

# MIAMIBEACH

**City of Miami Beach**, 1700 Convention Center Drive, Miami Beach, Florida 33139 [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

OFFICE OF THE CITY CLERK, Rafael E. Granada, City Clerk  
Tel: 305.673.7411, Fax: 305.673.7254  
Email: [CityClerk@miamibeachfl.gov](mailto:CityClerk@miamibeachfl.gov)

## MEMORANDUM

TO: Mayor Matti Herrera Bower and Members of the City Commission  
CC: Kathie G. Brooks, Interim City Manager  
FROM: Rafael E. Granada, City Clerk  
DATE: January 15, 2013  
SUBJECT: City Commission At-Large Nominations For Wednesday, January 16, 2013  
Release # 4

Below please find the City Commission At-Large Nominations received to date. Changes made subsequent to Release # 3 are reflected with an asterisk (\*).

### **Affordable Housing Advisory Committee**

No nominations received to date.

### **Art in Public Places**

No nominations received to date.

### **Board of Adjustments**

- Joy V. W. Malakoff – Nominated for *reappointment* by Mayor Matti Herrera Bower, Vice Mayor Michael Góngora and Commissioner Deede Weithorn.

### **Capital Improvements Projects Oversight Committee**

- \*Tony Trujillo – Nominated for *reappointment* by Vice Mayor Michael Góngora and Commissioner Exposito for the C4 Seat, Capital Budgeting/Finance.

### **Design Review Board**

- Carol Housen – Nominated for *reappointment* by Commissioner Deede Weithorn.

### **Historic Preservation Board**

- Jane D. Gross – Nominated for *reappointment* by Commissioner Jorge Exposito, Commissioner Deede Weithorn and Vice Mayor Michael Góngora.
- Josephine “Jo” Manning - Nominated for *reappointment* by Vice Mayor Michael Góngora and Commissioner Jorge Exposito.
- Herb Sosa – Nominated for *reappointment* by Vice Mayor Michael Góngora.

### **Miami Beach Cultural Arts Council**

No nominations received to date.

### **Miami Beach Human Rights Committee**

- Alan B. Fishman - Nominated for *reappointment* by Vice Mayor Michael Góngora (Law Position/Chair)
- Elizabeth F. Schwartz - Nominated for *reappointment* by Vice Mayor Michael Góngora.
- Carlos J. (CJ) Ortuno - Nominated for *reappointment* by Vice Mayor Michael Góngora.
- Monica Harvey – Nominated by Commissioner Jerry Libbin.
- Bradley A. Ugent – Nominated by Vice Mayor Michael Góngora, Commissioner Jorge Exposito and Commissioner Deede Weithorn.

### **Normandy Shores Local Government Neighborhood Improvement**

- Mark Wojak – Nominated by Commissioner Jerry Libbin.

### **Personnel Board**

- Moj Khaghan – Nominated for *reappointment* by Vice Mayor Michael Góngora.
- Gabriel J. Paez - Nominated for *reappointment* by Vice Mayor Michael Góngora.
- \*Lori E. Gold – Nominated by Commissioner Jerry Libbin.
- \*Lori Kaye Davis - Nominated by Commissioner Jerry Libbin.

## Board of Adjustments

- Joy V. W. Malakoff

# MIAMI BEACH

CITY OF MIAMI BEACH  
BOARD AND COMMITTEE APPLICATION FORM

MALAKOFF Joy V.W.  
 Last Name First Name Middle Initial  
6415 PINE TREE DR. MIAMI BEACH FL  
 Home Address City State Zip Code  
305-866-1772 305-778-7549 beachjoy2@gmail.com  
 Home Telephone Work Telephone Cellular Telephone Email address  
BankUnited Position: Retired  
 Business Name

Business Address City State Zip Code  
 Professional License (describe) Expires:  
 Attach a copy of the license

**Pursuant to City Code section 2-22(4) a and b:** Members of agencies, boards and committees shall be affiliated with the city; this requirement shall be fulfilled in the following ways: a. An individual shall have been a resident of the city for a minimum of six months; or b. An individual shall demonstrate ownership/interest for a minimum of six months in a business established in the city for a minimum of six months.

- Resident of Miami Beach for a minimum of six (6) months: Yes  or No
- Demonstrate an ownership/interest in a business in Miami Beach for a minimum of six months: Yes  or No
- Are you a registered voter in Miami Beach: Yes  or No
- I am now a resident of: North Beach  South Beach  Middle Beach
- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:  
Longtime experience in Urban Planning as Chair of Planning Board CMB for more than 6 years, Charter member Hist Pres. Bd CMB, Chair of Development Regulations
- Are you presently a registered lobbyist with the City of Miami Beach? Yes  or No  Working Committee 3 yr.

Please list your preferences in order of ranking [1] first choice [2] second choice, and [3] third choice. **Please note that only three (3) choices will be observed by the City Clerk's Office.** (Regular Boards of City)

<input type="checkbox"/> Affordable Housing Advisory Committee	<input type="checkbox"/> Fine Arts Board	<input type="checkbox"/> Normandy Shores Local Government Neighborhood Improvement
<input type="checkbox"/> Art in Public Places Committee	<input type="checkbox"/> Gay, Lesbian, Bisexual and Transgender Enhancement Committee (GLBT)	<input type="checkbox"/> Parks and Recreation Facilities Board
<input type="checkbox"/> Beautification Committee	<input type="checkbox"/> Golf Advisory Committee	<input type="checkbox"/> Personnel Board
<input checked="" type="checkbox"/> Board of Adjustment * ☆	<input type="checkbox"/> Health Advisory Committee	<input checked="" type="checkbox"/> Planning Board * ☆
<input type="checkbox"/> Budget Advisory Committee	<input type="checkbox"/> Health Facilities Authority Board	<input type="checkbox"/> Police Citizens Relations Committee
<input type="checkbox"/> Capital Improvements Projects Oversight Committee	<input type="checkbox"/> Hispanic Affairs Committee	<input type="checkbox"/> Production Industry Council
<input type="checkbox"/> Committee on the Homeless	<input type="checkbox"/> Historic Preservation Board ☆	<input type="checkbox"/> Safety Committee
<input type="checkbox"/> Committee for Quality Education in MB	<input type="checkbox"/> Housing Authority	<input type="checkbox"/> Single Family Residential Review Panel
<input type="checkbox"/> Community Development Advisory	<input type="checkbox"/> Loan Review Committee	<input type="checkbox"/> Sustainability Committee
<input type="checkbox"/> Community Relations Board	<input type="checkbox"/> Marine Authority	<input type="checkbox"/> Tennis Advisory Committee
<input type="checkbox"/> Convention Center Advisory Board	<input type="checkbox"/> Miami Beach Commission for Women	<input type="checkbox"/> Transportation and Parking Committee
<input type="checkbox"/> Debarment Committee	<input type="checkbox"/> Miami Beach Cultural Arts Council	<input type="checkbox"/> Visitor and Convention Authority
<input type="checkbox"/> Design Review Board * ☆	<input type="checkbox"/> Miami Beach Human Rights Committee	<input type="checkbox"/> Youth Center Advisory Board
<input type="checkbox"/> Disability Access Committee	<input type="checkbox"/> Miami Beach Sister Cities Program	<input type="checkbox"/> Waterfront Protection Committee

\* Board Required to File State Disclosure Form

☆ If you seek appointment to a professional seat (e.g., lawyer, architect) on the Board of Adjustment, Design Review Board, Historic Preservation Board, or Planning Board, attach a copy of your currently-effective license, and furnish the following information:

Type of Professional License \_\_\_\_\_, License Number CITY CLERK'S OFFICE

License Issuance Date \_\_\_\_\_, and License Expiration Date 2012 DEC -5 PM 4:57

RECEIVED

JS

Note: If applying for Youth Advisory Board, please indicate your affiliation with the Scott Rakow Youth Center:

1. Past service on the Youth Center Advisory Board: Yes  No  Years of Service: \_\_\_\_\_

2. Present participation in Youth Center activities by your children Yes  No . If yes, please list the names of your children, their ages and which programs. List below:

Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

• Have you ever been convicted of a felony: Yes  or No  If yes, please explain in detail:

• Do you currently have a violation(s) of City of Miami Beach codes: Yes  or No . If yes, please explain in detail:

• Do you currently owe the City of Miami Beach any money: Yes  or No  If yes, explain in detail

• Are you currently serving on any City Boards or Committees: Yes  or No . If yes; which board?

Board of Adjustment

• What organizations in the City of Miami Beach do you currently hold membership in?

Funding Arts Network (FAN) - Board Member - V.P.

Name \_\_\_\_\_ Title \_\_\_\_\_

Miami Beach Chamber of Commerce - Former Chair, Govt. Affairs Committee

Name \_\_\_\_\_ Title \_\_\_\_\_

• List all properties owned or have an interest in, which are located within the City of Miami Beach:

My home - 6415 Pine Tree Dr.

• I am now employed by the City of Miami Beach: Yes  or No . Which department? \_\_\_\_\_

• Pursuant to City Code Section 2-25 (b): Do you have a parent , spouse , child , brother , or sister  who is employed by the City of Miami Beach? Check all that apply. Identify the department(s): NO

The following information is voluntary and is neither part of your application nor has any bearing on your consideration for appointment. It is being asked to comply with federal equal opportunity reporting requirements.

Ethnic Origin: Check one only (1)

Gender: Male  Female

White (Not of Hispanic Origin): All persons having origins in any of the original peoples of Europe, North Africa or the Middle East.

African-American/Black (Not of Hispanic Origin): All persons having origins in any of the Black racial groups of Africa.

Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Asian or Pacific Islander: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands and Samoa.

American Indian or Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain Cultural identification through tribal affiliation or community recognition.

Physically Challenged: Yes  or No

Employment Status: Employed  Retired  Homemaker  Other  \_\_\_\_\_

**Please remember to attach a current resume and a copy of any applicable professional license.**

**Attach additional sheets, if necessary, to provide required information.**

JOY V. W. MALAKOFF  
6415 Pine Tree Drive  
Miami Beach, FL 33141  
305.866.1772 (H)  
305.778.7549 (C)  
*Beachjoy@aol.com*

## EDUCATION

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UNIVERSITY OF MIAMI – *B.A., English, cum laude*  
RADCLIFFE COLLEGE – *Deans List*  
Institute of Financial Education - Certificate Degree  
Florida Real Estate Salesman's License  
American Institute of Banking Courses

## EXPERIENCE

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<b>BANKUNITED</b> 300 41 <sup>st</sup> Street Miami Beach, FL 33140 September 2006-Present Business Development; Managing Beach Market	<i>Senior Vice President/ Senior Market Manager</i>
<b>BEACH BANK</b> 555 Arthur Godfrey Road, Miami Beach, FL 33140 March 2005 to June 1 2006 Business Development; Marketing Director; Community Relations	<i>Executive Vice President</i>
<b>COLONIAL BANK</b> 901 Arthur Godfrey Road, Miami Beach, FL 33140 January 1997 to March 2005 Marketing Director; Community Relations Coordinator; Business Development Officer; Private Banker	<i>Senior Vice President</i>
<b>JEFFERSON BANK OF FLORIDA</b> 301 Arthur Godfrey Road, Miami Beach, FL 33140 June 1990 to January 1997	<i>Senior Vice President Vice President/Branch Manager</i>
<b>CENTRUST SAVINGS BANK</b> <i>President/Branch</i> 400 Arthur Godfrey Road, Miami Beach, FL 33140 July 1986 to June 1990 Chairman's Award, 1989	<i>Assistant Vice Manager</i>
<b>AMERICAN SAVINGS &amp; LOAN ASSOCIATION OF FLORIDA</b> 333 Arthur Godfrey Road, Miami Beach, FL 33140 December 1980 to July 1986	<i>Branch Manager</i>

- Hotel Development Task Force, City of Miami Beach, 1989-1994
- Art in the Heart of Miami Beach Festival Co-Chair, 1993-1994; Patron Purchase Chair, 1986-1992
- Historic Preservation Board Charter Member, appointed by Mayor and Miami Beach City Commission, 1982-1988
- Community Relations Board, appointed by Metro-Dade Mayor and County Commission; Chair, Youth Action, Partners for Youth, and South Beach Committees, 1978-1986
- Miami Beach Taxpayers' Association Board of Trustees; President, 1986-1988
- Youth Advisory Board, appointed by Metro-Dade County Commission, 1981-1983
- Various positions at North Beach Elementary School, including President of the Learning Resource Center for Gifted Children, Legislative Chairman and Representative to the Advisory Council for Secondary Schools. 1975-1980; Miami Beach Senior High School PTA

#### AWARDS

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- *Breaking The Glass Ceiling Award. 1998*
- Jan Pfeiffer Community Service Award, Miami Beach Chamber of Commerce, 1997
- Miami Beach Mayor's *Shining Light Award*, 1997
- James McDonnell Outstanding Board of Governor Award, Miami Beach Chamber of Commerce, 1996
- Miami Today "Achiever," 1996 and 1997 BOOK OF LEADERS
- Miami Beach Commission on the Status of Women, "1994 Women Worth Knowing" Recipient
- South Florida Magazine's "Woman of Distinction," 1993-1994
- Kiwanis Club "Distinguished President," 1993
- Miami Beach Board of Realtors' "Outstanding Citizen of the Year," 1986
- Key to the City of Miami Beach for "Distinguished Service," 2003, 1996, 1990, 1988

VANLEIGH FURNITURE SHOWROOMS *Corporate Officer/Owner*  
4100 N.E. Second Avenue, Miami, FL 33137  
October 1997 to November 1980

#### COMMUNITY LEADERSHIP – CURRENT

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- Miami Beach Chamber of Commerce Board of Governors; Advocacy Council; Chairman, 1993-1996; Chairman-Elect, 1992-93; Treasurer, 1990-1992
- Miami Beach Chamber of Commerce Pillars Trustee; past Chairmen and past Executive Board Member 1998-2005
- New World Symphony National Council (formerly the Board of Trustees)
- Kiwanis Club of Miami Beach; President, 1992-1993
- Harvard Club of Miami and Radcliffe Alumnae Association
- Mount Sinai Medical Center Foundation Founder

#### COMMUNITY LEADERSHIP – PREVIOUS

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- Arts & Business Council Board of Directors 2002-2007
- City of Miami Beach Planning Board, Vice-Chair, 2004-2006; Chair 1991-1998; Vice-Chair 1989-1991
- G.O. Bond Oversight Committee, City of Miami Beach, 2005
- City of Miami Beach Zoning Board of Adjustment, Chair, 1998-2004
- City of Miami Beach Land Use Committee, , 1992-1997
- City of Miami Beach Development Regulations Working Group Chair, 1995-1998
- Metro-Dade County Parks & Recreation Citizen's Advisory Committee, 1994-1998
- Bass Museum Board of Trustees, 1993-1996; Friends Board of Directors 2003-2005
- Miami Design Preservation League Trustee
- Art Center South Florida Board member 2004-2005
- American Heart Association, Miami-Dade County Chapter, Vice-Chair Board of Directors; Heart Ball Miami, Chair; Miami Beach/Aventura Chapter, President, 1996-1998; Founding Board Member, Miami Beach Division, 1994-1995
- Leukemia Society Celebrity Waiter Fund Raising Co-Chair, 1993-1995
- Temple Beth Sholom, Treasurer; Executive Board, 1993-1999; Board of Trustees, 1987-1999

**Granado, Rafael**

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**From:** Frances, Francis  
**Sent:** Tuesday, October 23, 2012 10:08 AM  
**To:** Granado, Rafael

Ralph, good morning.

Mayor Bower would like to re-nominate Joy Malakoff to the Board of Adjustments for the next coming year.

Thank you,

**MIAMI BEACH**

**Francis Frances**, Executive Assistant to Mayor Matti Herrera Bower  
OFFICE OF THE MAYOR AND COMMISSION  
1700 Convention Center Drive, Miami Beach, FL 33139  
Tel: 305-673-7035 / Fax: 305-673-7096 / [www.miamibeachfl.com](http://www.miamibeachfl.com)

*We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.*



# MIAMI BEACH

OFFICE OF THE MAYOR AND COMMISSION

MEMORANDUM

TO: Mr. Rafael E. Granado, City Clerk

FROM: Commissioner Deede Weithorn

DATE: October 23, 2012

SUBJECT: Nomination – Ms. Joy V. W. Malakoff  
Board of Adjustments

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Mr. Granado:

By means of this memorandum, I would like to nominate Ms. Joy V. W. Malakoff for second term on the City of Miami Beach Board of Adjustments.

Ms. Malakoff's experience includes years of honorable service to our city on the Planning Board and previously on the Zoning Board of Adjustments. Ms. Malakoff has also been active in many leading Miami Beach organizations including the Miami Beach Chamber of Commerce, New World Symphony, Bass Museum of Art, and Mount Sinai Medical Center among others. Ms. Malakoff is a long time Miami Beach resident and civic leader. She is a retired private banker, a graduate of Miami Beach Senior High, attended Radcliffe/Harvard and subsequently graduated from the University of Miami.

It is with distinct pleasure that I present Ms. Joy V. W. Malakoff for re-appointment to the City of Miami Beach Board of Adjustments.

Thank you,

Deede Weithorn  
Commissioner

**Granado, Rafael**

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**Subject:** FW: City Commission At-Large Nominations For Wednesday, November 14, 2012

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**From:** Gongora, Michael

**Sent:** Thursday, November 08, 2012 5:14 PM

**To:** Granado, Rafael

**Cc:** Fontani, Diana

**Subject:** RE: City Commission At-Large Nominations For Wednesday, November 14, 2012

Thanks for the clarification. I will also join in re-appointing her (Joy V. W. Maiakoff) after her current term expires.

## Capital Improvements Projects Oversight Committee

- Tony Trujillo



NAME: Trujillo Last Name Tony First Name A Middle Initial

HOME ADDRESS: 2104 Apt No. 1000 South Pointe Drive House No./Street Miami Beach City FL State 33139 Zip Code

PHONE: 305 873 3992 Home 305 428 5545 Work ttrujillo@pankey.org Fax Email Address

Business Name: Pankey Institute Position: President & CEO

Address: One Crandon Blvd No. Street Key Biscayne City FL State 33149 Zip Code

Professional License (describe): \_\_\_\_\_ Expires: \_\_\_\_\_ Attach a copy of the license

**Pursuant to City Code section 2-22(4) a and b:** Members of agencies, boards, and committees shall be affiliated with the city; this requirement shall be fulfilled in the following ways: a) an individual shall have been a resident of the city for a minimum of six months; or b) an individual shall demonstrate ownership/interest for a minimum of six months in a business established in the city.

