

MIAMI BEACH

PLANNING DEPARTMENT

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139

Account 601-7000-229066
number

File/Permit
number

MAINTENANCE AND SECURITY BOND APPLICATION FORM

Address of property		Unit number
Folio Number		
Name of Bond Payee	Address of Bond Payee	
Telephone of Bond Payee	Name of Owner	
Address of Owner		Telephone

The undersigned applicant hereby certifies that he or she understands that a completed "owners affidavit" executed by the owner of the subject property shall be submitted to the Miami Beach Building Department, if required, prior to the issuance of a building permit. The undersigned further certifies that he or she is authorized (on behalf of the owner) to request the above administrative design review approval.

Signature of applicant	Printed name of applicant	Date signed
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SEE REVERSE SIDE FOR INSTRUCTIONS, EXHIBITS AND BOND AMOUNT REQUIRED

An administrative approval for Building Permit involving a Qualifying Project shall only be effective when this form is executed by an authorized staff person of the City of Miami Beach Planning Department.

TO BE COMPLETED BY STAFF			
Parcel Size	Zoning	Historic	Approved by
Project Description			Fee

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INSTRUCTIONS:

Applicants are required to fill out all applicable information and sign on reverse side.

When an applicant seeks to deposit cash funds with the City instead of providing a bond obtained from a bonding company, the applicant must complete the form entitled 'Maintenance Bond Agreement – Funds Placed with City.' If paying by check, please make the check payable to the City of Miami Beach.

When an applicant seeks to place funds with an escrow agent, deposit of cash funds with the City or provide a bond from a bonding company, the applicant must receive approval from the City Attorney's Office and the Planning Director.

Once, the form of payment has been approved by the City Attorney and Planning Director, the applicant must deposit such security amount with the Finance Department located on the 3rd Floor of City Hall. A receipt will be provided to the applicant, and shall be copied and returned to the Planning Department with the completed application form, and the exhibits listed below.

LIST OF EXHIBITS REQUIRED WITH APPLICATION:

1. Printed current color photographs of the entire building/structure/site
2. Miami-Dade County Property Tax Appraiser Information

REQUIRED BOND AMOUNTS:

Single Family Parcels within Miami Beach (located within RS 1,2,3,4)

<u>Parcel Size (sq ft)</u>	<u>Security Amount – Non-Contributing/Non-Historically Designated Building or Structure</u>	<u>Security Amount - Contributing Building or Structure (located within a locally designated or nationally listed historic district or site)</u>
<u>less than 8,000</u>	<u>\$4,000</u>	<u>\$4,000</u>
<u>greater than 8,000</u>	<u>\$5,000</u>	<u>\$5,000</u>

Multi-Family and Commercial Parcels within Miami Beach

<u>Parcel Size (sq ft)</u>	<u>Security Amount – Non-Contributing/Non-Historically Designated Building or Structure</u>	<u>Security Amount - Contributing Building or Structure (located within a locally designated or nationally listed historic district or site)</u>
<u>less than 8,000</u>	<u>\$5,000</u>	<u>\$10,000</u>
<u>8,000 to 20,000</u>	<u>\$9,000</u>	<u>\$15,000</u>
<u>greater than 20,000</u>	<u>\$11,000</u>	<u>\$20,000</u>