hours, Florida Atlantic University,  
College of Business and Public Administration -- 1975

### **MILITARY EXPERIENCE**

**U.S. Army** – drafted in 1969 – served one year in the United States and one year in Vietnam –  
Bronze Star Recipient.