- Resident of Miami Beach for a minimum of six (6) months: **Yes**
- Demonstrate an ownership/interest in a business in Miami Beach for a minimum of six (6) months: **No**
- Are you a registered voter in Miami Beach: **Yes**
- (Please circle one): I am now a resident of: **South Beach**
- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:  
**I have overseen capital building projects and have great interest in this area at the municipal level.**
- Are you presently a registered lobbyist with the City of Miami Beach? **No**

Please list your preferences in order of ranking [1] first choice [2] second choice, and [3] third choice. **Please note that only three (3) choices will be observed by the City Clerk's Office.** (Regular Boards of City)

<del>Affordable Housing Advisory Committee</del>	<del>Marine Authority</del>
<del>Art in Public Places Committee</del>	<del>Miami Beach Commission for Women</del>
<del>Beautification Committee</del>	<del>Miami Beach Cultural Arts Council</del>
<del>Board of Adjustment*</del>	<del>Miami Beach Human Rights Committee</del>
<del>Budget Advisory Committee</del>	<del>Miami Beach Sister Cities Program</del>
[1] <del>Capital Improvements Projects Oversight Committee</del>	<del>Normandy Shores Local Gov't Neigh. Improvement</del>
<del>Committee on the Homeless</del>	<del>Parks and Recreation Facilities Board</del>
<del>Committee for Quality Education in MB</del>	<del>Personnel Board</del>
<del>Community Development Advisory</del>	<del>Planning Board*</del>
<del>Community Relations Board</del>	<del>Police Citizens Relations Committee</del>
<del>Convention Center Advisory Board</del>	<del>Production Industry Council</del>
<del>Debarment Committee</del>	<del>Public Safety Advisory Committee</del>
<del>Design Review Board*</del>	<del>Safety Committee</del>
<del>Disability Access Committee</del>	<del>Single Family Residential Review Panel</del>
<del>Fine Arts Board</del>	<del>Sustainability Committee</del>
<del>Gay, Lesbian, Bisexual and Transgender (GLBT)</del>	<del>Transportation and Parking Committee</del>
<del>Golf Advisory Committee</del>	<del>Visitor and Convention Authority</del>
<del>Health Advisory Committee</del>	<del>Waterfront Protection Committee</del>
<del>Health Facilities Authority Board</del>	<del>Youth Center Advisory Board</del>
<del>Hispanic Affairs Committee</del>	
<del>Historic Preservation Board</del>	
<del>Housing Authority</del>	
<del>Loan Review Committee</del>	<b>* Board Required to File State Disclosure form</b>

**Note:** If applying for Youth Advisory Board, please indicate your affiliation with the Scott Rakow Youth Center:

1. Past service on the Youth Center Advisory Board: \_\_\_\_\_ Years of Service: \_\_\_\_\_
2. Present participation in Youth Center activities by your children ages, and which programs. List below: \_\_\_\_\_ If yes, please list the names of your children, their
- Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_
- Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

- Have you ever been convicted of a felony: No If yes, please explain in detail:
- Do you currently have a violation(s) of City of Miami Beach codes: No If yes, please explain in detail:
- Do you currently owe the City of Miami Beach any money: No If yes, explain in detail
- Are you currently serving on any City Boards or Committees: No If yes; which board?
- What organizations in the City of Miami Beach do you currently hold membership in?  
 Name: SoFiK9 Title: ECOMB  
 Name: SOFNA Title: \_\_\_\_\_

- List all properties owned or have an interest in, which are located within the City of Miami Beach:  
Apt. 2104, 1000 South Pointe Drive
- I am now employed by the City of Miami Beach: \_\_\_\_\_ Which department? \_\_\_\_\_
- Pursuant to City Code Section 2-25 (b): Do you have a \_\_\_\_\_ who is employed by the City of Miami Beach? Check all that apply. Identify the department(s):

The following information is voluntary and is neither part of your application nor has any bearing on your consideration for appointment. It is being asked to comply with federal equal opportunity reporting requirements.

Gender: Male Race: White

**Ethnic Origin:** Check one only (1)  
 Hispanic  
 Physically Challenged: No

Employment Status: Employed Other: \_\_\_\_\_

**NOTE: If appointed, you will be required to follow certain laws which apply to city board/committee members. These laws include, but are not limited to, the following:**

- Prohibition from directly or indirectly lobbying city personnel (Miami Beach City Code section 2-459).
- Prohibition from contracting with the city (Miami-Dade County Code section 2-11.1).
- Prohibition from lobbying before board/committee you have served on for period of one year after leaving office (Miami Beach City Code section 2-26).
- Requirement to disclose certain financial interests and gifts (Miami-Dade County Code section 2-11.1). (re: CMB Community Development Advisory Committee): prohibition, during tenure and for one year after leaving office, from having any interest in or receiving any benefit from Community Development Block Grant funds for either yourself, or those with whom you have business or immediate family ties (CFR 570.611).

Upon request, copies of these laws may be obtained from the City Clerk.

"I hereby attest to the accuracy and truthfulness of the application and have received, read and will abide by Chapter 2, Article VII – of the City Code "Standards of Conduct for City Officers, Employees and Agency Members."

I Tony Trujillo agreed to the following terms on 1/25/2011 2:29:12 PM

Please attach a copy of your resume to this application  
 NOTE: Applications will remain on file for a period of one (1) calendar year.

Received in the City Clerk's Office by: *Tonia Trujillo* Date: 1/25/11 Control No. 2802 Date: 1/25/11  
 Name of Deputy Clerk

**Tony A. Trujillo, Jr.**  
1000 South Pointe Drive  
Apartment 2104  
Miami Beach, Florida 33139  
305-428-5545 (office)  
305-873-3992 (mobile)  
[ttrujillo@pankey.org](mailto:ttrujillo@pankey.org)

Senior executive with over 20 years of diverse for-profit and not-for-profit management experience at *The Pankey Institute*, the premier continuing dental education center, and at *Intelsat*, the world's leading satellite communications services provider. Extensive direct operational experience managing human resources, government relations, corporate communications and branding. Highly effective in building and leading human resources teams, representing an organization before the legislative and executive branches of the federal government, and developing targeted communications programs. Also served on not-for-profit boards of directors and engaged directly with not-for-profit and for-profit boards.

**Pankey Institute career highlights include:**

***Strategic Planning:***

Led first strategic planning exercise involving board of directors and management staff. Successfully developed roadmap for the Institute's future, including strategic direction, integration and execution.

***Marketing:***

Revamped all branding and marketing efforts to revitalize Institute image and identity during a time of increased competition in the continuing dental education marketplace.

***Development:***

Established and staffed development office to provide greater financial flexibility and firmer financial foundation for the Institute.

***2007 - Present***

***President & Chief Executive Officer, The Pankey Institute***

Responsible for all management functions, including finance, development, marketing, strategic planning, human resources, communications, and facilities.

**Intelsat career highlights include:**

***Corporate Integration:***

Successfully led two integration teams -- Human Resources and Branding -- when Intelsat merged with PanAmSat in 2006. Human resources integration work focused on staff selection and employee communications.

Achieved key goals of managing an objective staff selection process on time and on budget, and keeping staff informed of integration progress continuously. Branding integration work developed refreshed branding for the new company. Staff embraced new mission, vision, and values of the company, which was key to the merger's success.

***Government Relations:***

Created the Intelsat government relations function to advocate Intelsat interests before federal policy makers and served as the company's liaison to the Executive Branch, Congress and the Federal Communications Commission. Also established the company's political action committee and managed program to encourage employee participation. Managed the PAC's contribution strategy. Successfully represented company's positions to key policy and decision-makers, resulting in Congress passing four different amendments related to the ORBIT Act which mandated Intelsat's privatization. All four amendments were signed into law by the President.

***Human Resources:***

Successfully revitalized and managed all aspects of human resources, including compensation, benefits, operations, and executive recruitment. Also led talent review and succession planning exercises.

Served as management liaison to the Compensation Committee of the Intelsat Board of Directors.

***Corporate Communications:***

Extensive experience in all aspects of media relations, speechwriting, employee communications, crisis communications, and branding.

***2001 - 2006***

***Executive Vice President and Chief Administrative Officer, Intelsat Global Service Corporation***

Responsible for human resources, government relations, corporate communications, facilities management, and security.

During most of this transformational period when the company was privatized, sold to private equity, then merged with second-largest competitor, was:

- Directly responsible for all corporate identity and branding activities, including development of a new logo, collateral materials, mission and vision statements. This initiative resulted in a cohesive, strong corporate identity and a more engaged workforce which was better aligned with the company's business priorities and commercial objectives.
- The chief spokesman for the company, with responsibility for developing and executing media relations programs, community and charitable outreach initiatives, speechwriting, and employee communications. As a result of these efforts, Intelsat enjoyed an enhanced corporate identity and a better informed workforce.

- An excellent communicator who was keenly aware of the importance of two-way communications with all the company's internal and external stakeholders to achieve a unified organizational direction and culture.
- Serving on and working with non-profit and corporate Boards. Effective in engaging boards in the strategic planning process to ensure clear and appropriate corporate and organizational goals.
- Managing directly over 50 employees and contractors and an annual operating budget in excess of \$35 million.
- Responsible, as the senior HR executive, for developing and administering compensation and benefits programs for the company's 1,100+ employees. These successful programs enabled Intelsat to retain the best employees and attract highly qualified new hires.
- Known for a management style that was based on achieving consensus whenever possible, that was collegial, yet results-driven.

2000 - 2001

***Vice President, Corporate Communications, INTELSAT***

Responsible for all aspects of corporate communications, including media relations speechwriting, employee communications and publications. Successfully led effective communications outreach to stakeholders.

Also established first in-house government affairs capability and represented INTELSAT before the executive and legislative branches of the Federal Government, and before the Federal Communications Commission.

1990 - 2001

***Director, Corporate Communications, INTELSAT***

Responsible for all corporate communications functions including media relations, speechwriting, employee communications, crisis communications and branding.

***Additional Relevant Experience***

Administrative Assistant to the Director General, INTELSAT, 1987-90  
Senior Executive, Public and Media Relations, INTELSAT, 1985-87

**Education**

Washington and Lee University School of Law, J.D., 1982

Vanderbilt University, B.A., 1979

## Management and Leadership Training

University of Virginia, Darden Graduate School of Business Administration, "Creating the High Performance Workplace," April 1995.

Completed numerous company-provided leadership and management development courses.

## Board Representation

Served as the Intelsat representative on the Boards of Directors of:

### ***The Satellite Industry Association (SIA)***

As chairman of the Board of Directors in 2005, testified before the U.S. House of Representatives Energy and Commerce Committee's Subcommittee on Telecommunications on "*Public Safety Communications from 9/11 to Katrina: Critical Public Policy Lessons*"

SIA is a US-based trade association providing worldwide representation for the leading satellite operators, launch services providers, manufacturers, and ground equipment suppliers.

### ***United States Telecommunications Training Institute (USTTI)***

The USTTI is a non-profit joint venture between leading US-based communications and information technology corporations and telecommunications leaders of the Federal Government who provide tuition-free management, policy, and technical training for talented telecommunications professionals from the developing world.

### ***The Arthur C. Clarke Foundation***

The Arthur C. Clarke Foundation advances the work of noted science fiction writer and futurist Sir Arthur C. Clarke. The Foundation's chief goals are to stimulate creative use of communications technologies to improve health, education and quality of life for people everywhere.

### ***Washington Space Business Roundtable***

Served as chairman of the Roundtable, a leadership forum for the promotion of commercial space business and education in the National Capital region.

## References

Available upon request.

## Granado, Rafael

---

**From:** Fontani, Diana  
**Sent:** Tuesday, January 15, 2013 2:42 PM  
**To:** Granado, Rafael  
**Cc:** Gongora, Michael; Martinez, Maria; Prieto, Silvia  
**Subject:** Vice Mayor Gongora's Appointments and Nomination

Good afternoon Rafael,

Vice Mayor Gongora would like to make the following appointments and nomination:

Please nominate Tony Trujillo for CIPOC  
Please re-appoint Tony Hernandez to the Debarment Committee  
Please re-appoint Gabriole Van Bryce to the Sustainability Committee  
Please re-appoint Regina Suarez to the MB Commission for Women

Thanks!

Diana

**MIAMI BEACH**

**Diana Fontani Martinez**, *Aide to Commissioner Gongora*

OFFICE OF THE MAYOR AND COMMISSION  
1700 Convention Center Drive, Miami Beach, FL 33139  
Tel: 305-673-7030 / Fax: 305-673-7096 / [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

*We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.*

## Granado, Rafael

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**From:** Paredes, Barbie  
**Sent:** Tuesday, January 15, 2013 12:15 PM  
**To:** Granado, Rafael  
**Cc:** Commission Agenda  
**Subject:** nomination: CIPOC, Trujillo

Ralph:

Commissioner Exposito would like to nominate Tony Trujillo to the Capital Improvement Projects Oversight Committee for the C4 seat titled Capital Budgeting/Finance.

Contact information:

Tony Trujillo  
Phone: 305-873-3992  
Email: [tatrujillo@gmail.com](mailto:tatrujillo@gmail.com)

We trust that you will find all in good order. Should you have any questions, please feel free to contact me.

Best regards,  
Barbie Paredes

**MIAMI BEACH**

**Barbie Paredes**, Aide to Commissioner Jorge R. Exposito  
CITY OF MIAMI BEACH  
1700 Convention Center Drive, Miami Beach, FL 33139  
Tel. 305-673-7030 / Fax: 305-673-7096 / [Website](#)

*We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.*

## Design Review Board

- Carol Housen

*Carol Housen P.A.C.I.P.S., C.R.S., G.R.I.*  
*Broker Salesperson*  
*One Sothebys International Realty*

**Knowledge, Experience, Service and Integrity**

**Profiles of Success and Education and Affiliations since 1993**

- Member of Master brokers Forum (A distinguished network of realtor professionals recognized as leaders in the industry)
- G.R.I. (Graduate Realtor Institute)
- C.R.S. (Certified Residential Specialist- est. 4% Nationally)
- C.I.P.S. (Certified International Property Specialist-specific education to work with foreign nationals)
- Former Chair of Grievance with the Realtor association Miami RE
- Present member on Arbitration with Realtor association Miami RE
- Present mediation trained for Realtors 2012-
- Served on Board of Directors of Realtor Association of Miami and the Beaches (Miami RE) from 1999 until 2008 (local)
- Present serving as governor for 2012 Miami Association of Realtors
- Present serve as Director with Florida Association of Realtors( FAR )(State)
- Present- 2012 serve as president on two Condominium Boards in Miami Beach
- Present-President of North Beach Development Corporation (non for profit)
- Former Chair of the Fine Arts Board for City of Miami Beach 2009 and 2010
- Present serving on Miami Beach Design Review Board 2012
- Active with RPAC

[www.carolhousen.com](http://www.carolhousen.com)  
3059928163  
carolhousen@gmail.com



# MIAMI BEACH

OFFICE OF THE MAYOR AND COMMISSION

MEMORANDUM

TO: Mr. Rafael E. Granado, City Clerk

FROM: Commissioner Deede Weithorn

DATE: December 5, 2012

SUBJECT: Nomination – Ms. Carol Housen  
Design Review Board

---

Mr. Granado:

By means of this memorandum, Commissioner Deede Weithorn would like to nominate Ms. Carol Housen for another term on the City of Miami Beach Design Review Board.

Ms. Housen's experience includes many years of dedicated service to our city as a member and president of the North Beach Development Corporations, a non-profit community advocate program. Ms. Housen has also been active in many committees including the Miami Beach Fine Arts Board which she served as its chairperson. Ms. Housen, a real estate professional, currently serves on the on the Board of Governors of the Miami Association of Realtors, she is a Director of the Florida Association of Realtors, she is an arbitrator for the Realtor Association of Miami, and she is a member of the Master Brokers Forum, a network of approximately 200 real estate professionals recognized as leaders in the industry. Moreover, in 2009 Ms. Housen graduated from the Miami Beach Leadership Academy.

Mr. Housen's extensive experience and passionate dedication to the responsibilities bestowed on her as a member of the Miami Beach Design Review Board makes her unquestionably qualified to serve a second term. Should you have any questions and/or concerns, please do not hesitate to contact Commissioner Weithorn's office at extension 7105.

Thank you,

Alex Fernandez  
Commissioner Weithorn's Office

## **Historic Preservation Board**

- Jane D. Gross
- Josephine "Jo" Manning
- Herb Sosa

**NAME:** Gross Jane D  
 Last Name First Name Middle Initial

**HOME ADDRESS:** 2900 Flamingo Drive Miami Beach FL 33140  
 Apt No. Home No./Street City State Zip Code

**PHONE:** 305-535-2900 305-321-0597 jdgross@hotmail.com  
 Home Work Fax Email Address

Business Name: N/A Position: \_\_\_\_\_

**Address:** Miami Beach FL  
 No. Street City State Zip Code

Professional License (describe): Florida Real Estate License Expires: 9/30/2014 *Attach a copy of the license*

**Pursuant to City Code section 2-22(4) a and b:** Members of agencies, boards, and committees shall be affiliated with the city; this requirement shall be fulfilled in the following ways: a) an individual shall have been a resident of the city for a minimum of six months; or b) an individual shall demonstrate ownership/interest for a minimum of six months in a business established in the city.

- Resident of Miami Beach for a minimum of six (6) months: **Yes**
- Demonstrate an ownership/interest in a business in Miami Beach for a minimum of six (6) months: **No**
- Are you a registered voter in Miami Beach: **Yes**
- (Please circle one): I am now a resident of: **Middle Beach**
- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:  
**Experience and knowledge of historic preservation for 30 plus years in Miami Beach.**
- Are you presently a registered lobbyist with the City of Miami Beach? **No**

Please list your preferences in order of ranking [1] first choice [2] second choice, and [3] third choice. **Please note that only three (3) choices will be observed by the City Clerk's Office.** (Regular Boards of City)

Affordable Housing Advisory Committee	Loan Review Committee
Art in Public Places Committee	Marine Authority
Beautification Committee	Miami Beach Commission for Women
Board of Adjustment*	Miami Beach Cultural Arts Council
Budget Advisory Committee	Miami Beach Human Rights Committee
Capital Improvements Projects Oversight Committee	Miami Beach Sister Cities Program
Committee for Quality Education in MB	Normandy Shores Local Gov't Neigh. Improvement
Committee on the Homeless	Parks and Recreation Facilities Board
Community Development Advisory	Personnel Board
Community Relations Board	Planning Board*
Convention Center Advisory Board	Police Citizens Relations Committee
Debarment Committee	Production Industry Council
Design Review Board*	Safety Committee
Disability Access Committee	Single Family Residential Review Panel
Fine Arts Board	Sustainability Committee
Gay, Lesbian, Bisexual and Transgender (GLBT)	Tennis Advisory Committee
Golf Advisory Committee	Transportation and Parking Committee
Health Advisory Committee	Visitor and Convention Authority
Health Facilities Authority Board	Waterfront Protection Committee
Hispanic Affairs Committee	Youth Center Advisory Board
[1] Historic Preservation Board	Youth Center Advisory Board
Housing Authority	

**Note:** If applying for Youth Advisory Board, please indicate your affiliation with the Scott Rakow Youth Center: \_\_\_\_\_

1. Past service on the Youth Center Advisory Board: **No** Years of Service: \_\_\_\_\_

2. Present participation in Youth Center activities by your children **No** if yes, please list the names of your children, their ages, and which programs. List below:

Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

Child's name: \_\_\_\_\_ Age: 25 Program: \_\_\_\_\_

• Have you ever been convicted of a felony: **No** If yes, please explain in detail:

• Do you currently have a violation(s) of City of Miami Beach codes: **No** If yes, please explain in detail:

• Do you currently owe the City of Money Beach any money: **No** If yes, please explain in detail:

• Are you currently serving on any City Boards or Committees: **Yes** If yes, which board?

**Wish to continue serving on Historic Pres. Board**

• What organizations in the City of Miami Beach do you currently hold membership in?

Name: Miami Design Preservation League

Title: Board Member

Name: Miami Beach Botanical Garden

Title: Member

• List all properties owned or have an interest in, which are located within the City of Miami Beach:

**2900 Flamingo Drive**

• I am now employed by the city of Miami Beach: **No** Which department?

• Pursuant to City code Section 2-25(b): do you have a relative who is employed by the City of Miami Beach? Check all that apply. Identify the department(s):

The following information is voluntary and is neither part of your application nor has any bearing on your consideration for appointment. It is being asked to comply with federal equal opportunity reporting requirements.

Gender: **Female**

Ethnic Origin: Check one only (1)

Physically Challenged: **No**

Employment Status: Homemaker

**NOTE: If appointed, you will be required to follow certain laws which apply to city board/committee members. These laws include, but are not limited to, the following:**

- o Prohibition from directly or indirectly lobbying city personnel (Miami Beach City Code section 2-459).
- o Prohibition from contracting with the city (Miami-Dade County Code section 2-11.1).
- o Prohibition from lobbying before board/committee you have served on for period of one year after leaving office (Miami Beach Code section 2-26).
- o Requirement to disclose certain financial interests and gifts (Miami-Dade County Code section 2-11.1). (re: CMB Community Development Advisory Committee): prohibition, during tenure and for one year after leaving office, from having any interest in or receiving any benefit from Community Development Block Grant funds for either yourself, or those with whom you have business or immediate family ties (CFR 570.611).

