Condensed Title:

A Resolution of the Mayor and City Commission of the City of Miami Beach, Florida, Rejecting All Bids Received Pursuant to Invitation to Bid (ITB) No. 47-11/12, to Provide Grounds Maintenance Services on Selected Sites throughout the South Beach District, and Authorizing the Administration to Issue a New Invitation to Bid.

Key Intended Outcome Supported:

Maintain Miami Beach public areas and rights-of-way Citywide

Supporting Data (Surveys, Environmental Scan, etc.):

The 2009 Community Satisfaction Survey noted 83% of residents and 81% of businesses rated the percentage of landscape maintenance in right-of-ways and public areas as "excellent" or "good."

Issue:

Shall the City Commission adopt the resolution?

Item Summary/Recommendation:

The work specified in this Bid requires the proposer to furnish all labor, machinery, tools, means of transportation, supplies, equipment, materials, services and incidentals necessary to provide complete landscape maintenance services, as specified herein. The work shall include, but not limited to, litter retrieval, trash receptacles service and maintenance and waste disposal; landscape maintenance, mowing, edging, pruning; pathway, sidewalk and hardscape maintenance; herbicide/insecticide/fertilizer application; turf management; irrigation system operation maintenance / repair; and replacement of plants as required.

Bidsync issued bid notices to 55 prospective bidders of which resulted in the receipt of four (4) bids.

Upon reviewing the cost proposals provided by each proposer, the Procurement Division noted an inconsistency in regards to the pricing of complete full services in the pricing sheets. Pursuant to Section 3.1.2 of the ITB, a complete full service is defined to include turf mowing, grass trimming and edging, shrub pruning, groundcover pruning, tree and palm pruning, weed control, litter control, and complete irrigation inspection. A line item was provided in the pricing sheet for each location to which proposers were instructed to submit a price for a complete full service in addition to each of the services defined under Section 3.1.2. The pricing sheet indicated that these services were to be included as part of the complete full service price. In many instances, proposers submitted pricing for each service which did not reflect the complete full service price submitted as well. Due to the arithmetical errors, the Procurement Division revised the pricing sheets to have the complete full service pricing accurately reflect the cost per service provided. Proposers were informed of the situation and given the opportunity to accept the revised pricing. Only Everglades Environmental Care, Inc. agreed to the revised pricing.

On October 8, 2012, Parks and Recreation Assistant Director John Oldenburg and Parks Superintendent Millie McFadden met with the Procurement Division to review the proposals received and to discuss the inconsistencies regarding the pricing sheets. The recommendation by the Parks and Recreation Department that it is in the best interest to the City to reject the bids received and to reissue the ITB with a revised and simplified pricing sheet in addition to including locations in the City Center, Mid Beach, and South Beach Districts.

ADOPT THE RESOLUTION.

Advisory Board Recommendation:

Financial Information:

Source of Funds:		Amount	Account	Approved
	1	N/A		
OBPI	2			
	3			
	4			
	5			
	6			
	Total $			

City Clerk's Office Legislative Tracking:

Kevin Smith ext. 6643

Sign-Offs:

Department Director	Assistant City Manager/Chief Financial Officer	Interim City Manager
KS	MS PDW	KGB

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MIAMIBEACH

AGENDA ITEM C7I

DATE 11-14-12

MIAMIBEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMISSION MEMORANDUM

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: Kathie G. Brooks, Interim City Manager

DATE: November 14, 2012

SUBJECT: **A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, REJECTING ALL BIDS RECEIVED PURSUANT TO INVITATION TO BID (ITB) NO. 47-11/12, TO PROVIDE GROUNDS MAINTENANCE SERVICES ON SELECTED SITES THROUGHOUT THE SOUTH BEACH DISTRICT, AND AUTHORIZING THE ADMINISTRATION TO ISSUE A NEW INVITATION TO BID.**

ADMINISTRATION RECOMMENDATION

Adopt the resolution.

KEY INTENDED OUTCOME

Maintain Miami Beach public areas and rights-of-way Citywide

SCOPE OF WORK

The work specified in this Bid requires the bidder to furnish all labor, machinery, tools, means of transportation, supplies, equipment, materials, services and incidentals necessary to provide complete landscape maintenance services, as specified herein.

The work shall include, but not limited to, litter retrieval, trash receptacles service and maintenance and waste disposal; landscape maintenance, mowing, edging, pruning; pathway, sidewalk and hardscape maintenance; herbicide/insecticide/fertilizer application; turf management; irrigation system operation maintenance / repair; and replacement of plants as required.

INVITATION TO BID

Invitation to Bid (ITB) No. 47-11/12 was issued on August 17, 2012, with an opening date of September 19, 2012. The pre-bid conference was held on August 30, 2012. During the pre-bid conference, prospective bidders were instructed on the procurement process and the information their respective proposals should contain.

Bidsync issued bid notices to 55 prospective bidders of which resulted in the receipt of the following four (4) bids:

- Everglades Environmental Care, Inc.
- SFM Services, Inc.
- Superior Landscaping & Lawn Services, Inc.
- Valleycrest Landscape Maintenance

The following table provides the total base bid prices of the four (4) responsive bids:

	Grand Total Base Bid Submitted	Corrected Grand Total Base Bid
Everglades Environmental Care, Inc.	$401,321.00	$410,471.00
Superior Landscaping & Lawn Services, Inc.	$436,352.54	$77,408.98
Valleycrest Landscape Maintenance	$775,673.10	$3,347,092.34
SFM Services, Inc.	$1,241,347.00	$2,467,081.00

Upon reviewing the cost proposals provided by each proposer, the Procurement Division noted an inconsistency in regards to the pricing of complete full services in the pricing sheets. Pursuant to Section 3.1.2 of the ITB, a complete full service is defined to include turf mowing, grass trimming and edging, shrub pruning, groundcover pruning, tree and palm pruning, weed control, litter control, and complete irrigation inspection. A line item was provided in the pricing sheet for each location to which proposers were instructed to submit a price for a complete full service in addition to each of the services defined under Section 3.1.2. The pricing sheet indicated that these services were to be included as part of the complete full service price. In many instances, proposers submitted pricing for each service which did not reflect the complete full service price submitted as well. Due to the arithmetical errors, the Procurement Division revised the pricing sheets to have the complete full service pricing accurately reflect the cost per service provided. The revisions are noted in the table above. Proposers were informed of the situation and given the opportunity to accept the revised pricing. Only Everglades Environmental Care, Inc. agreed to the revised pricing.

On October 8, 2012, Parks and Recreation Assistant Director John Oldenburg and Parks Superintendent Millie McFadden met with the Procurement Division to review the proposals received and to discuss the inconsistencies regarding the pricing sheets. The recommendation by the Parks and Recreation Department is that it is in the best interest to the City to reject the bids received and to reissue the ITB with a revised and simplified pricing sheet in addition to including locations in the City Center, Mid Beach, and South Beach Districts.

INTERIM CITY MANAGER'S REVIEW

After considering the Administration's review and recommendation, the Interim City Manager exercised her due diligence and carefully considered the specifics of this ITB process. As a result, the Interim City Manager recommends to the Mayor and City Commission to reject all bids received and reissue the ITB upon revisions of the pricing sheet and other specifications.

CONCLUSION

The Administration recommends that the Mayor and City Commission reject all bids received pursuant to Invitation to Bid (ITB) No. 47-11/12, to provide grounds maintenance services on selected sites throughout the South Beach District; and authorize the Administration to issue a new Invitation to Bid.

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RESOLUTION TO BE SUBMITTED