

Condensed Title:

Request For Approval To Award Contracts Pursuant To Invitation To Bid No. 64 11/12, For Preventive Maintenance And Repair Services for Emergency Generators, To All Power Generators, Inc., As The Primary Vendor And TAW Power Systems, Inc., As The Secondary Vendor, In The Estimated Annual Amount Of \$31,000.

Key Intended Outcome Supported:

Ensure well-maintained facilities.

Supporting Data (Surveys, Environmental Scan, etc.):

N/A

Item Summary/Recommendation:

The purpose of Invitation to Bid (ITB) No. 64 11/12 was to establish a contract, by means of sealed bids, with a qualified vendor(s), to provide for Preventive Maintenance and Repair Services for Emergency Generators.

This contract shall remain in effect for two (2) years from the date of contract execution by the Mayor and City Clerk. This contract may be renewed, at the sole discretion of the City, through its City Manager, for three (3) additional one (1) year options.

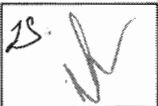
ITB No. 64 11/12 was issued on September 14, 2012, with a bid opening date of October 16, 2012. A pre-bid conference was held on September 26, 2012, and three (3) addendums were issued to provide additional information and respond to all questions submitted by the prospective bidders. Fifty-eight (58) bid notices were issued, fifty-three (53) through the BidNet system and another five (5) through the Procurement Division. Seven (7) vendors downloaded the bid documents. Four (4) bids were received from: All Power Generators, TAW Power Systems, Inc., Atlantic Tower Services, and Pantropic Power Inc.

Administration is recommending award to one primary and one alternate bidder (in the event that primary is unable to perform) as follows: All Power Generators, as the primary lowest responsive bidder, and to TAW Power Systems, Inc., as the alternate second lowest responsive bidder.

APPROVE THE AWARD OF THE CONTRACT.

Advisory Board Recommendation:

Financial Information:


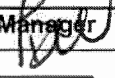
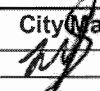
Source of Funds:		Amount	Account
 OBPI	1	\$10,000	520-1720-000342 Emergency Generator Contract Maintenance.
	2	\$21,000	520-1720-000325 Emergency Generator Repairs & Maintenance
	3		
	Total	\$31,000	

Financial Impact Summary:

City Clerk's Office Legislative Tracking:

Alex Denis, Ext. 7490

Sign-Offs:

Department Director		Assistant City Manager		City Manager
AD 	FB _____	JG _____	PDW 	KGB 



MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMISSION MEMORANDUM

TO: Mayor Mattie Herrera Bower and Members of the City Commission

FROM: Kathie G. Brooks, Interim City Manager

DATE: December 12, 2012

SUBJECT: **REQUEST FOR APPROVAL TO AWARD CONTRACTS PURSUANT TO INVITATION TO BID NO. 64-11/12, FOR PREVENTIVE MAINTENANCE AND REPAIR SERVICES FOR EMERGENCY GENERATORS, TO ALL POWER GENERATORS, INC., AS THE PRIMARY VENDOR, AND TAW POWER SYSTEMS, INC., AS THE SECONDARY VENDOR, IN AN ESTIMATED ANNUAL AMOUNT OF \$31,000.**

ADMINISTRATION RECOMMENDATION

Approve the award of the contract.

KEY INTENDED OUTCOME

Ensure well-maintained facilities.

FUNDING

Emergency Generator Contract Maintenance- 520-1720-000325 - \$21,000

Emergency Generator Repairs & Maintenance – 520-1720-000342 - \$10,000

ITB PROCESS

Due to the aggregated expenditures estimates for generator maintenance and repairs exceeding \$25,000 for the fiscal year, the Procurement Division requested and received specifications and a scope of work from Property Maintenance in order to establish a term contract with fix pricing. In the past these services were procured via a small purchase process.

The Procurement Division issued an Invitation to Bid No. 64 11/12 in order to establish a term contract for Preventive Maintenance and Repair Services for Emergency Generators. ITB No. 64 11/12 was issued on September 14, 2012, with a bid opening date of October 16, 2012. A pre-bid conference was held on September 26, 2012, and three (3) addendums were issued to provide additional information and respond to all questions submitted by the prospective bidders.

Fifty-eight (58) bid notices were issued, fifty-three (53) through the BidNet system and another five (5) through the Procurement Division. Seven (7) vendors downloaded the bid documents. Four (4) bids were received from:

- All Power Generators

- TAW Power Systems, Inc.
- Atlantic Tower Services (ATS)
- Pantropic Power, Inc.

The ITB stipulated that award of this contract may be presented to the lowest and best bidders, as defined in General Conditions 1.36. Award may be made to a primary and an alternate bidder, in the event that the primary bidder was unable to perform in accordance with the terms and conditions of the contract.

Prices were submitted for quarterly maintenance services for all citywide generators to determine the annual amount, at firm, fix rates. Please refer to Appendix "A" for tabulated results.