**Upon request, copies of these laws may be obtained from the City Clerk.**

**"I hereby attest to the accuracy and truthfulness of the application and have received, read and will abide by Chapter 2, Article VII – of the City Code "Standards of Conduct for City Officers, Employees and Agency Members."**

**I Jane Gross agreed to the following terms on 12/4/2012 5:41:56 PM**

Received in the City Clerk's Office by: \_\_\_\_\_ Date:  / /2012 Control No. \_\_\_\_\_ Date:  / /2012  
Name of Deputy Clerk

Jane D. Gross - 2900 Flamingo Drive - Miami Beach, FL 33140  
305-535-2900 - 305-321-0597 (cell) - jdgross@hotmail.com

In September 1982 Jane was hired by Andrew Capitman and Mark Shantzis, the original pioneers of the Art Deco District, to assist in the first hotel restoration of the Carlyle Hotel on Ocean drive. Her corporate marketing background and willingness to work for a room at the Victor Hotel, free meals at the Café Cardozo and a ridiculously small salary, as well as her knowledge and love of Art Deco, made this a perfect life-changing move. After this, and because of her relationships with both Barbara Capitman (for whom she campaigned for City Commission) and Leonard Horowitz ( established color palate in district) became leasing agent for the 30's Promenade (formerly the H.S. Kress Five & Dime -1201 Washington Avenue), the first commercial historic restoration in the district. The owner served as a conduit in the early days, for anyone who was interested in developing in the Art Deco District and Jane, then assistant to the President and Owner, was appointed as the liaison to all potential investors. Jane assisted the New York club owners who restored the Cinema Theater and created South Beach's first premiere nightclub, Club Z (now, after many incarnations, "Mansion"). She procured work for struggling artists who would pay her with artwork for lack of money. Moving from the Victor to the Amsterdam Palace (now the Versace mansion) and then to the Locust apartments (Café Des Arts building) Jane got rent reduction if she encouraged other young tenants to live further south on Ocean Drive. On the construction side, Jane was liaison to all subcontractors, prepared bank documents on both renovations and new construction. She had experience as a carpenter's helper many years before. She also held positions for DACRA Development, working for both Craig and Scott Robins while serving on the Young Professionals Board of the City of Miami Beach.

Since 1988, Jane's focus has been on volunteer work, including projects for Temple Beth Sholom (chairs Project Isaiah which raises 2 tons of food each year for the Daily Bread Food Bank) annual Mitzvah Day tee-shirt drive for the Community Partnership for the Homeless). Certified by Learn to Read Volunteers to teach adult literacy (currently Project LEAD). Reads weekly for WLRN Radio Reading Service (currently on Leave of absence to volunteer for 1<sup>st</sup> grade/Kindergarten reading tutoring in Miami Beach) was vice President of the Board of Cushman School Parent Association. Participates ongoing in toy drives, sweater drives, sneaker drives, backpack and school supply drives for needy children. A cancer survivor, Jane volunteers at the American Cancer Society's Relay for Life. She strongly promotes random acts of kindness such as driving the elderly or domestic help home or to bus stops with her son, Jon. Responsible for weekly lunch at New Life Homeless Shelter with her son and sister the summer of 2003. (preparation, serving, cleanup)

Jane's pre-Miami Beach career included: Assistant Corporate Controller at Sapolin Paints Corporation in Danbury, CT, where she was charged with computerizing all depts. Installed and managed first custom color systems in east coast home center chains. Manager of Sales Services for Matchabelli Div. of Chesebrough Ponds Corp. (Aziza Cosmetics and Fragrances); Marketing Consultant to Micrognosis for an innovative money market software system that revolutionized the trading floors on Wall Street. Subcontracted to provide all necessary cable work for trading floor installations. Various freelance writing projects such as employee manuals, product descriptions, instruction booklets, assembly instructions as well as jingles, lyrics and some comedy. Jane worked her way through college as art gallery mgr, ballet studio asst and carpenter's helper. Education: B.A. Western Connecticut University; State of Fla. Real Estate License for 25 years

Associations: Executive Board Member Miami Beach Community Health Center, Board member of the Miami Design Preservation League, Founding Member Woman 2000, Board Member Miami PACT representing Temple Beth Sholom.

Membership samples: Miami Beach Historical Assn, Life member NCJW, Nat'l Trust for Historic Preservation, Dade Heritage Trust, Urban Environment League, Amnesty International, Greenpeace, Miami Beach Garden Conservancy, Women for Women International.

- Continued on page 2-

Page 2 - Community Service etc.  
Jane Dee Gross – 2900 Flamingo Drive, Miami Beach FL 33140  
305-535-2900 (h) 305-321-0597 (c) jdgross@hotmail.com

Board of Directors - Miami Beach Community Health Center – 6 years; Secretary of Board of Directors MBCHC – 3 years

Honored as “A Woman Worth Knowing” by City of Miami Beach 2006

Neighborhood Police liaison – 2 years;

Co Chair Project Isaiah for Temple Beth Sholom (food drive benefiting Daily Bread Food Bank) - Started the tradition and chaired for 9 years

Board Member, Miami Design Preservation League for many years and current

WLRN Radio Reading Service on air newsreader 10 years plus (served on the advisory board as well)

Board Member PACT (People Acting for Community Together) a social justice advocate consortium (representing Temple Beth Sholom) 5 years. PACT reps 100,000 people in Miami Dade County

Literacy Volunteer for Miami Dade Public Schools (Kindergarten/1<sup>st</sup> grade at Mt. Sinai satellite as well as one year 4<sup>th</sup> grade at North Beach Elementary); Vice President Parent Association at Cushman School 2 years; Class Mother Temple Beth Sholom pre school 3 years; Classroom volunteer Hebrew Academy 2 years; Class Mother Lehrman Day School 2 years; Team Mother various sports teams 12 years plus.

Book, Food and Video drives to benefit Community Partnership for the Homeless many years.

Life member NCJW; Founding Member Women 2000

Sponsor: Young Women’s Leadership events, Sunflower Society (Feinberg Fisher Elementary School), Miami Beach Women’s Conference, local HIV/AIDS social events (including resident assistance) and various anonymous activities.

Education/Certification: BA Western Connecticut State University; State of Florida Real Estate License (25 years); Adult Literacy Certification (Laubach Method); Miami Beach Citizen’s Police Academy Graduate; Miami Beach Neighborhood Leadership Academy Graduate.

Kat Figueroa : Here is my FLA Real Estate License as per our phone conversation.

Hope you have a Happy & Healthy 2013.

Best,

Jane Dee Cross

305 535 2900



THIS DOCUMENT HAS A COLORED BACKGROUND • MICROPRINTING • LINEMARK • PATENTED PAPER

**AC# 6195126** **STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**DIVISION OF REAL ESTATE** **SEQ# L12071001631**

DATE	BATCH NUMBER	LICENSE NBR
07/10/2012	126000406	SL442559

The **SALES ASSOCIATE**  
Named below IS LICENSED  
Under the provisions of Chapter 475, F.S.  
Expiration date: SEP 30, 2014

**GROSS, JANE DEE**  
2900 FLAMINGO DR  
MIAMI BEACH FL 33140



**RICK SCOTT**  
GOVERNOR

**KEN LAWSON**  
SECRETARY

DISPLAY AS REQUIRED BY LAW

**2012-2013 OFFICERS**

**PRESIDENT**

Olga Vieira

**FIRST VICE PRESIDENT/  
TREASURER**

Brian Alonso

**SECOND VICE PRESIDENT/  
MEMBERSHIP**

Judy Pruitt

**SECRETARY**

Francena Koch

**AT LARGE**

Dolly MacIntyre  
Enid C. Pinkney

**PAST PRESIDENT**

Bertram "Chico" Goldsmith

**TRUSTEES**

Marcia Anderson  
Federico Fernandez  
Joseph Furst  
Matthew Greer  
Linda Collins Hertz  
Dwight Hill  
Ruth Jacobs  
Megan Kelly  
Lois Randall  
Vinson Richter  
Susan Shelley  
Scott Silver  
Sandra Suarez  
Venny Torre  
Todd Tragash  
Lilian Walby  
B.R. "Randy" Witt  
Aymee V. Zubizarreta

**ADVISORS**

Walter Alvarez  
Gay Bondurant  
Ann Marie Clyatt  
Gary Held  
Adolfo Henriques  
Jorge Hernandez  
Sallye Jude  
Penny Lambeth  
Nancy Liebman  
Bruce Matheson  
Thomas J. Matkov  
William Murphy  
George Neary  
Leslie Pantin  
Arva Moore Parks  
Rafael Penalver  
Elizabeth Plater-Zyberk  
Jeanette Poole  
Norah Schaefer  
Don Slesnick II  
Herb Sosa  
Ellen Uguccioni  
Mary Young

**CEO**

Becky Roper Matkov



December 13, 2012

Mayor Matti Bower  
City Commissioners  
1700 Convention Drive  
Miami Beach, FL 33139

Dear Mayor Bower and Commissioners,

Dade Heritage Trust, the largest nonprofit historic preservation organization in Miami-Dade County, enthusiastically endorses the re-appointment of Jane Gross to the Miami Beach Historic Preservation Board.

Jane has excellent preservation credentials and has served ably with great diligence and insight into the complicated issues confronting preservation. She has been a great resource to our organization, as well, keeping us informed on important preservation matters.

Jane Gross will serve the community well and should be asked to continue to serve.

Sincerely,

Becky Roper Matkov, CEO

190 S.E. 12th Terrace, Miami, FL 33131 • Phone (305) 358-9572 • Fax (305) 358-1162  
dadeheritage@dht.comcastbiz.net • www.dadeheritagetrust.org

## Granado, Rafael

---

**From:** Paredes, Barbie  
**Sent:** Wednesday, December 05, 2012 10:03 AM  
**To:** Granado, Rafael  
**Cc:** Commission Agenda  
**Subject:** Nomination: HPB

Ralph:

Commissioner Exposito would like to nominate Jane Gross to the Historic Preservation Board for the Dade Heritage position.

Contact information:

Jane Gross  
Phone: (305) 321-0597  
Email: [jdgross@hotmail.com](mailto:jdgross@hotmail.com)

We trust that you will find all in good order. Should you have any questions, please feel free to contact me.

Best regards,  
Barbie Paredes

**MIAMI BEACH**

**Barbie Paredes**, Aide to Commissioner Jorge R. Exposito

CITY OF MIAMI BEACH

1700 Convention Center Drive Miami Beach, FL 33139

Tel: 305-673-7030 / Fax: 305-673-7096 / [Website](#)

*We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical historic community.*

**Granado, Rafael**

---

**Subject:** City Commission At-Large Nominations For December 12, 2012 - Release # 1

**From:** Gongora, Michael

**Sent:** Thursday, December 06, 2012 2:52 PM

**To:** Granado, Rafael

**Cc:** Fontani, Diana; [mgongora@becker-poliakoff.com](mailto:mgongora@becker-poliakoff.com)

**Subject:** RE: City Commission At-Large Nominations For December 12, 2012 - Release # 1

I will also nominate Jane Gross for re-appointment to Historic Preservation Board

## Granado, Rafael

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**From:** Fontani, Diana  
**Sent:** Wednesday, January 09, 2013 11:33 AM  
**To:** Granado, Rafael  
**Cc:** Prieto, Silvia; Martinez, Maria; Gongora, Michael  
**Subject:** HPB Nomination

Good morning Rafael,

Vice Mayor Gongora would like to nominate Jane Gross' re-appointment to HPB. Please confirm.

Thank you,

Diana

**MIAMI**BEACH

**Diana Fontani Martinez**, *Aide to Commissioner Gongora*

OFFICE OF THE MAYOR AND COMMISSION  
1700 Convention Center Drive, Miami Beach, FL 33139  
Tel: 305-673-7030 / Fax: 305-673-7096 / [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

*We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.*



# MIAMI BEACH

OFFICE OF THE MAYOR AND COMMISSION

MEMORANDUM

TO: Mr. Rafael E. Granado, City Clerk

FROM: Commissioner Deede Weithorn

DATE: December 6, 2012

SUBJECT: Nomination – Ms. Jane Gross  
Historic Preservation Board

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Mr. Granado:

Commissioner Deede Weithorn would like to nominate Ms. Jane Gross to serve a second term on the Historic Preservation Board.

Jane, a Miami Beach resident since the 1980s, fought for the preservation of our now world renowned Art Deco District. Together with her husband, Commissioner Saul Gross, Jane has given back to his community more than what could ever be expected from such dedicated public servants. Jane is an active member of Temple Beth Shalom and volunteers at the Daily Bread Food Bank, Community Partnership for the Homeless, New Life Family Shelter, American Cancer Society, WLRN Radio Reading Service for the Blind, and the Miami-Dade School System. Furthermore, Jane has been a board member of the Miami Design Preservation League, People Acting for Community Together (PACT), and the Miami Beach Community Health Center.

This office is often asked to submit nominations for appointment to municipal boards and committees, but every once in a while the request comes from individuals of such great personal and professional caliber that the nomination almost writes itself; Jane indeed personifies this description. Should you have any questions and/or concerns, please do not hesitate to contact Commissioner Weithorn's office at extension 7105.

Thank you,

Alex Fernandez  
Commissioner Weithorn's Office

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# MIAMI BEACH

CITY OF MIAMI BEACH  
BOARD AND COMMITTEE APPLICATION FORM

**MANNING, Josephine A.**

Last Name: **MANNING** First Name: **Josephine** Middle Initial: **A.**

Home Address: **1460 Ocean Drive #408** City: **Miami Beach** State: **FL** Zip Code: **33139**

Home Telephone: **305-538-3270** Work Telephone: \_\_\_\_\_ Cellular Telephone: \_\_\_\_\_ Email address: **cdrmuk@juno.com**

Business Name: \_\_\_\_\_ Position: \_\_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Professional License (describe): \_\_\_\_\_ Expires: \_\_\_\_\_

Attach a copy of the license **YOU MUST ATTACH A COPY OF A CURRENT RESUME**

**Pursuant to City Code section 2-22(4) a and b:** Members of agencies, boards and committees shall be affiliated with the city; this requirement shall be fulfilled in the following ways: a. An individual shall have been a resident of the city for a minimum of six months; or b. An individual shall demonstrate ownership/interest for a minimum of six months in a business established in the city for a minimum of six months.

- Resident of Miami Beach for a minimum of six (6) months: Yes  or No  **16 years**
- Demonstrate an ownership/interest in a business in Miami Beach for a minimum of six months: Yes  or No
- Are you a registered voter in Miami Beach: Yes  or No
- I am now a resident of: North Beach  South Beach  Middle Beach
- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:  
**Live in historic district @ 15th & Ocean, in a Contributing Art Deco building (by David Ellis); published writer; community activist.**
- Are you presently a registered lobbyist with the City of Miami Beach? Yes  or No

Please list your preferences in order of ranking [1] first choice [2] second choice, and [3] third choice. **Please note that only three (3) choices will be observed by the City Clerk's Office.** (Regular Boards of City)

<input type="checkbox"/> Affordable Housing Advisory Committee	<input type="checkbox"/> Fine Arts Board	<input type="checkbox"/> Normandy Shores Local Government Neighborhood Improvement
<input type="checkbox"/> Art in Public Places Committee	<input type="checkbox"/> Gay, Lesbian, Bisexual and Transgender Enhancement Committee (GLBT)	<input type="checkbox"/> Parks and Recreation Facilities Board
<input type="checkbox"/> Beautification Committee	<input type="checkbox"/> Golf Advisory Committee	<input type="checkbox"/> Personnel Board
<input type="checkbox"/> Board of Adjustment*	<input type="checkbox"/> Health Advisory Committee	<input type="checkbox"/> Planning Board*
<input type="checkbox"/> Budget Advisory Committee	<input type="checkbox"/> Health Facilities Authority Board	<input type="checkbox"/> Police Citizens Relations Committee
<input type="checkbox"/> Capital Improvements Projects Oversight Committee	<input type="checkbox"/> Hispanic Affairs Committee	<input type="checkbox"/> Production Industry Council
<input type="checkbox"/> Committee on the Homeless	<input checked="" type="checkbox"/> Historic Preservation Board <b>(1)</b>	<input type="checkbox"/> Safety Committee
<input type="checkbox"/> Committee for Quality Education in MB	<input type="checkbox"/> Housing Authority	<input type="checkbox"/> Single Family Residential Review Panel
<input type="checkbox"/> Community Development Advisory	<input type="checkbox"/> Loan Review Committee	<input type="checkbox"/> Sustainability Committee
<input type="checkbox"/> Community Relations Board	<input type="checkbox"/> Marine Authority	<input type="checkbox"/> Tennis Advisory Committee
<input type="checkbox"/> Convention Center Advisory Board	<input type="checkbox"/> Miami Beach Commission for Women	<input type="checkbox"/> Transportation and Parking Committee
<input type="checkbox"/> Debarment Committee	<input type="checkbox"/> Miami Beach Cultural Arts Council	<input type="checkbox"/> Visitor and Convention Authority
<input type="checkbox"/> Design Review Board*	<input type="checkbox"/> Miami Beach Human Rights Committee	<input type="checkbox"/> Youth Center Advisory Board
<input type="checkbox"/> Disability Access Committee	<input type="checkbox"/> Miami Beach Sister Cities Program	<input type="checkbox"/> Waterfront Protection Committee

\*Board Required to File State Disclosure Form

**Note:** If applying for Youth Advisory Board, please indicate your affiliation with the Scott Rakow Youth Center:

1. Past service on the Youth Center Advisory Board: Yes  No  Years of Service: \_\_\_\_\_

2. Present participation in Youth Center activities by your children Yes  No . If yes, please list the names of your children, their ages, and which programs. List below:

Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

• Have you ever been convicted of a felony: Yes  or No  If yes, please explain in detail:

• Do you currently have a violation(s) of City of Miami Beach codes: Yes  or No  If yes, please explain in detail:

• Do you currently owe the City of Miami Beach any money: Yes  or No  If yes, explain in detail

• Are you currently serving on any City Boards or Committees: Yes  or No  If yes, which board?  
Historic Preservation Board

• What organizations in the City of Miami Beach do you currently hold membership in?

Name MDPL Title Member  
Name NOVARA Title Vice-President  
Name Drake Condo Assn. Title President

• List all properties owned or have an interest in, which are located within the City of Miami Beach:

1460 Ocean Drive, unit 408

• I am now employed by the City of Miami Beach: Yes  or No  Which department?

• Pursuant to City Code Section 2-25 (b): Do you have a parent , spouse , child , brother , or sister  who is employed by the City of Miami Beach? Check all that apply. Identify the department(s): NO

The following information is voluntary and is neither part of your application nor has any bearing on your consideration for appointment. It is being asked to comply with federal equal opportunity reporting requirements.

Ethnic Origin: Check one only (1)

Gender: Male  Female

White (Not of Hispanic Origin): All persons having origins in any of the original peoples of Europe, North Africa or the Middle East.

African-American/Black (Not of Hispanic Origin): All persons having origins in any of the Black racial groups of Africa

Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin regardless of race.

Asian or Pacific Islander: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands and Samoa.

American Indian or Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain Cultural identification through tribal affiliation or community recognition.

Physically Challenged: Yes  or No

Employment Status: Employed  Retired  Homemaker  Other

**NOTE: IF APPOINTED, YOU WILL BE REQUIRED TO FOLLOW CERTAIN LAWS THAT APPLY TO CITY BOARD/COMMITTEE MEMBERS. THESE LAWS INCLUDE, BUT ARE NOT LIMITED TO, THE FOLLOWING:**

- o Prohibition from directly or indirectly lobbying city personnel (Miami Beach City Code section 2-459).
- o Prohibition from contracting with the city (Miami-Dade County Code section 2-11.1).
- o Prohibition from lobbying before board/committee you have served on for period of one year after leaving office (Miami Beach City Code section 2-26).
- o Requirement to disclose certain financial interests and gifts (Miami-Dade County Code section 2-11.1).
- o CMB Community Development Advisory Committee: prohibition, during tenure and for one year after leaving office, from having any interest in or receiving any benefit from Community Development Block Grant funds for either yourself, or those with whom you have business or immediate family ties (CFR 570.611).

Upon request, copies of these laws may be obtained from the City Clerk.

"I HEREBY ATTEST TO THE ACCURACY AND TRUTHFULNESS OF THE APPLICATION AND HAVE RECEIVED, READ AND WILL ABIDE BY CHAPTER 2, ARTICLE VII - OF THE CITY CODE "STANDARDS OF CONDUCT FOR CITY OFFICERS, EMPLOYEES AND AGENCY MEMBERS."

