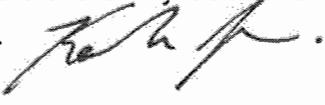




COMMITTEE MEMORANDUM

To: Mayor Matti Herrera Bower and Members of the City Commission
 From: Kathie G. Brooks, Interim City Manager 
 Date: September 12, 2012
 Subject: **REPORT OF THE CAPITAL IMPROVEMENT PROJECTS OVERSIGHT COMMITTEE MEETING OF APRIL 9, 2012**

The meeting was called to order at 5:42 p.m.

Please note: These minutes are not a full transcript of the meeting.

Full audio and visual record of this meeting available online on the City's website:

<http://www.miamibeachfl.gov/video/video.asp>

1. **ATTENDANCE**

See attendance sheet copy attached.

2. **REVIEW AND ACCEPTANCE OF MINUTES**

5:42 p.m.

Report of the Capital Improvement Oversight Committee Meeting of March 19, 2012

MOTION: Acceptance of Report (Minutes) of the March 19, 2012 CIPOC Meeting.

MOVED: T. Trujillo 2nd: S. Kilroy

PASSED: With Amendments – UNANIMOUS

Dwight Kraai spoke about the stormwater master plan draft. He has been meeting with City Staff and the City Manager as he had requested that staff keep him informed of the development of the citywide plan to address drainage. He had some comments about the technical execution of the document and an opinion on how the city is handling procedure as this plan advances.

He noted that the draft document is over 3,000 pages long and he found it difficult to read. He noted that CDM, the consultant preparing the report, had sub-contracted a company (CSI) as a stormwater elevation expert, and that company prepared models and provided recommendations. Mr. Kraai said he noticed that CDM did not follow the recommendation made by CSI and therefore he has reservations about moving forward with the stormwater master plan, based on the technical discrepancies he found.

As to procedure, Mr. Kraai asked that staff provide CIPOC with either a draft or a review on deficiencies. He asked if staff could upload the report to the internet. He further suggested formation of a sub-committee to review the draft of the plan.

Chair Saul Gross said that he was happy that Mr. Kraai is on the Committee, so that someone who has an interest in the development of this plan can provide review, but felt that it was not everyone's expertise on the Committee.

Rick Saltrick, Acting City Engineer, spoke to the Committee. He acknowledged that within the document, which is still in draft form, there are some inconsistencies in the details about sea-level rise. This is primarily because the city and the consultant have not yet agreed on which models to use in the calculations. This aspect requires more study before they determine what data to apply to the models. There are some aspects of the city infrastructure that require designs for long-term solutions, such as seawalls, which should be designed to last 100 years. Everything, from sea-level rise to storm probability to budgets, needs evaluation before the plan is completed and set into action.

Agenda Item CGC
Date 9-12-12

ACTION: City Staff to have the draft document available for those who wish to review it. (It is a very large file and would take up too much space were it to be uploaded to the City web site.)

3. PUBLIC COMMENTS

6:00 p.m.

Jerry Goldstein, 3030 Alton Road, discussed his displeasure with the result of the curb and gutter work that was done as part of the ARRA project in North Beach. Specifically, he pointed out that water accumulates alongside the curb at 84 Street and Byron Avenue, after ADA upgrades were made in the area.

Roberto Rodriguez, the project manager for the project, explained that creating the ramp for ADA accessibility necessitated a gradual slope of the gutter. It is designed so that water does not accumulate within the ramp, but does go to either side. He further noted that the closest drain is over a block away, so some accumulation along the new curb would be normal. The ARRA project in North Beach does not include any stormwater drainage components.

Maria Palacios, Public Information Specialist, also noted that this project was funded with federal money, and the scope of the project was decided upon based on the amount of available funding. It is possible that drainage in this particular location will be addressed in the North Shore Neighborhood Right of Way project, but all of the engineering for that project has not yet been completed, nor is there a schedule set for that project.

Fernando Vazquez, Director of the Office of CIP, said that he would have staff in CIP work with Public Works to see if they could come up with a solution to this standing water issue.

ACTION: Investigate solutions to water accumulation resulting from the ARRA improvements in the North Shore ARRA project.

4. OLD BUSINESS / REQUESTED REPORTS

Status Report: Normandy Isle Neighborhood

6:06 p.m.

Mattie Reyes, Senior Capital Project Coordinator, presented an update on the project components. For the Marseille lighting, FPL has received their approved permit from Public Works and the new pole and transformer are expected to be installed on April 20, 2012. The neighborhood should see new illumination the beginning of May. The FPL testing process of the lighting takes approximately three weeks, and sometimes more.

In preparing the bid for the design consultant, the City includes the pavers and the swale reclamation for drainage in the same package. The timeline included in the agenda packet remains the same, with the goal of commencing construction in February 2013 and completing construction in June 2013.