EVALUATION PROCESS

The Technical Review Panel (the "Panel") consisting of the following City staff members met on November 20, 2012, to review the bids received:

Herman Fung, Property Contract Coordinator
Ramon Duarte, Maintenance & Operations Superintendent

The Panel concurred with the recommendation of the Procurement Division based on the lowest responsive bid received to award to All Power Generators, as the primary vendor, and to TAW Power Systems, Inc., the second lowest responsive bidder, as the secondary vendor.

All Power Generators has been in business since 2001, and they possess an electrical license and their technicians are certified in the City's equipment. The performance evaluations received for All Power Generators were all eight (8) or greater. Their reference consisted of both public and private sector entities.

CITY MANAGER'S REVIEW

After considering the review and recommendation of City staff, the Interim City Manager exercised her due diligence and is recommending to the Mayor and the City Commission to award the contracts to All Power Generators, as the primary vendor, and to TAW Power Systems, Inc., as the second lowest responsive bidder, as the secondary vendor.

CONCLUSION

Based on the aforementioned, the Administration recommends that the Mayor and City Commission award contracts pursuant to Invitation to Bid (ITB) No. 64 11/12, for Preventive Maintenance and Repair Services for Emergency Generators, to All Power Generators, as the primary vendor, and TAW Power Systems, Inc., as the secondary vendor, in the estimated annual of amount of \$31,000.

TABULATION OF BIDS
ITB 64 11/12
PREVENTIVE MAINTENANCE REPAIR SERVICES FOR EMERGENCY GENERATORS

LOCATION	TYPE OF SERVICE	UOM	All Power Generators		Taw Power Systems, Inc.		Atlantic Tower Services (ATS)		Pantropic Power, Inc.	
			UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
<u>A. FIRE STATION</u>										
1051 Jefferson Ave	Minor	3	\$100.00	\$300.00	\$129.60	\$388.80	\$270.00	\$810.00	\$270.00	\$810.00
	Major	1	\$400.00	\$400.00	\$421.20	\$421.20	\$690.00	\$690.00	\$542.00	\$542.00
2300 Pinetree Dr.	Minor	2	\$100.00	\$200.00	\$154.80	\$309.60	\$270.00	\$540.00	\$270.00	\$540.00
	Major	2	\$250.00	\$500.00	\$503.10	\$1,006.20	\$690.00	\$1,380.00	\$895.00	\$1,790.00
	Load Bank Test	1	\$500.00	\$500.00	\$1,170.00	\$1,170.00	\$1,320.00	\$1,320.00	\$1,600.00	\$1,600.00
5303 Collins Ave	Minor	3	\$100.00	\$300.00	\$129.60	\$388.80	\$270.00	\$810.00	\$240.00	\$720.00
	Major	1	\$380.00	\$380.00	\$421.20	\$421.20	\$690.00	\$690.00	\$550.00	\$550.00
6880 Indian Creek Dr	Minor	3	\$100.00	\$300.00	\$126.00	\$378.00	\$90.00	\$270.00	\$240.00	\$720.00
	Major	1	\$375.00	\$375.00	\$409.50	\$409.50	\$308.00	\$308.00	\$542.00	\$542.00
<u>B. POLICE DEPT.</u>										
1100 Washington Ave	Minor	2	\$100.00	\$200.00	\$154.80	\$309.60	\$180.00	\$360.00	\$270.00	\$540.00
	Major	2	\$670.00	\$1,340.00	\$503.10	\$1,006.20	\$630.00	\$1,260.00	\$1,053.00	\$2,106.00
	Load Bank Test	1	\$500.00	\$500.00	\$1,530.00	\$1,530.00	\$1,320.00	\$1,320.00	\$1,900.00	\$1,900.00
1100 Washington Ave	Minor	2	\$100.00	\$200.00	\$154.80	\$309.60	\$180.00	\$360.00	\$270.00	\$540.00
	Major	2	\$670.00	\$1,340.00	\$503.10	\$1,006.20	\$630.00	\$1,260.00	\$1,053.00	\$2,106.00
	Load Bank Test	1	\$500.00	\$500.00	\$1,530.00	\$1,530.00	\$1,320.00	\$1,320.00	\$1,900.00	\$1,900.00