Applicant's Signature [Signature] Date 12/12/12 Name of Applicant (PLEASE PRINT) Josephine A. Manning

Received in the City Clerk's Office by: \_\_\_\_\_ Name of Deputy Clerk \_\_\_\_\_ Control No. \_\_\_\_\_ Date \_\_\_\_\_



Jo Manning  
1460 Ocean Drive #408  
Miami Beach, FL 33139  
(305) 538-3270  
[drmwk@juno.com](mailto:drmwk@juno.com)  
[drmwk2@juno.com](mailto:drmwk2@juno.com)

---

I was born in New York City and received all of my schooling through undergraduate level there. In 1961 I applied to the Peace Corps and met my husband, Nick Manning, who is currently a part-time university lecturer and a producer of documentaries and independent feature films. We both have graduate degrees from Syracuse University. My husband had a Fulbright in India and we lived in Poona in the 1970's, where he taught at the Indian Film & TV Institute. We have two children and five grandchildren and semi-retired to Florida 7 years ago. Our son is involved in new business development in in Coimbatore, India, and our daughter, who's based in London, is an independent contractor who restores wall paintings and edits preservation/conservation documents.

I have degrees in English Literature and Library Science, and was the founder and Director of the Reader's Digest General Books Library for over twenty years. I also worked for ABC News and for Citibank, all in New York City. During that time, I wrote for general interest magazines and professional journals, did book and movie reviews, features, and edited newsletters. I moved to Florida in 1997 and have freelanced at the University of Miami and Barry University and have also done research for a variety of private clients, companies, individuals, and e-commerce groups.

In the early 1990s I began to write fiction, and was published in a number of little magazines and national newspapers. My first novel was published in 2000, followed by a second and a third, in 2002 and 2004. The second novel received an award from *Booklist* magazine as a Top Ten Novel of 2002. I also had stories in anthologies. In 2005, Simon & Schuster published my first attempt at non-fiction, *My Lady Scandalous*, the biography of Grace Dalrymple Elliott, a celebrated 18<sup>th</sup> century courtesan and memoirist. I write freelance articles for magazines on a variety of subjects (the latest was a travel-cultural piece in the November 2008 issue of *Bonita Living*) and give lectures (some gratis, others fee-based) for organizations such as the Bass Museum, the Miami Beach Regional Library, and private groups, including homeowner associations (1500 Ocean Drive), charities (JAFCO/Jewish Adoption and Foster Care Options), and professional groups (South Florida Writers).

I have always taken an interest in my community and have been a successful advocate for historic neighborhoods. In St. George, Staten Island, I formed a group that fought against the incursion of an unsuitable high-rise office building in a predominantly residential pre-Civil War neighborhood of single-family homes and small apartment buildings. I have been involved with parent-teacher groups and professional organizations throughout my life and served in various offices in these associations.

Living in an historic neighborhood on South Beach, in The Drake, a Contributing Art Deco Building, has been a privilege. Our buildings are the reason tourists and visitors flock to the beach. We are the real thing! I have been condo board president of The Drake for almost five years and active in the Miami Beach community, giving testimony at the Historical Preservation Board, the Zoning Board, the Planning Board, the Beach Preservation Committee, the Transportation & Parking Committee and at meetings of the City Commission. I fought hard to keep the Electrowave a city-run entity.

I gathered parking usage statistics for Zone Five that proved on-street parking in the historic neighborhood was necessary and of great importance to residents. Aligned against us were businesses with access to garage space who nonetheless demand multiple valet spaces to conduct their operations. I am not anti-business, not by any means, but I believe in researching the facts in order to come to a fair solution to issues. I see myself as a mediator and problem-solver. I do not rely on empty allegations or hyperbole to prove a point or to sway public officials. I do believe that citizens have a right to be heard and I'm a good listener and communicator who's sincerely dedicated to historical preservation and am an enthusiastic member of the Miami Design Preservation League.

To sum up, I believe that I have the qualifications: the energy, the intelligence, and the will, to serve on Miami Beach boards and committees, including the Historic Preservation Board. I have now put in two years on the Transportation & Parking Committee and was influential in stopping a public works project – the widening of 23<sup>rd</sup> Street – that would have cost taxpayers \$5 million dollars. I sincerely believe in the message of historic preservation – the fight is not over – to identify and preserve our Art Deco heritage for future generations. Ours is a Contributing Art Deco Building on Ocean Drive and I know that this is one of the major attractions for tourists who come to our area, along with nightlife, good restaurants and beaches. It is not a poor second in terms of attractions, but rather uppermost in the hierarchy of what makes Miami Beach such a fabulous community in which to live and work.

It would be an honor to serve on the Historic Preservation Board, especially after two full and active years as a working member – with an excellent attendance record -- of the Transportation & Parking Committee. Thank you.

\*\*\*A list of personal references to vouch for my character, personal integrity, and ability to serve will be provided upon request.

## Granado, Rafael

---

**From:** Fontani, Diana  
**Sent:** Friday, December 07, 2012 3:10 PM  
**To:** Granado, Rafael  
**Cc:** Gongora, Michael  
**Subject:** Nomination to Historic Preservation

Vice Mayor Michael Gongora would like to nominate Joe Manning for the Historic Preservation Board. Please confirm.  
Thank you, Diana

## MIAMI BEACH

**Diana Fontani Martinez**, *Aide to Commissioner Gongora*

OFFICE OF THE MAYOR AND COMMISSION  
1700 Convention Center Drive, Miami Beach, FL 33139  
Tel: 305-673-7030 / Fax: 305-673-7096 / [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

*We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.*

## Granado, Rafael

---

**From:** Fontani, Diana  
**Sent:** Wednesday, January 09, 2013 11:33 AM  
**To:** Granado, Rafael  
**Cc:** Prieto, Silvia; Martinez, Maria; Gongora, Michael  
**Subject:** HPB Nomination

Good morning Rafael,

Vice Mayor Gongora would like to nominate Jane Gross' re-appointment to HPB. Please confirm.

Thank you,

Diana

## MIAMI BEACH

**Diana Fontani Martinez**, *Aide to Commissioner Gongora*

OFFICE OF THE MAYOR AND COMMISSION  
1700 Convention Center Drive, Miami Beach, FL 33139  
Tel: 305-673-7030 / Fax: 305-673-7096 / [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

*We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.*

## Granado, Rafael

---

**From:** Paredes, Barbie  
**Sent:** Wednesday, December 05, 2012 4:16 PM  
**To:** Granado, Rafael  
**Cc:** Commission Agenda  
**Subject:** Nomination: HPB

Mr. Granado:

Commissioner Exposito would like to nominate Josephine Manning to the Historic Preservation Board for the At-Large seat.

Contact information:

Josephine Manning  
Phone: (305) 538-3270  
Email: [dmmwk2@june.com](mailto:dmmwk2@june.com)

We trust that you will find all in good order. Should you have any questions, please feel free to contact me.

Best regards,  
Barbie Paredes

**MIAMI BEACH**

**Barbie Paredes**, Aide to Commissioner Jorge R. Exposito  
CITY OF MIAMI BEACH  
1700 Convention Center Drive, Miami Beach, FL 33139  
Tel: 305-673-7030 / Fax: 305-673-7096 / [Website](#)

*We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.*

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# MIAMI BEACH

CITY OF MIAMI BEACH  
BOARD AND COMMITTEE APPLICATION FORM

**SOSA, HERIBERTO** J,

Last Name: **SOSA** First Name: **HERIBERTO** Middle Initial: **J,**

Home Address: **831 9 STREET, MIAMI BEACH, FLA 33139**  
City: **MIAMI BEACH** State: **FLA** Zip Code: **33139**

Home Telephone: **786-271-6982** Work Telephone: \_\_\_\_\_ Cellular Telephone: \_\_\_\_\_ Email address: **HERB@HERBSOSA.COM**

Business Name: **SELF-EMPLOYED** Position: \_\_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Professional License (describe): \_\_\_\_\_ Expires: \_\_\_\_\_

*Attach a copy of the license*

**Pursuant to City Code section 2-22(4) a and b:** Members of agencies, boards and committees shall be affiliated with the city; this requirement shall be fulfilled in the following ways: a. An individual shall have been a resident of the city for a minimum of six months; or b. An individual shall demonstrate ownership/interest for a minimum of six months in a business established in the city for a minimum of six months.

- Resident of Miami Beach for a minimum of six (6) months: Yes  or No
- Demonstrate an ownership/interest in a business in Miami Beach for a minimum of six months: Yes  or No
- Are you a registered voter in Miami Beach: Yes  or No
- I am now a resident of: North Beach  South Beach  Middle Beach
- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:  
**HISTORIC PRESERVATION**
- Are you presently a registered lobbyist with the City of Miami Beach? Yes  or No

Please list your preferences in order of ranking [1] first choice [2] second choice, and [3] third choice. **Please note that only three (3) choices will be observed by the City Clerk's Office.** (Regular Boards of City)

<input type="checkbox"/> Affordable Housing Advisory Committee	<input type="checkbox"/> Fine Arts Board	<input type="checkbox"/> Normandy Shores Local Government Neighborhood Improvement
<input type="checkbox"/> Art in Public Places Committee	<input type="checkbox"/> Gay, Lesbian, Bisexual and Transgender Enhancement Committee (GLBT)	<input type="checkbox"/> Parks and Recreation Facilities Board
<input type="checkbox"/> Beautification Committee	<input type="checkbox"/> Golf Advisory Committee	<input type="checkbox"/> Personnel Board
<input type="checkbox"/> Board of Adjustment * ☆	<input type="checkbox"/> Health Advisory Committee	<input type="checkbox"/> Planning Board * ☆
<input type="checkbox"/> Budget Advisory Committee	<input type="checkbox"/> Health Facilities Authority Board	<input type="checkbox"/> Police Citizens Relations Committee
<input type="checkbox"/> Capital Improvements Projects Oversight Committee	<input type="checkbox"/> Hispanic Affairs Committee	<input type="checkbox"/> Production Industry Council
<input type="checkbox"/> Committee on the Homeless	<input checked="" type="checkbox"/> Historic Preservation Board ☆	<input type="checkbox"/> Safety Committee
<input type="checkbox"/> Committee for Quality Education in MB	<input type="checkbox"/> Housing Authority	<input type="checkbox"/> Single Family Residential Review Panel
<input type="checkbox"/> Community Development Advisory	<input type="checkbox"/> Loan Review Committee	<input type="checkbox"/> Sustainability Committee
<input type="checkbox"/> Community Relations Board	<input type="checkbox"/> Marine Authority	<input type="checkbox"/> Tennis Advisory Committee
<input type="checkbox"/> Convention Center Advisory Board	<input type="checkbox"/> Miami Beach Commission for Women	<input type="checkbox"/> Transportation and Parking Committee
<input type="checkbox"/> Debarment Committee	<input type="checkbox"/> Miami Beach Cultural Arts Council	<input type="checkbox"/> Visitor and Convention Authority
<input type="checkbox"/> Design Review Board * ☆	<input type="checkbox"/> Miami Beach Human Rights Committee	<input type="checkbox"/> Youth Center Advisory Board
<input type="checkbox"/> Disability Access Committee	<input type="checkbox"/> Miami Beach Sister Cities Program	<input type="checkbox"/> Waterfront Protection Committee

**\* Board Required to File State Disclosure Form**

☆ If you seek appointment to a professional seat (e.g., lawyer, architect) on the Board of Adjustment, Design Review Board, Historic Preservation Board, or Planning Board, attach a copy of your currently-effective license, and furnish the following information:

Type of Professional License \_\_\_\_\_ License Number \_\_\_\_\_

License Issuance Date \_\_\_\_\_, and License Expiration Date \_\_\_\_\_

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CITY CLERK'S OFFICE  
2012 DEC -5 PM 4:16

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✓  
15



# HERB SOSA

831 9th Street, Miami Beach, Florida 33139  
786.271.6982 herb@herbsosa.com



*A proven track record in verbal & written communications and excellent public relations and cause marketing successes*

Community activist, Miami historian, preservationist and freelance writer, Herb Sosa is a founding member of, and currently serves as President of UNITY COALITION|COALICION UNIDA, the leading non-profit 501(c)3 Latino|Hispanic gay civil-rights nonprofit initiative, offering leadership on issues that concern Latino|Hispanic LGBT (lesbian, gay, bisexual, transgender) and other minority groups across the U.S. since 2002 and most recently, producers of the Celebrate ORGULLO Festival in Miami Beach. Sosa is also Publisher|Editor-In-chief of AMBIENTE Magazine, AMBIENTE Magazine is the first & only LGBT publication offered in English, Spanish & Portuguese, produced bi-monthly, offered free of charge, and distributed digitally around the globe to thousands of its readers.

Mr. Sosa brings over 20 years of corporate and not-for-profit leadership experience in the community.

Previously, Mr. Sosa was Corporate Creative Director for Burdines Dept. stores, was Executive Director of Miami Design Preservation League and the Art Deco Weekend Festival in Miami Beach.

In 1995 Mr. Sosa created and developed the Ba-Balu Store concept in Miami & Miami Beach, earning the store the unique distinction of being named one of Conde N'ast Traveler Magazines top 100 destinations in the world in 1996. Mr. Sosa has receive various career and personal

accolades from his peers, including the Up and Comers Business Leaders Award (1996), City of Miami Beach Herb Sosa Day proclamation (1997), and featured in Cafe Con Leche, a documentary on first- generation Cuban-Americans (1996). Sosa served as chairman of Miami Beach's Historic Preservation Board for over six years, and has served on the Board of Directors of the Miami Design Preservation League, Miami Beach Community Development Corp., Shelbourne & Fernwood HIV/AIDS Housing, and variety of other organizations throughout South Florida. While president of Dade Heritage Trust, Sosa was honored to be involved in the restoration and re-lighting of the 1925 Cape Florida lighthouse in Key Biscayne, culminating with a Gala Re-Lighting Ceremony in July 1996, capping Miami's Centennial Celebration.

In January 2004, Herb Sosa was named one of Tentaciones Magazines Top Ten Latina/o activists in the U.S. and in 2005 was named one of OUT magazines Top 100 LGBT Activists and featured on LOGO TV. On April 2008 Sosa was named Terra.com's Activist of the Month.

In 2009 Sosa received a City Proclamation from Miami Beach - Herb Sosa Day - for his community work, was nominated for a Glaad Media Award in 2009 for Outstanding Digital Journalism for his work in Ambiente Magazine and was named one of the 25 Most Influential GLBT Latinos in the U.S. by miapogeo.com.

On December 1, 2009 - World AIDS Day- U.S. Congresswoman Ileana Ros-Lehtinen recognizes Herb Sosa personally for his work in the community, along with that of Unity Coalition and Ambiente Magazine, as she addressed the U.S. House of Representatives.

Currently Sosa is once again serving as chairman of the City of Miami Beach's Historic Preservation Design Review Board and in May 2011 was named one of 5 "People To Know" in Miami Beach by the Miami Herald.

## Experience

---

### **Editor-In-chief, Ambiente E-Magazine**

AMBIENTE Magazine is the first & only LGBT publication offered in English, Spanish & Portuguese, produced bi-monthly, offered free of charge, and distributed digitally around the globe to over 30,000 loyal readers monthly, with a direct market of Florida, the Caribbean & Latin America [www.ambiente.us](http://www.ambiente.us)

### **Herb Sosa Design**

A full service image, public relations and web design service, with an impressive list of local, national and international clients [www.herbsosa.com](http://www.herbsosa.com)

### **Freelance writer**

Published locally & nationally in House King Magazine, Revista House King, Preservation Today, Ambiente, SunPost, Miami Herald, Miamigo, Tentaciones & various other publications

2000-2003

### **Executive Director, Miami Design Preservation League & Art Deco Weekend®**

Non profit historic preservation organization, with over 600 members and year round educational programs, the Art Deco Museum, the Art Deco Welcome Center, Art Deco Weekend with over 500,000 visitors to Miami Beach each year, and dedicated to protecting Miami Beach's seven historic districts and their architectural legacy [www.mdpl.org](http://www.mdpl.org)  
Responsible for 12 employees, 300 volunteers and a combined annual budget of \$1,450,000

1995-2000

### **Owner, Babalú**

A gift and memorabilia boutique for everything Cuban – With stores in Miami Beach, Bayside and on the web, Babalú was named one of Conde Nast Traveler Magazines top 100 destinations in the world in 1996 and featured on various movies, TV and news shows.

### **Organizer, Española Way Artist Market**

Created and managed the weekly Española Way Artist Market, including over 50 artists & vendors weekly, entertainment scheduling and street improvements

1992-1995

### **Owner, Beach Image Group**

Image development for small businesses including promotion, product design, advertising and graphic services - Clients included The Govt. of Mexico, Commissioner Nancy Liebman, Lario's Restaurant, and Goodbodies Shop

1990-1992

### **Creative Director, Visual Presentation Products**

A multi level design and manufacturing firm in Florida. Organizational and personnel responsibilities of corporate retail design, product development and quality control of local national and international manufacturing, supervising staff of over 80 in Florida with clients as Lerner New York, The Limited, Bloomingdale's, Henri Bendel, and Burdines

1982-1990

### **Creative Director, Store Planning & Visual Merchandising, Burdines Dept. Stores**

Oversaw for the corporate image and development of 42 department stores across Florida & developed special projects for Federated Dept. Stores Corporate affiliates across the U.S. Responsibilities included seasonal themes & development, new store concepts, fixture, shop concept, mannequin design, and overall corporate image. Supervised 250+ employees, and a 2.4 million annual budget.

## **Miami Beach Human Rights Committee**

- Alan B. Fishman
- Elizabeth F. Schwartz
- Carlos J. (CJ) Ortuno
- Monica Harvey
- Bradley A. Ugent



# MIAMI BEACH

## CITY OF MIAMI BEACH BOARD AND COMMITTEE APPLICATION FORM

NAME: Fishman Last Name      Alan First Name      B Middle Initial

HOME ADDRESS: 4640 Post Avenue      MB FL 33140  
Apt No.      House No./Street      City      State      Zip Code

PHONE: 305 532-2810  
Home      Work      Fax      Email address

Business Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_  
No.      Street      City      State      Zip Code

Professional License (describe) \_\_\_\_\_ Expires: \_\_\_\_\_ *Attach a copy of the license*

Pursuant to City Code section 2-22(4) a and b: Members of agencies, boards, and committees shall be affiliated with the city; this requirement shall be fulfilled in the following ways: a) an individual shall have been a resident of the city for a minimum of six months; or b) an individual shall demonstrate ownership/interest for a minimum of six months in a business established in the city.