Discussion: Biscayne Point Neighborhood Improvement Project

6:09 p.m.

The approved Commission item from the March 21, 2012 Commission meeting was included in the agenda packet. There was no discussion.

Status Report: Sunset Islands I & II

6:10p.m.

Maria Hernandez, Senior Capital Projects Coordinator said that work is moving along. All the water mains and laterals have been installed on Sunset Island I. The project team is waiting for the signed approvals from 9 homes for water meter relocation.

The project team is also installing fire hydrants. There were four requests for relocation by property owners who did not like the placement of the hydrants in relation to their properties. This will result in change orders from the contractor.

Saul Gross commented that in order to avoid these extra costs in the future, before CIP begins another project that includes hydrant installation, such as Lower North Bay Road, the City should obtain the approvals first.

Elizabeth Camargo, who is also a Sunset Island resident, commented that most of the residents did not have an issue with hydrants that replaced old ones in the same location. But the additional hydrants and those that were moved as part of NFPA compliance caused some concern.

Maria Hernandez pointed out that 13 hydrants total are being installed.

Status Report: Sunset Islands III & IV

6:19 p.m.

Rick Saltrick explained that FPL and the other utilities are submitting binding estimates on the due date of April 10. The design criteria engineer, C3TS, is now updating the survey and preparing other preliminary work for the project. A ballot will be mailed at the end of April to property owners, who have 45 days to respond.

Status Report: Lower North Bay Road

6:16 p.m.

(Note: this item was taken out of agenda order – see time for this and for the Sunset Islands III & IV item)

Maria Hernandez told the Committee that the project remains on hold. The project team awaits a new stormwater model in order to determine the next plan of action. Rick Saltrick also spoke and noted that he had a conversation on the day of the meeting with the engineer of record (CH2MHILL) and that the engineer is addressing the review comments. Based on the conversation, Mr. Saltrick said the engineer found the analysis to be valid, so there would not be significant changes to the plans. The official engineering opinion would come in on April 10.

Status Report: Venetian Islands

6:21 p.m.

Aaron Sinnes, Senior Capital Projects Coordinator, said that the revisions to the drainage plans were submitted to Public Works. An ITB for this project might be ready in May. If that happens, and bids are submitted, the contract could be awarded in July. If it does not go to the Commission in July, it would have to go to the September Commission (no meeting in August) for award. The entire process has been slowed so that construction on the islands will not begin until the County is substantially complete on the causeway.

Eleanor Carney asked for a copy of the schedule.

ACTION ITEM: Provide a schedule for the Venetian Neighborhood Project

Status Report: Palm & Hibiscus Island Undergrounding

6:23 p.m.

This item was combined with the Commission Item. Mattie Reyes, Senior Capital Project Coordinator, said that the City is awaiting approval of the memo for the inter-local agreement, expected on April 11. Saul Gross clarified that the inter-local agreement states that the City will do the work, front the money for the work through a line of credit, and the undergrounding work is reimbursed by the County. Chair Gross also praised City Staff on the effort that they have put forward towards this project.

In order to remain within budget, CIP has submitted a budget that no longer includes the 6% fee for administrative services. Stacy Kilroy asked that staff bring calculations on staff costs for the time put into this project.

ACTION: Provide calculations of the work done by CIP and other City Staff for the Overhead Utility Lines Conversion to Underground on Palm & Hibiscus Islands.

COMMISSION ITEMS:

Undergrounding of Overhead Utilities on Hibiscus Island

See discussion, above.

MOTION: Recommend to the Mayor and Commission to pass the resolution.

MOVED: S. Kilroy 2nd: E. Camargo

PASSED: UNANIMOUS

Installation of Parking Equipment in the Sunset Harbor Parking Garage

6:34 p.m.

The Committee determined that this item was not an issue that required their input.

NO VOTE.

Discussions:

6:34 p.m.

Dwight Kraai asked about stormwater improvements in Sunset Harbor. The Committee asked about dates of implementation for the drainage improvements to come.

Eleanor Carney asked that integrity tests be performed for the pipes before any plan is implemented.

Eleanor Carney asked about the status of the encroachment letters for the Venetian Island Neighborhood Project. Aaron Sinnes responded that encroachment notices will be sent to property owners after NTP1 is issued, as is the City's standard practice.

Meeting Adjourned:

6:39 p.m.

Next CIPOC meeting is scheduled for Monday, May 7, 2012 at 5:30 p.m. in Commission Chambers.

However, meeting schedule may change. Official notification will be posted on the City Clerk Calendar, <http://www.miamibeachfl.gov/calendar/cmbcalendar.aspx> each month.