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			UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
<u>C. PROPERTY MAINT.</u>										
City Hall, 1700 Convention Center Drive	Minor	3	\$100.00	\$300.00	\$140.40	\$421.20	\$180.00	\$540.00	\$270.00	\$810.00
	Major	1	\$440.00	\$440.00	\$456.30	\$456.30	\$450.00	\$450.00	\$840.00	\$840.00
<u>D. BASS MUSEUM</u>										
2100 Park Avenue	Minor	3	\$100.00	\$300.00	\$140.40	\$421.20	\$270.00	\$810.00	\$270.00	\$810.00
	Major	1	\$475.00	\$475.00	\$456.30	\$456.30	\$810.00	\$810.00	\$895.00	\$895.00
<u>E. PARKING GARAGE</u>										
42nd Street Garage	Minor	3	\$100.00	\$300.00	\$118.80	\$356.40	\$180.00	\$540.00	\$210.00	\$630.00
	Major	1	\$200.00	\$200.00	\$386.10	\$386.10	\$436.00	\$436.00	\$420.00	\$420.00
17th Street Garage	Minor	3	\$100.00	\$300.00	\$126.00	\$378.00	\$180.00	\$540.00	\$210.00	\$630.00
	Major	1	\$200.00	\$200.00	\$409.50	\$409.50	\$436.00	\$436.00	\$420.00	\$420.00
17th Street Garage	Minor	3	\$100.00	\$300.00	\$129.60	\$388.80	\$180.00	\$540.00	\$240.00	\$720.00
	Major	1	\$375.00	\$375.00	\$421.20	\$421.20	\$436.00	\$436.00	\$720.00	\$720.00
16th Street Garage	Minor	3	\$100.00	\$300.00	\$129.60	\$388.80	\$180.00	\$540.00	\$270.00	\$810.00
	Major	1	\$375.00	\$375.00	\$421.20	\$421.20	\$504.00	\$504.00	\$625.00	\$625.00
16th Street Garage	Minor	3	\$100.00	\$300.00	\$129.60	\$388.80	\$180.00	\$540.00	\$270.00	\$810.00
	Major	1	\$375.00	\$375.00	\$421.20	\$421.20	\$504.00	\$504.00	\$625.00	\$625.00

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			UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
F. PUBLIC WORKS										
2300 Pinetree Drive, Maintenance Facility	Minor	2	\$100.00	\$200.00	\$129.60	\$259.20	\$270.00	\$540.00	\$320.00	\$640.00
	Major	2	\$350.00	\$700.00	\$421.20	\$842.40	\$690.00	\$1,380.00	\$728.00	\$1,456.00
	Load Bank Test	1	\$600.00	\$600.00	\$990.00	\$990.00	\$1,320.00	\$1,320.00	\$1,200.00	\$1,200.00
2300 Pinetree Drive, Water Pump Station	Minor	2	\$100.00	\$200.00	\$154.80	\$309.60	\$270.00	\$540.00	\$270.00	\$540.00
	Major	2	\$525.00	\$1,050.00	\$503.10	\$1,006.20	\$690.00	\$1,380.00	\$895.00	\$1,790.00
	Load Bank Test	1	\$600.00	\$600.00	\$1,170.00	\$1,170.00	\$1,320.00	\$1,320.00	\$1,600.00	\$1,600.00
TOTAL				\$15,225.00		\$20,877.30		\$26,804.00		\$33,897.00

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			UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
ADDITIONAL OPTIONS:										
Furnish and install an Emergency Standby Generator (equal load or better), if the City's unit cannot be repaired within eight (8) hours from contractor's receipt of emergency call. Standby generators shall be delivered with a full tank of fuel and a 50' Cable.										
Standby Generator 60 KVA										
0-8 hours										
				\$350.00		\$190.00		\$0.00		\$302.00
8-16 hours										
				\$450.00		\$285.00		\$0.00		\$453.00
16-24 hours										
				\$550.00		\$380.00		\$0.00		\$605.00
per week										
				\$1,800.00		\$565.00		\$1,222.00		\$1,408.00
Standby Generator 100 KVA										
0-8 hours										
				\$400.00		\$270.00		\$0.00		\$412.00
8-16 hours										
				\$500.00		\$405.00		\$0.00		\$618.00
16-24 hours										
				\$600.00		\$540.00		\$0.00		\$825.00
per week										
				\$2,100.00		\$810.00		\$1,982.00		\$1,694.00
Standby Generator 500 KVA										
0-8 hours										
				\$1,075.00		\$1,830.00		\$0.00		\$1,210.00
8-16 hours										
				\$1,350.00		\$2,745.00		\$0.00		\$1,815.00
16-24 hours										
				\$1,900.00		\$3,660.00		\$0.00		\$2,420.00
per week										
				\$5,500.00		\$2,445.00		\$3,718.00		\$4,840.00
50' Cable										
				\$35.00		\$12.00		\$61.00		\$65.00
Delivery/Pickup Cost										
				\$350.00		\$250.00		\$720.00		\$100.00

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			UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
Work not covered under maintenance agreement.										
At the City's sole discretion, additional services other than those specified in this solicitation, and to include Intervening Repair Calls and Emergency Repairs may be requested and will only be authorized by the contract administrator or his designee.										
Hourly Labor Rate I: (Straight time non-specified repairs, between the hours of 8:00 a.m. to 5 p.m., Monday thru Friday, rate is to include labor and travel, parts not included)										
Per Hour Rate										
				\$50.00		\$95.00		\$90.00		\$250.00
Hourly Labor Rate II: (Overtime non-specified repairs, before 8:00 a.m. or after 5 p.m., or weekends or holidays, rate is to include labor and travel, parts not included)										
Per Hour Rate										
				\$75.00		\$142.50		\$90.00		\$350.00

30