- Resident of Miami Beach for a minimum of six (6) months: Yes  or No
- Demonstrate an ownership/interest in a business in Miami Beach for a minimum of six (6) months: Yes  or No
- Are you a registered voter in Miami Beach: Yes  or No
- (Please circle one): I am now a resident of: North Beach      South Beach      Middle Beach
- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:
- Are you presently a registered lobbyist with the City of Miami Beach? Yes  or No

Please list your preferences in order of ranking [1] first choice [2] second choice, and [3] third choice. **Please note that only three (3) choices will be observed by the City Clerk's Office.** (Regular Boards of City)

<input type="checkbox"/> Affordable Housing Advisory Committee	<input type="checkbox"/> Marine Authority
<input type="checkbox"/> Art in Public Places Committee	<input type="checkbox"/> Miami Beach Commission for Women
<input type="checkbox"/> Beautification Committee	<input type="checkbox"/> Miami Beach Cultural Arts Council
<input checked="" type="checkbox"/> Board of Adjustment* <u>3</u>	<input checked="" type="checkbox"/> Miami Beach Human Rights Committee
<input type="checkbox"/> Budget Advisory Committee	<input type="checkbox"/> Miami Beach Sister Cities Program
<input type="checkbox"/> Capital Improvements Projects Oversight Committee	<input type="checkbox"/> Normandy Shores Local Government Neigh. Improvement
<input type="checkbox"/> Committee on the Homeless	<input type="checkbox"/> Parks and Recreation Facilities Board
<input type="checkbox"/> Committee for Quality Education in MB	<input type="checkbox"/> Personnel Board
<input type="checkbox"/> Community Development Advisory	<input type="checkbox"/> Planning Board*
<input type="checkbox"/> Community Relations Board	<input type="checkbox"/> Police Citizens Relations Committee
<input type="checkbox"/> Convention Center Advisory Board	<input type="checkbox"/> Production Industry Council
<input type="checkbox"/> Debarment Committee	<input type="checkbox"/> Public Safety Advisory Committee
<input type="checkbox"/> Design Review Board*	<input type="checkbox"/> Safety Committee
<input type="checkbox"/> Disability Access Committee	<input type="checkbox"/> Single Family Residential Review Panel
<input type="checkbox"/> Fine Arts Board	<input type="checkbox"/> Sustainability Committee
<input type="checkbox"/> Gay, Lesbian, Bisexual and Transgender (GLBT)	<input type="checkbox"/> Transportation and Parking Committee
<input type="checkbox"/> Golf Advisory Committee	<input type="checkbox"/> Visitor and Convention Authority
<input type="checkbox"/> Health Advisory Committee	<input checked="" type="checkbox"/> Waterfront Protection Committee
<input type="checkbox"/> Health Facilities Authority Board	<input type="checkbox"/> Youth Center Advisory Board
<input type="checkbox"/> Hispanic Affairs Committee	
<input type="checkbox"/> Historic Preservation Board	
<input type="checkbox"/> Housing Authority	
<input type="checkbox"/> Loan Review Committee	*Board Required to File State Disclosure

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 2011 JAN -7 PM 4:43  
 CITY CLERK'S OFFICE

Note: If applying for Youth Advisory Board, please indicate your affiliation with the Scott Rakow Youth Center:

1. Past service on the Youth Center Advisory Board: Yes  No  Years of Service: \_\_\_\_\_

2. Present participation in Youth Center activities by your children Yes  No . If yes, please list the names of your children, their ages, and which programs. List below:

Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

SP

• Have you ever been convicted of a felony: Yes  or No . If yes, please explain in detail:

• Do you currently have a violation(s) of City of Miami Beach codes: Yes  or No . If yes, please explain in detail:

• Do you currently owe the City of Miami Beach any money: Yes  or No . If yes, explain in detail

• Are you currently serving on any City Boards or Committees: Yes  or No . If yes; which board?

• What organizations in the City of Miami Beach do you currently hold membership in?

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

• List all properties owned or have an interest in, which are located within the City of Miami Beach:

4640 Post Avenue MS 72 33140

• I am now employed by the City of Miami Beach: Yes  or No . Which department? \_\_\_\_\_

• Pursuant to City Code Section 2-25 (b): Do you have a parent , spouse , child , brother , or sister  who is employed by the City of Miami Beach? Check all that apply. Identify the department(s): \_\_\_\_\_

The following information is voluntary and is neither part of your application nor has any bearing on your consideration for appointment. It is being asked to comply with federal equal opportunity reporting requirements.

Gender:  Male  Female

**Ethnic Origin:** Check one only (1)

White (Not of Hispanic Origin): All persons having origins in any of the original peoples of Europe, North Africa or the Middle East.

African-American/Black (Not of Hispanic Origin): All persons having origins in any of the Black racial groups of Africa.

Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Asian or Pacific Islander: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, on the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands and Samoa.

American Indian or Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain Cultural identification through tribal affiliation or community recognition.

Physically Challenged: Yes  or No .

Employment Status: Employed  Retired  Homemaker  Other

**NOTE: If appointed, you will be required to follow certain laws which apply to city board/committee members. These laws include, but are not limited to, the following:**

- o Prohibition from directly or indirectly lobbying city personnel (Miami Beach City Code section 2-459).
- o Prohibition from contracting with the city (Miami-Dade County Code section 2-11.1).
- o Prohibition from lobbying before board/committee you have served on for period of one year after leaving office (Miami Beach City Code section 2-26).
- o Requirement to disclose certain financial interests and gifts (Miami-Dade County Code section 2-11.1). (re: CMB Community Development Advisory Committee): prohibition, during tenure and for one year after leaving office, from having any interest in or receiving any benefit from Community Development Block Grant funds for either yourself, or those with whom you have business or immediate family ties (CFR 570.611).

Upon request, copies of these laws may be obtained from the City Clerk.

"I hereby attest to the accuracy and truthfulness of the application and have received, read and will abide by Chapter 2, Article VII - of the City Code "Standards of Conduct for City Officers, Employees and Agency Members."

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Name of Applicant (PLEASE PRINT) \_\_\_\_\_

Please attach a copy of your resume to this application

NOTE: Applications will remain on file for a period of one (1) calendar year.

Received in the City Clerk's Office by: \_\_\_\_\_

Name of Deputy Clerk \_\_\_\_\_

Date \_\_\_\_\_

Control No. 9

Date: 1/10/11

ALAN B. FISHMAN, ESQ.  
Suite 204  
300 Arthur Godfrey Road  
Miami Beach, Florida 33140  
(305) 532-2810

**PROFESSIONAL  
AFFILIATIONS:**

The Florida Bar, 1987.  
Certified Public Accountant (Florida), 1987.

**EXPERIENCE:**

Solo Practitioner, Law Office of Alan B. Fishman, Miami Beach, Florida.

May 1989 - Present. Practice in real estate, bankruptcy and corporate law.

Therrel Baisden & Meyer Weiss, Miami Beach, Florida.

October 1987 - May 1989, Attorney. Research and writing opinions and memoranda involving banking and real estate law. Tax research in partnership, corporate, foreign, estate planning and federal and state tax controversies. Research and writing pleadings and memoranda for civil litigation proceedings.

Michael J. Moorhead, Professor of Law, University of Florida, Gainesville, Florida. September 1985 - May 1987, Research Assistant. Researched labor law, administrative law and civil rights law to assist in the preparation of articles for publication. Extensive use of WESTLAW computer research and legislative materials.

**PUBLICATION:**

Co-author, Florida Civil Practice Damages Chapter Six, (CLE Second Edition, 1989 Supplement).

**EDUCATION:**

Juris Doctorate,  
University of Florida College of Law, May 1987.

Bachelor of Science in Business Administration in Professional Accounting and Finance,  
The American University, May 1984.

**HONORS AND  
ACTIVITIES:**

University of Florida College of Law Merit Loan (1984 - 1987).

The American University Merit Scholarship (1981 - 1984).

Charles Glover Scholarship (1983).

Sidney Ludwig Foundation Scholarship (1980 -1983).

Outstanding Student Service Award, Kogod College of Business

Administration, The American University (1984).

Chairman, Commencement Committee (1983 - 1984).

Senator, Kogod College of Business Administration Student Representative to Faculty Senate (1983 - 1984).  
Student Representative, Senate Finance Committee (1983 - 1984).  
Student Representative, Board of Trustees Finance Committee (1983 -1984).  
Assistant Academic Advisor, entering freshmen (1983).  
Student Confederation Judge, Criminal and Conduct Code Tribunal (1980 - 1981).

**MEMBERSHIPS:**

Dade County Bar Association:  
    Director, Young Lawyers Section (1988 - 1991).  
    Treasurer, Young Lawyers Section (1991-1993).  
American Bar Association.  
Phi Delta Phi Legal Fraternity.

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NAME: Schwartz Last Name Elizabeth First Name F. Middle Initial

HOME ADDRESS: 690 Lincoln Rd #304 Apt No. House No./Street Miami Beach FL 33139 City State Zip Code

PHONE: 305.674.9222 Home 305.674.9002 Work Fax eschwartz@ Email address sobelaw.com

Business Name: Elizabeth F. Schwartz, P.A. Position: Principal

Address: same No. Street City State Zip Code

Professional License (describe) Fla Bar #114855 Expires: never Attach a copy of the license

Pursuant to City Code section 2-22(4) a and b: Members of agencies, boards, and committees shall be affiliated with the city; this requirement shall be fulfilled in the following ways: a) an individual shall have been a resident of the city for a minimum of six months; or b) an individual shall demonstrate ownership/interest for a minimum of six months in a business established in the city.

- Resident of Miami Beach for a minimum of six (6) months: Yes  or No
- Demonstrate an ownership/interest in a business in Miami Beach for a minimum of six (6) months: Yes  or No
- Are you a registered voter in Miami Beach: Yes  or No
- (Please circle one): I am now a resident of: North Beach South Beach Middle Beach
- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:
- Are you presently a registered lobbyist with the City of Miami Beach? Yes  or No

Please list your preferences in order of ranking [1] first choice [2] second choice, and [3] third choice. **Please note that only three (3) choices will be observed by the City Clerk's Office.** (Regular Boards of City)

<input type="checkbox"/> Affordable Housing Advisory Committee	<input type="checkbox"/> Marine Authority
<input type="checkbox"/> Art in Public Places Committee	<input type="checkbox"/> Miami Beach Commission for Women
<input type="checkbox"/> Beautification Committee	<input type="checkbox"/> Miami Beach Cultural Arts Council
<input type="checkbox"/> Board of Adjustment*	<input checked="" type="checkbox"/> Miami Beach Human Rights Committee
<input type="checkbox"/> Budget Advisory Committee	<input type="checkbox"/> Miami Beach Sister Cities Program
<input type="checkbox"/> Capital Improvements Projects Oversight Committee	<input type="checkbox"/> Normandy Shores Local Government Neigh. Improvement
<input type="checkbox"/> Committee on the Homeless	<input type="checkbox"/> Parks and Recreation Facilities Board
<input type="checkbox"/> Committee for Quality Education in MB	<input type="checkbox"/> Personnel Board
<input type="checkbox"/> Community Development Advisory	<input type="checkbox"/> Planning Board*
<input type="checkbox"/> Community Relations Board	<input type="checkbox"/> Police Citizens Relations Committee
<input type="checkbox"/> Convention Center Advisory Board	<input type="checkbox"/> Production Industry Council
<input type="checkbox"/> Debarment Committee	<input type="checkbox"/> Public Safety Advisory Committee
<input type="checkbox"/> Design Review Board*	<input type="checkbox"/> Safety Committee
<input type="checkbox"/> Disability Access Committee	<input type="checkbox"/> Single Family Residential Review Panel
<input type="checkbox"/> Fine Arts Board	<input type="checkbox"/> Sustainability Committee
<input type="checkbox"/> Gay, Lesbian, Bisexual and Transgender (GLBT)	<input type="checkbox"/> Transportation and Parking Committee
<input type="checkbox"/> Golf Advisory Committee	<input type="checkbox"/> Visitor and Convention Authority
<input type="checkbox"/> Health Advisory Committee	<input type="checkbox"/> Waterfront Protection Committee
<input type="checkbox"/> Health Facilities Authority Board	<input type="checkbox"/> Youth Center Advisory Board
<input type="checkbox"/> Hispanic Affairs Committee	
<input type="checkbox"/> Historic Preservation Board	
<input type="checkbox"/> Housing Authority	
<input type="checkbox"/> Loan Review Committee	*Board Required to File State Disclosure Form

Note: If applying for Youth Advisory Board, please indicate your affiliation with the Scott Rakow Youth Center:

1. Past service on the Youth Center Advisory Board: Yes  No  Years of Service: \_\_\_\_\_

2. Present participation in Youth Center activities by your children Yes  No . If yes, please list the names of your children, their ages, and which programs. List below:

Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

*Handwritten initials/signature*

• Have you ever been convicted of a felony: Yes  or ~~No~~  If yes, please explain in detail:

• Do you currently have a violation(s) of City of Miami Beach codes: Yes  or ~~No~~  If yes, please explain in detail:

• Do you currently owe the City of Miami Beach any money: Yes  or ~~No~~  If yes, explain in detail

• Are you currently serving on any City Boards or Committees: Yes  or No . If yes; which board?

CRB

• What organizations in the City of Miami Beach do you currently hold membership in?

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

• List all properties owned or have an interest in, which are located within the City of Miami Beach:

• I am now employed by the City of Miami Beach: Yes  or ~~No~~  Which department? \_\_\_\_\_

• Pursuant to City Code Section 2-25 (b): Do you have a parent , spouse , child , brother , or sister  who is employed by the City of Miami Beach? Check all that apply. Identify the department(s):

The following information is voluntary and is neither part of your application nor has any bearing on your consideration for appointment. It is being asked to comply with federal equal opportunity reporting requirements.

Gender:  Male  Female

**Ethnic Origin:** Check one only (1)

**White** (Not of Hispanic Origin): All persons having origins in any of the original peoples of Europe, North Africa or the Middle East.

**African-American/Black** (Not of Hispanic Origin): All persons having origins in any of the Black racial groups of Africa.

**Hispanic:** All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

**Asian or Pacific Islander:** All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, on the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Phillipine Islands and Samoa.

**American Indian or Alaskan Native:** All persons having origins in any of the original peoples of North America, and who maintain Cultural identification through tribal affiliation or community recognition.

**Physically Challenged:** Yes  or No .

Employment Status: Employed  Retired  Homemaker  Other  \_\_\_\_\_

**NOTE: If appointed, you will be required to follow certain laws which apply to city board/committee members. These laws include, but are not limited to, the following:**

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- o Prohibition from contracting with the city (Miami-Dade County Code section 2-11.1).
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Upon request, copies of these laws may be obtained from the City Clerk.

"I hereby attest to the accuracy and truthfulness of the application and have received, read and will abide by Chapter 2, Article VII of the City Code "Standards of Conduct for City Officers, Employees and Agency Members."

  
Applicant's Signature

2/11/11  
Date

Elizabeth Schwartz  
Name of Applicant (PLEASE PRINT)

Please attach a copy of your resume to this application

**NOTE: Applications will remain on file for a period of one (1) calendar year.**

Received in the City Clerk's Office by: \_\_\_\_\_ Date: 2/11/2010 Control No. \_\_\_\_\_ Date: 2/11/2010

Name of Deputy Clerk

PAGE INTENTIONALLY LEFT BLANK

NAME: Orlando Last Name Carlos First Name J. Middle Initial  
 HOME ADDRESS: 1614 Jefferson Ave #8 Apt No. MB City FL State 33137 Zip Code  
 PHONE: 786 351 0656 Home Work Fax CS@savedade.org Email address  
 Business Name: SAVE Dade Position: Executive Director  
 Address: 4500 Biscayne Blvd. Miami No. Street City FL State 33137 Zip Code  
 Professional License (describe) \_\_\_\_\_ Expires: \_\_\_\_\_ Attach a copy of the license

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- (Please circle one): I am now a resident of: **North Beach** **South Beach** **Middle Beach**
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• Are you currently serving on any City Boards or Committees: Yes  or No  If yes; which board?

• What organizations in the City of Miami Beach do you currently hold membership in?

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Name: \_\_\_\_\_ Title: \_\_\_\_\_

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American Indian or Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain Cultural identification through tribal affiliation or community recognition.

Physically Challenged: Yes  or No .

Employment Status: Employed  Retired  Homemaker  Other  \_\_\_\_\_

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 3/8/10 Carlos Orfundo  
Applicant's Signature Date Name of Applicant (PLEASE PRINT)

Please attach a copy of your resume to this application

NOTE: Applications will remain on file for a period of one (1) calendar year.

Received in the City Clerk's Office by:  Date 3/8/2010 Control No. 9564 Date 3/9/11  
Name of Deputy Clerk

SP

# Carlos J. Ortuno

## EXPERIENCE

**SAVE DADE**, Miami, Florida

**Executive Director**, September 2008 – Present

**HANDS ON MIAMI**, Miami, Florida

**Director of Development**, January 2006 – July 2008

- Lead strategies and research to identify, prioritize, cultivate, solicit, and steward all donors, partnerships, and prospects
- Communicate the mission and vision of Hands On Miami to the greater Miami-Dade community including individuals and foundation, corporate, and government officials
- Manage the Development Department consisting of Corporate Services, Marketing and Communications, and Grants Administration
- Oversee the day-to-day coordination of grant management; work collaboratively with all departments to fulfill grant applications and reporting requirements
- Manage organizational membership database – creates profiles and tracks donors and prospects; and, in coordination with staff, issues email announcements as necessary
- Collaborate with staff and consultants to ensure messaging for publications and website included donor-focused content
- Work with Board of Directors' Development Committee and the President and CEO to develop strategies to initiate and meet fundraising and programmatic goals
- Attend all Board and Finance Committee meetings to submit and discuss fundraising and marketing budgets and reports; responsible for board member development training
- Lead the successful implementation of special events and projects ranging from 50-3,500 participants
- Successfully implemented a corporate volunteer program to engage companies in volunteer service
- Create, manage, and lead programmatic annual days of service and events including: Service Juris, an annual program to engage the law community in volunteering; Mayors' Reception, to fund raise for the Build a More Beautiful Miami Fund; Martin Luther King Annual Day of Service, and Hands On Miami's Annual Day of Service

**SHERWIN-WILLIAMS PAINT COMPANY**, Miami, Florida

**Architectural Coatings Representative**, June 2004 – January 2006

- Responsible for the management and growth of a 1.8 million dollar architectural coatings territory
- Oversaw the development of high profile construction projects including the Arsht Center for the Performing Arts, Atlantic Division Federal Reserve, Marlins Stadium, F.I.U. Law School, and Miami-Dade Overtown Transit Village.
- Performed presentations for board of directors and building owners on the benefits and values of Sherwin-Williams
- Problem solved, planned, and implemented recommendations for challenges customers faced with purchased products
- Generated new accounts through prospecting and research
- Managed budget for sales territory through record keeping and management of funds

**KILLIAN OAKS ACADEMY**, Miami, Florida

**Social Studies Teacher**, November 2003 – June 2004

**Physical Education and Health Teacher**, August 2003 – November 2003

**DAVE AND MARY ALPER JEWISH COMMUNITY CENTER**, Miami, Florida

**Program Director**, December 1989 - July 2003

## PROFESSIONAL AFFILIATIONS

Leadership Miami

Points of Light Foundation

Association for Fundraising Professionals

## EDUCATION

**THE CENTER OF PHILANTHROPY AT INDIANA UNIVERSITY**, Indianapolis, IN

*The Fundraising School*, June 2006

Received certificate for Fundraising Professionals

**FLORIDA INTERNATIONAL UNIVERSITY**, University Park, Florida

Bachelor of Arts in History, June 2000

**MIAMI-DADE COMMUNITY COLLEGE**, Miami, Florida

Associate of Arts, June 1998

## VOLUNTEER WORK

Advisory Board Member, The Zen Village, Coconut Grove, FL.

City of Miami Gardens, MLK Day Spoken Word Honorary Judge

Project Manager for Coral Gables Chamber of Commerce Corporate Citizenship Day

## ADDITIONAL INFORMATION

Proficient in Microsoft Office XP, Microsoft Works, Microsoft Word, Word Perfect, PowerPoint, Excel, Outlook, and Visio



# MIAMI BEACH

## CITY OF MIAMI BEACH BOARD AND COMMITTEE APPLICATION FORM

NAME: MONICA HARVEY  
Last Name First Name Middle Initial

HOME ADDRESS: 9 ISLAND AVE #603 MB FL 33139  
Apt. No. House No./Street City State Zip Code

PHONE: 805-790-1234 - 305-672-1300 - 305-534-5575  
Home Work Fax Email address HARVEY.M@EWM.COM

Business Name: EWM REALTORS Position: REALTOR

Address: 419- ARTHUR GODFREY RD MB, FL 33140  
No. Street City State Zip Code

Professional License (describe) 0607604 (REAL ESTATE) Expires: 9/3/11 Attach a copy of the license

**Pursuant to City Code section 2-22(4) a and b:** Members of agencies, boards, and committees shall be affiliated with the city; this requirement shall be fulfilled in the following ways: a) an individual shall have been a resident of the city for a minimum of six months; or b) an individual shall demonstrate ownership/interest for a minimum of six months in a business established in the city.

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<input type="checkbox"/> Affordable Housing Advisory Committee	<input type="checkbox"/> Marine Authority
<input type="checkbox"/> Art in Public Places Committee	<input checked="" type="checkbox"/> Miami Beach Commission for Women 1
<input type="checkbox"/> Beautification Committee	<input checked="" type="checkbox"/> Miami Beach Cultural Arts Council 2
<input type="checkbox"/> Board of Adjustment*	<input checked="" type="checkbox"/> Miami Beach Human Rights Committee 3
<input type="checkbox"/> Budget Advisory Committee	<input type="checkbox"/> Miami Beach Sister Cities Program
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**Note:** If applying for Youth Advisory Board, please indicate your affiliation with the Scott Rakow Youth Center:

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Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

✓  
SP

• Have you ever been convicted of a felony: Yes  or No  If yes, please explain in detail:

• Do you currently have a violation(s) of City of Miami Beach codes: Yes  or No  If yes, please explain in detail:

• Do you currently owe the City of Miami Beach any money: Yes  or No  If yes, explain in detail

• Are you currently serving on any City Boards or Committees: Yes  or No . If yes; which board?

MIAMI BEACH COMMISSION FOR WOMEN

• What organizations in the City of Miami Beach do you currently hold membership in?

Name: N/A

Title:

Name:

Title:

• List all properties owned or have an interest in, which are located within the City of Miami Beach:

N/A

• I am now employed by the City of Miami Beach: Yes  or No  Which department?

• Pursuant to City Code Section 2-25 (b): Do you have a parent , spouse , child , brother , or sister  who is employed by the City of Miami Beach? Check all that apply. Identify the department(s):

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Monica Harvey

Applicant's Signature

Date

1/6/11

MONICA HARVEY

Name of Applicant (PLEASE PRINT)

Please attach a copy of your resume to this application

NOTE: Applications will remain on file for a period of one (1) calendar year.

Received in the City Clerk's Office by:

Silvia Melo

Date: 1/7/11

Control No. 196

Date: 1/7/11

Monica Harvey  
9 Island Avenue, #603  
Miami Beach, FL 33139  
305.790.1234  
monica@monicaharvey.com

I am very interested in serving on the Human Rights Commission for which I am submitting this resume. I am a graduate from Miami Dade College and have been a resident of Miami Beach since 1980.

**Work History:**

1982-1992- Manager of a Plastic Surgery Center in Miami

1992 – 1993 – Self-employed / Catering Company

1993- Present – Realtor at Esslinger Wooten Maxwell International Realty.

**Activities:**

I was an activist in Chile in the early 1970s.

I was appointed to the Miami Beach Community Relations Board and served from 2002-2006.

I volunteered at the Children's Home Society for several years. (1998-2004)

I am currently a member of the ACLU Police Practices Committee. Our main purpose is to monitor police practices in regards to minorities, particularly during Memorial Day weekend in Miami Beach.

I am currently serving in the Miami Beach Commission for Women.

I volunteer and participate in other events in an unofficial capacity. Activism is in my heart.



# MIAMI BEACH

OFFICE OF THE MAYOR AND COMMISSION

MEMORANDUM

TO: Rafael Granada, City Clerk

FROM: Jerry Libbin, Commissioner

DATE: July 17, 2012

SUBJECT: Nomination for Human Rights Committee

I would like to nominate Ms. Monica Harvey for the Human Rights Committee. Ms. Harvey has been a very active participant in Human Rights issues since the early 1970's. She was an activist in Chile, has conducted volunteer work to benefit children at the Children's Home Society and has been a member of many committees contributing to human rights causes.

Ms. Harvey has volunteered her time through the years as a member of the following boards and committees: Miami Beach Community Relations Board, ACLU Police Practices and Miami Beach Commission for Women.

I am certain that Ms. Monica Harvey would be a great asset to the Human Rights Committee.

JL/er

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NAME: Ugent Bradley A  
Last Name First Name Middle Initial

HOME ADDRESS: 1213 El Rado St Coral Gables FL 33134  
Apt No. Home No./Street City State Zip Code

PHONE: 3059844707 bradugent@gmail.com  
Home Work Fax Email Address

Business Name: Coldwell Banker Position: Realtor-Associate  
 Address: 1691 Michigan Ave Miami Beach FL 33139  
No. Street City State Zip Code

Professional License (describe): Florida Real Estate License Expires: 03/31/14 Attach a copy of the license

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- Are you a registered voter in Miami Beach: No
- (Please circle one): I am now a resident of: South Beach
- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:  
Majority of my clients and business is on Miami Beach, and I love the city!
- Are you presently a registered lobbyist with the City of Miami Beach? No

Please list your preferences in order of ranking [1] first choice [2] second choice, and [3] third choice. Please note that only three (3) choices will be observed by the City Clerk's Office. (Regular Boards of City)

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Historic Preservation Board	Youth Center Advisory Board
Housing Authority	

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1. Past service on the Youth Center Advisory Board: No Years of Service: \_\_\_\_\_

2. Present participation in Youth Center activities by your children: No if yes, please list the names of your children, their ages, and which programs. List below:

Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

• Have you ever been convicted of a felony: No If yes, please explain in detail:  
\_\_\_\_\_

• Do you currently have a violation(s) of City of Miami Beach codes: No If yes, please explain in detail:  
\_\_\_\_\_

• Do you currently owe the City of Money Beach any money: No If yes, please explain in detail:  
\_\_\_\_\_

• Are you currently serving on any City Boards or Committees: No If yes, which board?  
\_\_\_\_\_

• What organizations in the City of Miami Beach do you currently hold membership in?  
Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Name: \_\_\_\_\_ Title: \_\_\_\_\_

• List all properties owned or have an interest in, which are located within the City of Miami Beach:  
\_\_\_\_\_

• I am now employed by the city of Miami Beach: No Which department?  
\_\_\_\_\_

• Pursuant to City code Section 2-25(b): do you have a relative who is employed by the City of Miami Beach? Check all that apply. Identify the department(s):  
\_\_\_\_\_

The following information is voluntary and is neither part of your application nor has any bearing on your consideration for appointment. It is being asked to comply with federal equal opportunity reporting requirements.

Gender: Male

Ethnic Origin: Check one only (1)  
White  
Physically Challenged: No

Employment Status: Employed

NOTE: If appointed, you will be required to follow certain laws which apply to city board/committee members. These laws include, but are not limited to, the following:

- o Prohibition from directly or indirectly lobbying city personnel (Miami Beach City Code section 2-459).
- o Prohibition from contracting with the city (Miami-Dade County Code section 2-11.1).
- o Prohibition from lobbying before board/committee you have served on for period of one year after leaving office (Miami Beach Code section 2-25).
- o Requirement to disclose certain financial interests and gifts (Miami-Dade County Code section 2-11.1). (re: CMB Community Development Advisory Committee); prohibition, during tenure and for one year after leaving office, from having any interest in or receiving any benefit from Community Development Block Grant funds for either yourself, or those with whom you have business or immediate family ties (CFR 570.611).

Upon request, copies of these laws may be obtained from the City Clerk.

"I hereby attest to the accuracy and truthfulness of the application and have received, read and will abide by Chapter 2, Article VII - of the City Code "Standards of Conduct for City Officers, Employees and Agency Members."  
  
I Bradley Ugent agreed to the following terms on 10/18/2012 5:03:05 PM

Received in the City Clerk's Office by: \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / 2012 Control No. \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / 2012  
Name of Deputy Clerk

**Brad Ugent**  
**Floridamoves.com Profile Copy**

As a 35-year resident here, I know Miami Beach and the entire Miami area extremely well. I can explain everything you need to make an informed decision about your next real estate transaction, whether you are buying or selling property.

My clients know they can count on me for invaluable local insight. My success in pairing people and properties is built upon the large network of professional and social relationships I've developed throughout my career here. People realize they can trust my honesty, integrity and straight-forward approach.

If you own a home or condo in the Miami Beach area and are considering selling, give me a call. I have a complete grasp of what is selling and for how much. If you are considering relocating here, I can pinpoint many truly attractive properties – both from an aesthetic and financial perspective - that will meet your specific needs.

Give me a call, and let me show you how life on Miami Beach can be a dream come true.

## Granado, Rafael

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**From:** Fontani, Diana  
**Sent:** Friday, October 19, 2012 3:47 PM  
**To:** Granado, Rafael  
**Cc:** 'Gongora, Michael'; Prieto, Silvia; Martinez, Maria  
**Subject:** FW: Board application submitted by Mr. Ugent  
**Attachments:** Bradley A. Ugent.pdf

Good afternoon Rafael,

Commissioner Gongora would like to nominate Brad Ugent for the Human Rights Committee. Please confirm.

Thank you,

Diana

## MIAMIBEACH

Diana Fontani Martinez, Aide to Commissioner Gongora

OFFICE OF THE MAYOR AND COMMISSION  
1700 Convention Center Drive, Miami Beach, FL 33139  
Tel: 305-673-7030 / Fax: 305-673-7096 / [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

*We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community*

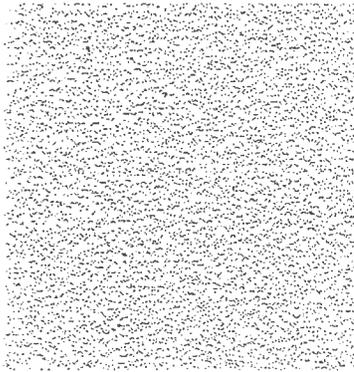
---

**From:** Gongora, Michael  
**Sent:** Friday, October 19, 2012 11:54 AM  
**To:** Fontani, Diana  
**Subject:** FW: Board application submitted by Mr. Ugent

Let's discuss later.

---

**From:** Hatfield, Liliam  
**Sent:** Friday, October 19, 2012 11:26 AM  
**To:** Mayor's Office  
**Cc:** 'bradugent@gmail.com'; Granado, Rafael; Prieto, Silvia  
**Subject:** Board application submitted by Mr. Ugent



Bradley Ugent has submitted a board and committee application and has expressed interest in serving in one of the following boards:

1. Fine Arts Board
2. Miami Beach Cultural Arts Council
3. Miami Beach Human Rights Committee

## **MIAMIBEACH**

**Liliam Hatfield**, *Office Associate V*

**CITY CLERK'S OFFICE**

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7411/ Fax: 305-673-7254 / [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

*We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.*

**Granado, Rafael**

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**From:** Paredes, Barbie  
**Sent:** Wednesday, November 07, 2012 3:18 PM  
**To:** Granado, Rafael  
**Cc:** Cardillo, Lilia  
**Subject:** Nomination: Miami Beach Human Rights Committee  
**Attachments:** Bradley A. Ugent.pdf; Re: Mtg.: Ugent/Exposito, candidate for Human Rights

Ralph:

Commissioner Exposito would like to nominate Bradley Ugent to the Miami Beach Human Rights Committee. Attached please find Mr. Ugent's bio and application for your records.

Contact information:

Bradley Ugent  
Mobile: 305-984-4707  
Email: [bradugent@gmail.com](mailto:bradugent@gmail.com)

We trust that you will find all in good order. Should you have any questions, please feel free to contact me.

Best regards,  
Barbie Paredes

MIAMI BEACH

**Barbie Paredes**, Aides to Commissioner Jorge R. Exposito

CITY OF MIAMI BEACH

1700 Convention Center Drive, Miami Beach, FL 33139

Tel: 305-673-7030 / Fax: 305-673-7096 / [Website](#)

*We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.*



# MIAMI BEACH

OFFICE OF THE MAYOR AND COMMISSION

MEMORANDUM

TO: Mr. Rafael E. Granado, City Clerk

FROM: Commissioner Deede Weithorn

DATE: December 10, 2012

SUBJECT: Nomination – Mr. Bradley Ugent  
Miami Beach Human Rights Committee

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Mr. Granado:

By means of this memorandum, Commissioner Deede Weithorn exerts the power bestowed upon her by section 62-35(a) of the City Code to nominate Mr. Bradley Ugent to an at-large position on the City of Miami Beach Human Rights Committee.

Mr. Ugent, a real estate professional licensed by the State of Florida, is a South Beach resident who appreciates the diversity of our great community. For many years Mr. Ugent has been actively involved with and supportive of organizations that are committed to minimizing and eliminating discrimination and promoting equality and inclusion of all people.

Should you have any questions and/or concerns, please do not hesitate to contact Commissioner Weithorn's office at extension 7105.

Thank you,

Alex Fernandez  
Commissioner Weithorn's Office

## Normandy Shores Local Government Neighborhood Improvement

- Mark Wojak

<b>Mark Wojak</b>		<b>Program Manager/Solution Architect</b>
<b>Qualifications / Education:</b>		
Finance	BA	Appalachian State University 1987
MBA	Masters	University of South Carolina, 1992
<b>Employment History:</b>		
2010	Avansa Consulting LLC	Co-Managing Partner
2008	HCL Axon	Program Manager / Solution Architect
2005	Axon Global	Project Manager
2001	Feanix	Principle Consultant
2000	Spearhead Consulting	Senior Consultant
1998	Ocelot Consulting	President
1993	Bristol-Myers Squibb	Senior Manager
<b>Skills:</b>		
<b>Process</b>	<p>Program Direction capability including, Core Program Delivery, Stakeholder Management and Solution &amp; Service Deployment.</p> <p>Program leadership and integration experience across Business &amp; System Solution project delivery and Applications Management.</p> <p>SAP/ERP Delivery capability; including project management, functional integration expertise and end-to-end project lifecycle delivery.</p> <p>World-Class Supply Chain Management &amp; Logistics Expertise Including Just-in-Time, Lean, BPM, asset management, strategic purchasing, and business process best practices to drive real benefits</p> <p>Solution Architecture experience in 'big picture' needs assessment, design &amp; integration</p>	
<b>Technology</b>	SAP R/3, APO and ECC, Visio, MS-Office Suite including MS Project	
<b>Languages</b>	Fluent English and German; basic Spanish, rudimentary French	

**Summary:**

Mark has directed project teams of up to 60 individuals to deliver business transformation using SAP ERP as the enabler. His experience consists of 16 years of successful delivery and project management of SAP ERP solutions. He provides a broad range of project management, functional and technical skills. Clear communication and leadership skills sit alongside technical project management skills and experience, including planning, risk management and the understanding and application of multiple phased Project Management methodologies and tools.

Additionally, Mark brings a strong understanding of SAP's cross-functional integration, and deep strength in Logistics and Supply Chain Management, including Radio Frequency Device deployment, Materials Management including Purchasing, in- and outbound logistics, and serial and batch management in both local and global environments. Mark has been through multiple full-cycle implementations covering close to 20 installations across multiple countries and industries. Mark has excellent leadership and coaching skills, is a strong listener, and is comfortable and effective communicating at all levels of the organization. Mark's industry expertise includes aerospace & defense, pharmaceuticals, utilities, public sector, and consumer electronics.

Selected Project *Experience:*

*Company:* Hospira  
*Duration:* 8 months  
*Position:* Program Manager

**Responsibilities**

Mark was the Axon Program Manager to deliver Hospira's two largest ERP programs out of seven as part of their FUEL initiative. FUEL is aligned with Hospira's overall strategy to improve margins and cash flow and drive and enable sustained growth for the organization. The Operations Optimization program covers discrete and process manufacturing in an FDA-regulated environment and includes all major manufacturing related modules. The HSST program covers CRM for medical devices including sales, billing, returns, warranty, repair, and remanufacturing.

Key responsibilities included planning, resource and schedule management, driving resolution of complex issues, and working with management to achieve timely business decisions.

*Company:* Gainesville Regional Utility  
*Duration:* 10 Months  
*Position:* Project Manager

**Responsibilities**

Mark was the Axon Project Manager to deliver a finance-oriented non-CCS Utility solution covering Funds, Project, and Asset Management, Purchasing and Inventory Management, and Human Resources on SAP ECC 6.0 along with Business Intelligence 7.0. The FMIS transformation initiative goals included better operational target setting, measurement capability and control as well as better ability to drive and demonstrate cost reduction and improvements in asset utilization.

Key responsibilities include planning, resource and schedule management, championing and educating on Axon's Methodology, and working with GRU's utility partner to deliver to targeted cost and schedule.

*Company:* Union Pacific  
*Duration:* 2 months  
*Position:* Project Manager

**Responsibilities**

Mark was the Axon Project Manager to deliver a scoping and business case study to determine the best fit and estimated benefit for UP's supply chain project for their SAP-enabled business transformation program. Axon's transformation methodology was used to drive out the benefit and work in conjunction with UP executives to obtain their alignment with project objectives as well as investment return. The study was delivered on time and resulted in UP executives approving budget to move forward in 2009.

Key responsibilities included planning, resource and schedule management, running SAP Supply Chain related demonstrations, scheduling and attending executive alignment sessions, and delivering the final product

*Company:* Smiths Detection  
*Duration:* 11 months  
*Position:* Project Manager

**Responsibilities**

Mark was the Axon Project Manager for the successful delivery of the REACH SAP project. The REACH project is a global business transformation program created to redefine business processes while driving

down costs and inefficiencies using SAP ECC 6.0. SAP BI Portal was used to provide the management reporting system and KPI's required to maximize the use of the additional information flowing out of SAP ECC. The implementation went live on time and under budget.

Key responsibilities included budget and resource management, project planning and tracking, driving execution, coaching and mentoring, and integrating with Deloitte's change team while managing a team of up to 40 consultants to go live with nine sites in the US and Europe.

*Company: Pinellas County Utilities*  
*Duration: 8 months*  
*Position: Mobilization & Axon Project Manager*

**Responsibilities**

Mark was the Mobilization Manager for the CIS project. The CIS project was initiated to improve integration, provide new channels for customer service, improve billing flexibility and correction handling and improve call center metrics. SAP CIS was chosen as the vehicle to deliver and drive the desired benefits. Scope included SAP Customer Interaction Center, Device Management, Service Management, FI-CA, Billing, and Materials Management.

Key responsibilities included preparation and negotiation of commercials, budget and resource management, methodology and quality management, and project tracking to ensure milestones and deliverables were delivered on time and at or above expected quality.

*Company: Goodrich Lighting Systems*  
*Duration: 8 months*  
*Position: Lighting Systems Deployment Manager*

**Responsibilities**

Mark was the Lighting Systems Deployment Manager for delivering an on-time go-live for 3 sites in 3 different continents as part of the second phase of a Global SAP transformation program. He led Steering Committee meetings, drove deliverable completion, and managed key stakeholders. Mark played an important role architecting and collaborating with Enterprise and Lighting management to ensure success through managing change risk, scope, and conflicting interests.

Key responsibilities included management of the full replacement of multiple legacy systems including SAP R/3 and ensuring the successful incorporation of business critical customizations in the legacy SAP system.

*Company: Rockwell Collins*  
*Duration: 4 months*  
*Position: Materials Management/MRO Specialist*

**Responsibilities**

Mark was the MM Lead for integrating a custom Asset/Rental/Exchange system into R/3 on version 4.6C without significantly affecting the current repair process as already implemented in SAP. Mark was responsible for assessing and simplifying an existing un-implemented to-be design with the objective of using standard SAP and SAP's future direction for Rotables Management and to develop a demo for select scenarios.

Key responsibilities include the full replacement of legacy functionality, providing a streamlined user interface that maintains transaction times and allowing for virtual management of equipment pools.

*Company:* The NORDAM Group  
*Duration:* 11 months  
*Position:* Project Manager

**Responsibilities**

Mark filled the role of SAP Supply Chain Management Lead and later Project Manager for this multi-site full suite Aerospace and Defense implementation. Mark managed over 30 consultants and client staff responsible for delivery to schedule, cost and resource planning, budgeting, scope control, and conflict management. He led the blueprinting, design, configuration, and unit test of Supply chain processes including Quality and Materials Management.

Key responsibilities included leading the Supply Chain sub-teams and the Project in gap/fit analyses, design, configuration and testing, scope and issues management, and project budgeting and control.

*Company:* Sikorsky Aircraft  
*Duration:* 2 months  
*Position:* IM/WM Consulting Lead

**Responsibilities**

Mark was accountable for the design and configuration of Inventory and Warehouse Management structures in R/3 as well as capturing Material Master requirements for and developing a strategy for the roll-out of RF-enabled Inventory and Warehouse transactions. Mark wrote functional specifications related to conversion of inventory data into R/3 in a 4.7 Grouping, Pegging, and Distribution, or GPD, environment.

*Company:* Pratt & Whitney  
*Duration:* 8 months  
*Position:* IM/WM Consulting Lead – SAPConsole/RF rollout

**Responsibilities**

Mark was accountable for converting the legacy third-party RF middleware system to SAPConsole. This included assisting with planning and scoping, designing, and testing new transactions in a 4.5B environment. Mark also kept the design compatible with R/3 version 4.7 across Materials Management, Transportation, Inventory Management, and Warehouse Management SAP modules to allow a seamless transition for the coming 4.7 upgrade.

Key responsibilities included performing a gap/fit analysis and the design, specification, configuration, and testing all transactions as well as go-live support.

**Other Relevant SAP Project Experience**

<i>Company:</i>	<i>Position:</i>	<i>Duration:</i>
<i>Raytheon Technical Services</i>	<i>MM Lead – conversion of custom kitting solution to SAP</i>	<i>6 months</i>
<i>Israeli Airline Industries</i>	<i>Materials Management Lead – Pre-Configured MRO solution</i>	<i>3 months</i>
<i>ARDEC – US Army R&amp;D</i>	<i>Materials Management Lead</i>	<i>10 months</i>
<i>Goodrich Aerostructures</i>	<i>Material Master Team Lead</i>	<i>6 months</i>
<i>Spearhead Consulting</i>	<i>Integration Consultant and Project Manager – Clients included Carrier Corp. and Harman Consumer Group</i>	<i>1 Year</i>
<i>Ocelot Consulting</i>	<i>President and Lead Consultant – Clients include Pioneer Hi-Bred, Aircraft Braking Systems, and Carrier Corporation</i>	<i>3 Years</i>
<i>Bristol-Myers Squibb</i>	<i>Senior Manager – 3-year Global SAP rollout</i>	<i>4 Years</i>

**Training/Qualifications/Interests**

<i>Languages</i>	<i>Fluent German; Conversational Spanish; Basic French</i>
<i>Certifications/Affiliations</i>	<i>APICS, PMI</i>
<i>Interests</i>	<i>Reading, Philosophy, History, Travel, Tennis, Boating/Fishing</i>
<i>Other</i>	<i>U.S. Government Security Clearance</i>

## Granado, Rafael

---

**From:** Rodriguez, Enid  
**Sent:** Tuesday, October 23, 2012 10:01 AM  
**To:** Granado, Rafael  
**Cc:** Martinez, Maria  
**Subject:** FW: City Commission At-Large Nominations For Wednesday, October 24, 2012 - Release # 1

Commissioner Libbin would like to add to the nominations Mark Wojak for the Normandy Shores District.

### MIAMI BEACH

**Enid Rodriguez, Aide to Commissioner Jerry Libbin**  
OFFICE OF THE MAYOR AND COMMISSION  
1700 Convention Center Drive, Miami Beach, FL 33139  
Tel: 305-673-7106 Fax: 305-673-7096 [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

*We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.*

---

**From:** Jerry Libbin [<mailto:jerlib@aol.com>]  
**Sent:** Monday, October 22, 2012 8:52 PM  
**To:** Rodriguez, Enid  
**Subject:** Re: City Commission At-Large Nominations For Wednesday, October 24, 2012 - Release # 1

Mark Wojak for the Normandy Shores District

Sent from my iPhone

On Oct 22, 2012, at 9:20 AM, "Rodriguez, Enid" <[EnidRodriguez@miamibeachfl.gov](mailto:EnidRodriguez@miamibeachfl.gov)> wrote:

### MIAMI BEACH

**Enid Rodriguez, Aide to Commissioner Jerry Libbin**  
OFFICE OF THE MAYOR AND COMMISSION  
1700 Convention Center Drive, Miami Beach, FL 33139  
Tel: 305-673-7106 Fax: 305-673-7096 [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

*We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.*

---

**From:** Granado, Rafael  
**Sent:** Friday, October 19, 2012 6:17 PM  
**To:** Mayor's Office; "[jonahwolfson@wolfsonlawfirm.com](mailto:jonahwolfson@wolfsonlawfirm.com)" ([jonahwolfson@wolfsonlawfirm.com](mailto:jonahwolfson@wolfsonlawfirm.com)); "[jonahwolfson@att.blackberry.net](mailto:jonahwolfson@att.blackberry.net)"  
**Cc:** Brooks, Kathie; Sklar, Max; Gomez, Jorge; Gomez, Carla; Smith, Jose; Granado, Rafael  
**Subject:** City Commission At-Large Nominations For Wednesday, October 24, 2012 - Release # 1

Good evening Mayor Matti Herrera Bower and Members of the City Commission:

Attached please find Release # 1 of the City Commission At-Large Nominations received to date for the October 24, 2012 City Commission Meeting. A copy of the attached resumes/applications is also being placed on your iPad Drop Box in a file called: RELEASE # 1 – AT-LARGE NOMINATIONS.pdf

## **Personnel Board**

- Moj Khaghan
- Gabriel L. Paez
- Lori E. Gold
- Lori Kaye Davis



# MIAMI BEACH

CITY OF MIAMI BEACH

## BOARD AND COMMITTEE APPLICATION FORM

NAME: RAAGHAN Last Name MOTTEH First Name MB Middle Initial FL 33140 State Zip Code

HOME ADDRESS: 1727 Apt No. 5151 Collins Ave House No./Street MB City FL State 33140 Zip Code

PHONE: 305 867 9595 Home 305 772 4444 Work 305 867 0047 Fax mik@morganreed.com Email address

Business Name: ARIEL FUNDING LLC Position: VICE PRESIDENT

Address: SAME AS ABOVE No. Street City State Zip Code

Professional License (describe) FLORIDA BAR ; FL BROKERS LICENSE Expires: \_\_\_\_\_ Attach a copy of the license

Pursuant to City Code section 2-22(4) a and b: Members of agencies, boards, and committees shall be affiliated with the city; this requirement shall be fulfilled in the following ways: a) an individual shall have been a resident of the city for a minimum of six months; or b) an individual shall demonstrate ownership/interest for a minimum of six months in a business established in the city.

- Resident of Miami Beach for a minimum of six (6) months: Yes  or No
- Demonstrate an ownership/interest in a business in Miami Beach for a minimum of six (6) months: Yes  or No
- Are you a registered voter in Miami Beach: Yes  or No
- (Please circle one): I am now a resident of: North Beach South Beach Middle Beach
- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:
- Are you presently a registered lobbyist with the City of Miami Beach? Yes  or No

Please list your preferences in order of ranking [1] first choice [2] second choice, and [3] third choice. Please note that only three (3) choices will be observed by the City Clerk's Office. (Regular Boards of City)

<input type="checkbox"/> Affordable Housing Advisory Committee	<input type="checkbox"/> Marine Authority
<input type="checkbox"/> Art in Public Places Committee	<input type="checkbox"/> Miami Beach Commission for Women
<input type="checkbox"/> Beautification Committee	<input type="checkbox"/> Miami Beach Cultural Arts Council
<input type="checkbox"/> Board of Adjustment*	<input type="checkbox"/> Miami Beach Human Rights Committee
<input type="checkbox"/> Budget Advisory Committee	<input type="checkbox"/> Miami Beach Sister Cities Program
<input type="checkbox"/> Capital Improvements Projects Oversight Committee	<input type="checkbox"/> Normandy Shores Local Government Neigh. Improvement
<input type="checkbox"/> Committee on the Homeless	<input type="checkbox"/> Parks and Recreation Facilities Board
<input type="checkbox"/> Committee for Quality Education in MB	<input checked="" type="checkbox"/> Personnel Board (1)
<input type="checkbox"/> Community Development Advisory	<input type="checkbox"/> Planning Board*
<input type="checkbox"/> Community Relations Board	<input type="checkbox"/> Police Citizens Relations Committee
<input type="checkbox"/> Convention Center Advisory Board	<input type="checkbox"/> Production Industry Council
<input type="checkbox"/> Debarment Committee	<input type="checkbox"/> Public Safety Advisory Committee
<input type="checkbox"/> Design Review Board*	<input type="checkbox"/> Safety Committee
<input type="checkbox"/> Disability Access Committee	<input type="checkbox"/> Single Family Residential Review Panel
<input type="checkbox"/> Fine Arts Board	<input type="checkbox"/> Sustainability Committee
<input type="checkbox"/> Gay, Lesbian, Bisexual and Transgender (GLBT)	<input type="checkbox"/> Transportation and Parking Committee
<input type="checkbox"/> Golf Advisory Committee	<input type="checkbox"/> Visitor and Convention Authority
<input type="checkbox"/> Health Advisory Committee	<input type="checkbox"/> Waterfront Protection Committee
<input type="checkbox"/> Health Facilities Authority Board	<input type="checkbox"/> Youth Center Advisory Board
<input type="checkbox"/> Hispanic Affairs Committee	
<input type="checkbox"/> Historic Preservation Board	
<input type="checkbox"/> Housing Authority	
<input type="checkbox"/> Loan Review Committee	*Board Required to File State Disclosure Form

Note: If applying for Youth Advisory Board, please indicate your affiliation with the Scott Rakow Youth Center:

1. Past service on the Youth Center Advisory Board: Yes  No  Years of Service: \_\_\_\_\_
2. Present participation in Youth Center activities by your children Yes  No  If yes, please list the names of your children, their ages, and which programs. List below:  
 Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_  
 Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

• Have you ever been convicted of a felony: Yes  or No  If yes, please explain in detail:

• Do you currently have a violation(s) of City of Miami Beach codes: Yes  or No  If yes, please explain in detail:

• Do you currently owe the City of Miami Beach any money: Yes  or No  If yes, explain in detail:

• Are you currently serving on any City Boards or Committees: Yes  or No  If yes, which board?

Resigned from Rakon Youth Advisory Board

• What organizations in the City of Miami Beach do you currently hold membership in?

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

• List all properties owned or have an interest in, which are located within the City of Miami Beach:

5151 Collins Ave, #PH AB #1727, MB 33140

• I am now employed by the City of Miami Beach: Yes  or No  Which department? \_\_\_\_\_

• Pursuant to City Code Section 2-25 (b): Do you have a parent , spouse , child , brother , or sister  who is employed by the City of Miami Beach? Check all that apply. Identify the department(s):

NO

The following information is voluntary and is neither part of your application nor has any bearing on your consideration for appointment. It is being asked to comply with federal equal opportunity reporting requirements.

Gender:  Male  Female

**Ethnic Origin: Check one only (1)**

- White** (Not of Hispanic Origin): All persons having origins in any of the original peoples of Europe, North Africa or the Middle East.
- African-American/Black** (Not of Hispanic Origin): All persons having origins in any of the Black racial groups of Africa.
- Hispanic**: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
- Asian or Pacific Islander**: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands and Samoa.
- American Indian or Alaskan Native**: All persons having origins in any of the original peoples of North America, and who maintain Cultural identification through tribal affiliation or community recognition.

Physically Challenged: Yes  or No

Employment Status: Employed  Retired  Homemaker  Other

**NOTE: If appointed, you will be required to follow certain laws which apply to city board/committee members. These laws include, but are not limited to, the following:**

- o Prohibition from directly or indirectly lobbying city personnel (Miami Beach City Code section 2-459).
- o Prohibition from contracting with the city (Miami-Dade County Code section 2-11.1).
- o Prohibition from lobbying before board/committee you have served on for period of one year after leaving office (Miami Beach City Code section 2-28).
- o Requirement to disclose certain financial interests and gifts (Miami-Dade County Code section 2-11.1).  
(re: CMB Community Development Advisory Committee): prohibition, during tenure and for one year after leaving office, from having any interest in or receiving any benefit from Community Development Block Grant funds for either yourself, or those with whom you have business or immediate family ties (CFR 570.611).

Upon request, copies of these laws may be obtained from the City Clerk.

"I hereby attest to the accuracy and truthfulness of the application and have received, read and will abide by Chapter 2, Article VII - of the City Code "Standards of Conduct for City Officers, Employees and Agency Members."

[Signature]  
Applicant's Signature

3/15/11  
Date

MOJIB KHASHAN  
Name of Applicant (PLEASE PRINT)

Received in the City Clerk's Office by: [Signature] Date: 3/15/2011 Control No. \_\_\_\_\_ Date: \_\_\_/\_\_\_/2010  
Name of Deputy Clerk

# MOJDEH L. KHAGHAN

5151 Collins Avenue, Miami Beach, FL 33140

305.772.4444 . mlk@morganreed.com

---

## EDUCATION

Columbia University School of Law  
J.D., 1991  
Journal of Law & the Arts, Articles Editor  
Arts Law Clinic/Volunteer Lawyers for the Arts  
Law School Senate Parliamentarian

Columbia College, Columbia University  
B.A., magna cum laude, 1988  
English Literature Major  
Phi Beta Kappa

## LICENSURE

The Florida Bar, United States District Court, S.D. Florida,  
1995; New York State Bar, United States District Courts, S.D.  
and E.D. New York, 1992; New York State Real Estate  
Broker, 2008; Florida Real Estate Broker, 2010.

## EXPERIENCE

Mojdeh L. Khaghan - Miami Beach, FL  
*Attorney*  
Practice specializing in securities litigation, trusts and estates  
litigation, class actions and commercial litigation.  
1996 to 2007

Goodkind Labaton Rudoff & Sucharow - New York, NY  
*Litigation Associate*  
Concentrated in '33 and '34 Act litigation and securities class  
actions in federal and state courts. Handled all aspects of  
cases from discovery through trial and/or settlement, post-  
settlement distribution of recovery to clients and class  
members.  
1992 to 1996

## COMMUNITY INVOLVEMENT/ PERSONAL

Greater Miami Jewish Federation, 1999 to present  
Women's Philanthropy President, 2010-11, Campaign  
Chair, 2007-09; 2008 Stanley C. Myers President's  
Leadership Award  
The Vizcayans, 2004 to present  
Member of the Board  
MB Rakow Youth Center Advisory Board, 2007 to present  
Languages - Farsi, Spanish, French, Italian  
Interests - Travel, Literature, Arts & Music

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**NAME:** Paez Gabriel J  
Last Name First Name Middle Initial

**HOME ADDRESS:** 1638 100 Lincoln Road Miami Beach FL 33139  
Apt No. Home No./Street City State Zip Code

**PHONE:** 786-443-4733 305-728-3006 gjp1225@yahoo.com  
Home Work Fax Email Address

**Business Name:** SapientNitro **Position:** People Strategist

**Address:** 1688 Meridian Ave 7th Floor Miami Beach FL 33139  
No. Street City State Zip Code

**Professional License (describe):** \_\_\_\_\_ **Expires:** \_\_\_\_\_ *Attach a copy the license*

**Pursuant to City Code section 2-22(4) a and b:** Members of agencies, boards, and committees shall be affiliated with the city; this requirement shall be fulfilled in the following ways: a) an individual shall have been a resident of the city for a minimum of six months; or b) an individual shall demonstrate ownership/interest for a minimum of six months in a business established in the city.

- Resident of Miami Beach for a minimum of six (6) months: **Yes**
- Demonstrate an ownership/interest in a business in Miami Beach for a minimum of six (6) months: **No**
- Are you a registered voter in Miami Beach: **Yes**
- (Please circle one): I am now a resident of: **South Beach**
- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:  
**I am a certified HR Professional**
- Are you presently a registered lobbyist with the City of Miami Beach? **No**

Please list your preferences in order of ranking [1] first choice [2] second choice, and [3] third choice. **Please note that only three (3) choices will be observed by the City Clerk's Office.** (Regular Boards of City)

Affordable Housing Advisory Committee	Loan Review Committee
Art in Public Places Committee	Marine Authority
Beautification Committee	Miami Beach Commission for Women
[2] Board of Adjustment*	Miami Beach Cultural Arts Council
Budget Advisory Committee	Miami Beach Human Rights Committee
Capital Improvements Projects Oversight Committee	Miami Beach Sister Cities Program
Committee for Quality Education in MB	Normandy Shores Local Gov't Neigh. Improvement
Committee on the Homeless	Parks and Recreation Facilities Board
Community Development Advisory	[1] Personnel Board
Community Relations Board	Planning Board*
Convention Center Advisory Board	Police Citizens Relations Committee
Debarment Committee	Production Industry Council
[3] Design Review Board*	Safety Committee
Disability Access Committee	Single Family Residential Review Panel
Fine Arts Board	Sustainability Committee
Gay, Lesbian, Bisexual and Transgender (GLBT)	Tennis Advisory Committee
Golf Advisory Committee	Transportation and Parking Committee
Health Advisory Committee	Visitor and Convention Authority
Health Facilities Authority Board	Waterfront Protection Committee
Hispanic Affairs Committee	Youth Center Advisory Board
Historic Preservation Board	Youth Center Advisory Board
Housing Authority	

**Note:** If applying for Youth Advisory Board, please indicate your affiliation with the Scott Rakow Youth Center: \_\_\_\_\_

1. Past service on the Youth Center Advisory Board: No Years of Service: \_\_\_\_\_
2. Present participation in Youth Center activities by your children No if yes, please list the names of your children, their ages, and which programs. List below:  
 Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_  
 Child's name: \_\_\_\_\_ Age: 84 Program: \_\_\_\_\_

● Have you ever been convicted of a felony: **No** If yes, please explain in detail:

● Do you currently have a violation(s) of City of Miami Beach codes: **No** If yes, please explain in detail:

● Do you currently owe the City of Money Beach any money: **No** If yes, please explain in detail:

● Are you currently serving on any City Boards or Committees: **Yes** If yes, which board?

**Personnel Board Associate Member**

● What organizations in the City of Miami Beach do you currently hold membership in?

Name: Citizen Police Academy Alumni Association

Title: Chairman

Name: \_\_\_\_\_

Title: \_\_\_\_\_

● List all properties owned or have an interest in, which are located within the City of Miami Beach:

**100 Lincoln Road #1638**

● I am now employed by the city of Miami Beach: **No** Which department?

● Pursuant to City code Section 2-25(b): do you have a relative who is employed by the City of Miami Beach? Check all that apply. Identify the department(s):

The following information is voluntary and is neither part of your application nor has any bearing on your consideration for appointment. It is being asked to comply with federal equal opportunity reporting requirements.

Gender: **Male**

Ethnic Origin: Check one only (1)

**Hispanic**

Physically Challenged: **No**

Employment Status: Employed

**NOTE: If appointed, you will be required to follow certain laws which apply to city board/committee members. These laws include, but are not limited to, the following:**

- Prohibition from directly or indirectly lobbying city personnel (Miami Beach City Code section 2-459).
- Prohibition from contracting with the city (Miami-Dade County Code section 2-11.1).
- Prohibition from lobbying before board/committee you have served on for period of one year after leaving office (Miami Beach Code section 2-26).
- Requirement to disclose certain financial interests and gifts (Miami-Dade County Code section 2-11.1). (re: CMB Community Development Advisory Committee): prohibition, during tenure and for one year after leaving office, from having any interest in or receiving any benefit from Community Development Block Grant funds for either yourself, or those with whom you have business or immediate family ties (CFR 570.611).

**Upon request, copies of these laws may be obtained from the City Clerk.**

**"I hereby attest to the accuracy and truthfulness of the application and have received, read and will abide by Chapter 2, Article VII – of the City Code "Standards of Conduct for City Officers, Employees and Agency Members."**

**I Gabriel Paez agreed to the following terms on 1/10/2013 8:13:28 PM**

Received in the City Clerk's Office by: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ /2013 Control No. \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ /2013  
Name of Deputy Clerk

**Gabriel J. Paez, PHR**  
100 Lincoln Road Suite #1638  
Miami Beach, Florida 33139  
Phone 786-443-4733 (C) Email: [gip1225@yahoo.com](mailto:gip1225@yahoo.com)

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**Summary:** Adaptive bi-lingual Human Resources professional with progressive experience in all disciplines in Human Resources; specializing in benefits administration, conflict resolution, labor and employee relations and new hire orientation activities. Having worked on programs and plans to meet specific company challenges and partnering with C-level to create a more effective department. Possess strong communication skills that have proven to establish cooperative relationship with all levels of clients (internal and external) as well as adapting to different industries. State of Florida-Notary Public

Organizational Development • Benefits • Payroll • Conflict Resolution • Employee Relations • Immigration  
• Compliance • Recruitment/Talent Acquisition • On-boarding/New Hire Orientation & Training

## Experience

SAPIENT, Miami Beach, FL 3/2011 – Present  
**Senior Associate, People Strategist**

*Developing communities that works.*

Report to the Director; provide support to the entire creative personnel, production studio and specialized delivery in North America. Also support two additional teams The Global Markets (Commodity Platform) Team and APAC region.

- Integral part of the Performance People Growth annual review team
- Contact person for the Global Relocation Team
- Employee Relations & Reduction in Force (RIF)

UNIDAD, Miami Beach, FL 11/2008 – 3/2011  
**Career Advisor**

*Developing communities that works.*

Report to the Executive Director; given complete responsibility for defining organizational culture while positioning HR as a proactive partner to all business units.

- Drafted employee handbook and travel & expense policy manual
- Conducted compliance analysis (which included but not limited to I-9, FLSA, payroll, recruitment) with impact analysis and implementation of correction plan
- Execute training needs in areas such as Sexual Harassment, EEOC Compliance, Progressive Discipline, Worker's Compensation, etc.
- Conduct annual benefits enrollment campaign by informing clients of changes to benefits as well as leading open enrollment meeting with associates

Gevity HR, Miami, FL 2006 – 2008  
**HUMAN RESOURCES CONSULTANT - Generalist**

*Gevity is a professional employer organization (PEO) and publicly-held company specializing in human resources.*

Reported to Professional Service Manager; served the function of a Human Resources Business Partner to 90+ clients/1675+ employees.

- Lead the on-boarding of new clients per contract specifications-payroll, benefits and HR systems
- Championed client issues and problems to final resolution with internal departments
- Conducted client scorecard through survey of management and employees, compare results to industry standards and offer recommendations to client by developing 12 month implementation plan of offered services such as performance appraisals, employee rewards system, 401(K) implementation, company handbook, training, etc
- Conducted workplace investigations for clients on a requested basis as well as help clients develop and implement policies and procedures and company handbook for employees
- Executed client training and communication requirements regarding training needs in areas such as Sexual Harassment, EEOC Compliance, Progressive Discipline, Worker's Compensation, etc
- Conducted annual benefits enrollment campaign by informing clients of changes to benefits as well as open enrollment meeting with associates at client locations
- Investigated potential wage and hour violations and provide clients with recommended corrective actions to be in compliance with federal and state regulations

Ryder System, Inc., Miami, FL

**HUMAN RESOURCES REPRESENTATIVE**

*Commercial Fleet management headquarters – corporate finance division.*

Reported to Senior HR Manager; served as Human Resources Generalist to 700+ corporate employees throughout multiple locations including international locations of Mexico and Chile.

- Contingency Planner for the Ryder Employee Disaster Fund; distributed \$185k in grants while supporting Field staff post Hurricane Katrina in Louisiana & Mississippi. Responsible for manpower coverage of call center
- Coordinated on-site events to engage and integrate employees in helping the community
- Act as the liaison in staffing between candidates, hiring managers and HR for entire hire process
- Managed employee investigations while recommending corrective actions to senior management
- Resolved employee concerns while providing guidance regarding FMLA/FLSA/ADEA/EEO related issues
- Conducted exit interviews; gathered and maintained database for disseminating HR metrics for turnover reports
- Restructured new employee orientation from a 1-hour presentation to a ½ day comprehensive interactive program
- Administered HR processes, including annual performance evaluations, pay equity analysis and benefit enrollment
- Participated in the capacity of interviewer & assessor for the managerial assessment program & succession planning

Hertz Rent-A-Car, Miami, FL

2002 to 2004

**SENIOR STATION MANAGER-Human Resources**

*The leader in vehicle rental*

Reported to Employee Relations Manager and assisted in leading and directing the HR department, as well as interpreting policies and procedures to management

- Hertz Management Labor Agreement Bargaining Team member
- Completed the selection, performance appraisal and termination of employees
- Maintained all personnel records and ensured compliance to federal and state laws
- Reconciled and audited benefit's and payroll system interface and responded to data issues
- Initiated employee relations investigations from initiation all the way through up to including arbitration
- Administered benefit programs and assisted with the researching and resolution of complex benefits situations
- Coordinated and attended job fairs, interviewed and made recommendations in the selection of employees to fill exempt and non-exempt positions and handled separation notices and exit interviews

**Education**

- B.A. Human Resources Management-St. Thomas University, Miami, FL

**Memberships and Community Service**

- Member in good standing of SHRM & GMSHRM
- City of Miami Beach Personal Board-Associate Member
- City of Miami Beach Police Citizen's Police Academy Alumni Association-Chairman
- City of Miami Beach Neighborhood Leadership Service Academy-Associate Member

**Public Service Awards**

- City of Miami Beach Hispanic Heritage Month Public Service October 2009

**Computer Skills**

- Command of current software-Microsoft Word, Excel, and PowerPoint
- PeopleSoft-Oracle, SAP-HRIS; HireRight; ADP, PayChex and Gevity payroll systems

## Granado, Rafael

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**From:** Fontani, Diana  
**Sent:** Friday, January 11, 2013 1:07 PM  
**To:** Granado, Rafael  
**Cc:** Martinez, Maria; Gongora, Michael  
**Subject:** Personnel Board

Vice Mayor Michael Gongora would like to nominate Gabriel Paez for re-appointment on the Personnel Board. Please confirm. Thank you, Diana

## MIAMI BEACH

**Diana Fontani Martinez**, *Aide to Commissioner Gongora*

OFFICE OF THE MAYOR AND COMMISSION  
1700 Convention Center Drive, Miami Beach, FL 33139  
Tel: 305-673-7030 / Fax: 305-673-7096 / [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

*We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.*

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NAME: Gold Lori E  
 Last Name First Name Middle Initial

HOME ADDRESS: 3 Island Ave, PH H Miami Beach FL 33139  
 Apt No. Home No./Street City State Zip Code

PHONE: 7863907444 3055318401 hallgold@aol.com  
 Home Work Fax Email Address

Business Name: JAL, LLC Position: Member

Address: PH H 3 Island Ave Miami Beach FL 33139  
 No. Street City State Zip Code

Professional License (describe): \_\_\_\_\_ Expires: \_\_\_\_\_

**Pursuant to City Code section 2-22(4) a and b:** Members of agencies, boards, and committees shall be affiliated with the city; this requirement shall be fulfilled in the following ways: a) an individual shall have been a resident of the city for a minimum of six months; or b) an individual shall demonstrate ownership/interest for a minimum of six months in a business established in the city.

- Resident of Miami Beach for a minimum of six (6) months: **Yes**
- Demonstrate an ownership/interest in a business in Miami Beach for a minimum of six (6) months: **Yes**
- Are you a registered voter in Miami Beach: **Yes**
- (Please circle one): I am now a resident of: **South Beach**
- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:  
**school psychometrist, lawyer, divorce mediator, Director of Professional Licenure in GA, GA**
- Are you presently a registered lobbyist with the City of Miami Beach? **No**

Please list your preferences in order of ranking [1] first choice [2] second choice, and [3] third choice. **Please note that only three (3) choices will be observed by the City Clerk's Office.** (Regular Boards of City)

Affordable Housing Advisory Committee	Housing Authority
Art in Public Places Committee	Loan Review Committee
Beautification Committee	Marine Authority
Board of Adjustment*	Miami Beach Commission for Women
Budget Advisory Committee	Miami Beach Cultural Arts Council
Capital Improvements Projects Oversight Committee	[1] Miami Beach Human Rights Committee
Committee for Quality Education in MB	Miami Beach Sister Cities Program
Committee on the Homeless	Normandy Shores Local Gov't Neigh. Improvement
Community Development Advisory	Parks and Recreation Facilities Board
[2] Community Relations Board	[3] Personnel Board
Convention Center Advisory Board	Planning Board*
Debarment Committee	Police Citizens Relations Committee
Design Review Board*	Production Industry Council
Disability Access Committee	Safety Committee
Fine Arts Board	Single Family Residential Review Panel
Gay, Lesbian, Bisexual and Transgender (GLBT)	Sustainability Committee
Golf Advisory Committee	Transportation and Parking Committee
Health Advisory Committee	Visitor and Convention Authority
Health Facilities Authority Board	Waterfront Protection Committee
Hispanic Affairs Committee	Youth Center Advisory Board
Historic Preservation Board	

**Note:** If applying for Youth Advisory Board, please indicate your affiliation with the Scott Rakow Youth Center: \_\_\_\_\_

1. Past service on the Youth Center Advisory Board: No Years of Service: \_\_\_\_\_

2. Present participation in Youth Center activities by your children No if yes, please list the names of your children, their ages, and which programs. List below:

Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_



• Have you ever been convicted of a felony: **No** If yes, please explain in detail:

• Do you currently have a violation(s) of City of Miami Beach codes: **No** If yes, please explain in detail:

• Do you currently owe the City of Money Beach any money: **No** If yes, please explain in detail:

• Are you currently serving on any City Boards or Committees: **No** If yes, which board?

• What organizations in the City of Miami Beach do you currently hold membership in?

Name: EESAC committee Treasure Island Elem School Title: member

Name: \_\_\_\_\_ Title: \_\_\_\_\_

• List all properties owned or have an interest in, which are located within the City of Miami Beach:

• I am now employed by the city of Miami Beach: **No** Which department?

• Pursuant to City code Section 2-25(b): do you have a relative who is employed by the City of Miami Beach? Check all that apply. Identify the department(s):

The following information is voluntary and is neither part of your application nor has any bearing on your consideration for appointment. It is being asked to comply with federal equal opportunity reporting requirements.

Gender: Female

Ethnic Origin: Check one only (1)
White
Physically Challenged: No

Employment Status: \_\_\_\_\_

NOTE: If appointed, you will be required to follow certain laws which apply to city board/committee members. These laws include, but are not limited to, the following:
o Prohibition from directly or indirectly lobbying city personnel (Miami Beach City Code section 2-459).
o Prohibition from contracting with the city (Miami-Dade County Code section 2-11.1).
o Prohibition from lobbying before board/committee you have served on for period of one year after leaving office (Miami Beach Code section 2-26).
o Requirement to disclose certain financial interests and gifts (Miami-Dade County Code section 2-11.1). (re: CMB Community Development Advisory Committee): prohibition, during tenure and for one year after leaving office, from having any interest in or receiving any benefit from Community Development Block Grant funds for either yourself, or those with whom you have business or immediate family ties (CFR 570.611).
Upon request, copies of these laws may be obtained from the City Clerk.

"I hereby attest to the accuracy and truthfulness of the application and have received, read and will abide by Chapter 2, Article VII - of the City Code "Standards of Conduct for City Officers, Employees and Agency Members."
I Lori Gold agreed to the following terms on 2/20/2012 5:36:24 PM 'ONLINE'

Received in the City Clerk's Office by: \_\_\_\_\_ Date: / /2012 Control No. 2962 Date: / /2012
Name of Deputy Clerk

## Granado, Rafael

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**From:** Rodriguez, Enid  
**Sent:** Tuesday, January 15, 2013 11:06 AM  
**To:** Granado, Rafael  
**Cc:** Martinez, Maria; Prieto, Silvia  
**Subject:** Personnel Board Nomination - Lori Gold

Commissioner Libbin would like to nominate Lori Gold for the Personnel Board. Lori will submit an updated application and copy of her resume shortly.

Thank you,  
Enid

### MIAMI BEACH

**Enid Rodriguez**, *Aide to Commissioner Jerry Libbin*  
OFFICE OF THE MAYOR AND COMMISSION  
1700 Convention Center Drive, Miami Beach, FL 33139  
Tel: 305-673-7106 Fax: 305-673-7096 [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

*We are committed to providing excellent public service and safety to all who live, work and play in our vibrant, tropical, historic community.*

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**NAME:** Davis Laurie Kaye  
 Last Name First Name Middle Initial

**HOME ADDRESS:** 5965 Alton Road Miami Beach FL 33140  
 Apt No. Home No./Street City State Zip Code

**PHONE:** 305.790.8404 305.868.8724 LKayeDavis@aol.com  
 Home Work Fax Email Address

**Business Name:** LKD Consulting **Position:** Principal

**Address:** 5965 Alton Road Miami Beach FL 33140  
 No. Street City State Zip Code

**Professional License (describe):** \_\_\_\_\_ **Expires:** \_\_\_\_\_ *Attach a copy the license*

**Pursuant to City Code section 2-22(4) a and b:** Members of agencies, boards, and committees shall be affiliated with the city; this requirement shall be fulfilled in the following ways: a) an individual shall have been a resident of the city for a minimum of six months; or b) an individual shall demonstrate ownership/interest for a minimum of six months in a business established in the city.

- Resident of Miami Beach for a minimum of six (6) months: **Yes**
- Demonstrate an ownership/interest in a business in Miami Beach for a minimum of six (6) months: **Yes**
- Are you a registered voter in Miami Beach: **Yes**
- (Please circle one): I am now a resident of: **Middle Beach**
- I am applying for an appointment because I have special abilities, knowledge and experience. Please list below:  
**Extensive experience with education initiatives both in paid positions and in volunteer positio**
- Are you presently a registered lobbyist with the City of Miami Beach? **No**

Please list your preferences in order of ranking [1] first choice [2] second choice, and [3] third choice. **Please note that only three (3) choices will be observed by the City Clerk's Office.** (Regular Boards of City)

Affordable Housing Advisory Committee	Housing Authority
Art in Public Places Committee	Loan Review Committee
Beautification Committee	Marine Authority
Board of Adjustment*	Miami Beach Commission for Women
Budget Advisory Committee	Miami Beach Cultural Arts Council
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1 Committee for Quality Education in MB	Miami Beach Sister Cities Program
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Community Development Advisory	Parks and Recreation Facilities Board
2 Community Relations Board	3 Personnel Board
Convention Center Advisory Board	Planning Board*
Debarment Committee	Police Citizens Relations Committee
Design Review Board*	Production Industry Council
Disability Access Committee	Safety Committee
Fine Arts Board	Single Family Residential Review Panel
Gay, Lesbian, Bisexual and Transgender (GLBT)	Sustainability Committee
Golf Advisory Committee	Transportation and Parking Committee
Health Advisory Committee	Visitor and Convention Authority
Health Facilities Authority Board	Waterfront Protection Committee
Hispanic Affairs Committee	Youth Center Advisory Board
Historic Preservation Board	

**Note:** If applying for Youth Advisory Board, please indicate your affiliation with the Scott Rakow Youth Center: \_\_\_\_\_

1. Past service on the Youth Center Advisory Board: **No** \_\_\_\_\_ Years of Service: \_\_\_\_\_

2. Present participation in Youth Center activities by your children **No** \_\_\_\_\_ if yes, please list the names of your children, their ages, and which programs. List below:

Child's name: Catherine Davis Age: 17 Program: Ice Skating & Swimming  
 Child's name: \_\_\_\_\_ Age: \_\_\_\_\_ Program: \_\_\_\_\_

• Have you ever been convicted of a felony: **No** If yes, please explain in detail:

• Do you currently have a violation(s) of City of Miami Beach codes: **No** If yes, please explain in detail:

• Do you currently owe the City of Money Beach any money: **No** If yes, please explain in detail:

• Are you currently serving on any City Boards or Committees: **Yes** If yes, which board?

**Community Relations Board**

• What organizations in the City of Miami Beach do you currently hold membership in?

Name: Alton Road HOA Title: Secretary

Name: Miami Beach High PTSA Title: President

• List all properties owned or have an interest in, which are located within the City of Miami Beach:

5965 Alton Road

• I am now employed by the city of Miami Beach: **No** Which department?

• Pursuant to City code Section 2-25(b): do you have a relative who is employed by the City of Miami Beach? Check all that apply. Identify the department(s):

The following information is voluntary and is neither part of your application nor has any bearing on your consideration for appointment. It is being asked to comply with federal equal opportunity reporting requirements.

Gender: **Female**

Ethnic Origin: Check one only (1)  
**White**  
Physically Challenged: **No**

Employment Status: Employed

**NOTE: If appointed, you will be required to follow certain laws which apply to city board/committee members. These laws include, but are not limited to, the following:**

- o Prohibition from directly or indirectly lobbying city personnel (Miami Beach City Code section 2-459).
- o Prohibition from contracting with the city (Miami-Dade County Code section 2-11.1).
- o Prohibition from lobbying before board/committee you have served on for period of one year after leaving office (Miami Beach Code section 2-26).
- o Requirement to disclose certain financial interests and gifts (Miami-Dade County Code section 2-11.1). (re: CMB Community Development Advisory Committee): prohibition, during tenure and for one year after leaving office, from having any interest in or receiving any benefit from Community Development Block Grant funds for either yourself, or those with whom you have business or immediate family ties (CFR 570.611).

Upon request, copies of these laws may be obtained from the City Clerk.

"I hereby attest to the accuracy and truthfulness of the application and have received, read and will abide by Chapter 2, Article VII - of the City Code "Standards of Conduct for City Officers, Employees and Agency Members."  
  
I Laurie Kaye Davis agreed to the following terms on 5/9/2012 7:27:01 PM  
*12/27/2012 Laurie Kaye Davis*

Received in the City Clerk's Office by: \_\_\_\_\_ Date: / /2012 Control No. \_\_\_\_\_ Date: / /2012  
Name of Deputy Clerk

**QUALIFICATIONS**

**Over 25+ years of successful business management experience in a broad spectrum of industries as well as extensive leadership participation in civic and community organizations. Unique ability to assess current situations, create better team collaborations, and bring about better performance in short order. Respected as a motivational, lead-by-example manager. Outstanding communication, administrative, analytical, and organizational skills.**

**Managed or directed:**

- **Mentor program for a non-profit with a budget over \$7 million and development department for a non-profit with a budget exceeding \$5 million**
- **Sales/leasing program for \$25 million mall renovation**
- **Retail department with sales exceeding \$1.5 million**
- **Sales, operations, and personnel management for a 90-office executive suite business**

**WORK HISTORY**

**2000-Present**

***LKD Consulting Group***

Provide consulting and business support to a wide variety of organizations including a federally funded not-for-profit academic achievement program, a not-for-profit child care center, Montessori school, and a start-up children's clothing manufacturer. Most recent projects required orchestrating all elements of a school-to-work and peer-to-peer mentor programs from concept and design to selection, assessment, matching and training of mentors and mentees.

**1993-1999**

***Executive Recruiter, The Farwell Group***

Responsible for the client development, recruitment and placement program for marketing and administrative positions for a recruiting firm with billings exceeding \$1 million. Conducted all interviewing, qualifying and background checking of potential candidates for our client companies.

**1992-1993**

***Interim Director of Development,  
Children's Home Society***

Volunteer role led to interim position directing the fundraising activities for a large social service agency providing temporary shelter for abused, abandoned and neglected children. Devised and administered fundraising strategies, major donor events and annual appeal campaigns with a staff of four.

# Laurie Kaye Davis

## **1988-1989     Marketing Agent, American Express Corporation**

Brought on board for a temporary position through grand opening of a 650,000 sq. foot mall renovation project. Successfully marketed the Mall bringing occupancy from 65% to 95%.

## **1984-1988     Buyer, Cedars Medical Center**

Administered the buying program for infant wear, children's wear and toys for the gift shop of a 700 bed hospital. Responsible for a spending budget of \$30,000.

## **1982-1984     Sales and Purchasing, Flesta Farms**

Managed sales and operations for a cut flower importer with sales grossing \$2 million.

## **1979-1982     Department Manager, Federated Department Stores**

Began as a college intern in Area Research in Cincinnati and after graduating went to Burdines of Florida as the Assistant Buyer for Men's Sportswear. Promoted to Department Manager in the largest department store in the USA. Responsible for the sales and merchandising program and a sales staff of seventeen.

## **EDUCATION**

**1977-1980     BSBA, (Marketing ) High Honors -  
University of Florida**

## **CIVIC AND COMMUNITY SERVICE**

Miami Beach Senior High School	PTSA President & Board Member
	Peer 2 Peer Mentor Program
	Coordinator     2009-Present
St. John's United Methodist Church	Board Chair     2008-Present
	Building Committee   2007-Present
	Staff/Parish Relations Chair
	1995-1999
City of Miami Beach	Community Relations Board
	2006-Present
Alton Road Homeowners	VP/Secretary     2005-Present
Mt. Sinai Hospital	The Cancer Lifeline Board
	2007-2010
Miami Children's Hospital	Hugs & Kisses Committee
	2000-2006
St. John's Child Care Center	Board Chair     1997-2003
The Daily Bread Food Bank	Advisory Board     1992-2000
Guardian Ad Litem	Volunteer Guardian   1991-1999
Children's Home Society	Infant Center Volunteer
	1988-1992

## **INTERESTS**

Running, Yoga, Golf, Book Club, Travel