



## SRYC ICE SKATING PARTY REGISTRATION FORM

Party Date: \_\_\_\_\_ Party Day: \_\_\_\_\_ Party Time: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Other: ( ) \_\_\_\_\_ Parent's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(City, State, Zip)

Approximate Number of Guests Expected: \_\_\_\_\_

### **Birthday Party/ Ice Rink Rental Rules, Regulations and Guidelines**

- A \$100, non-refundable, reservation fee must be paid, in person, to reserve party. Cash, credit cards and checks accepted for reservation.
- A \$50 separate clean up deposit is due at the day of the rental. This fee will be returned if all areas are clean; Staff will determine the cleanliness of the area. Clean-up fee must be paid in cash.
- Light show and smoke effects are an additional cost of \$50 for Residents and \$100 for Non-Residents.
- Coaches are recommended to monitor skaters and coordinate fun activities. Coaches will not be on the ice during the parties or ice rentals unless booked in advance. Hiring coaches is an additional charge, at the coach's prices and terms. Arrangements must be made in advance with them personally.
- **All parties are restricted to the Ice Skating Rink and the Patio only (Decorations are permitted on patio only).**
- No refreshments allowed in the ice rink. No drinking of alcoholic beverages or glass containers permitted or allowed on premises.
- It is the responsibility of the renter to supervise all guests, gifts, and party supplies.
- Caterers must bring in pre-cooked food, cooking food is not allowed on premises (including sternos).
- Setup and cleanup times are ½ hour prior to party and ½ hour at end of party time. This includes set up and breakdown of all vendors.
- Skaters and patrons will follow all Ice Rink and Scott Rakow Youth Center Rules and Regulations or will be subject to removal.
- All parties are private. The ice will only be open to those participating in the party.
- Red bars (walkers) are only allowed during private ice rentals and birthday parties if a coach is hired in advance.
- Outside vendors such as bounce houses, clowns, face painters, etc., must show proof of insurance two-weeks prior to rental. Vendors must provide an insurance certificate with the following statement on it: "The City of Miami Beach" is an additional insured for this event only. **\*NO PARTY WILL BE APPROVED WITHOUT PROPER INSURANCE. IT IS THE RESPONSIBILITY OF THE RENTER TO ENSURE PROPER INSURANCE 2-WEEKS PRIOR TO RENTAL.**
- We will allow one car at a time to pull up to the gated side entrance to set up and break down only. Any vehicle left parked during party is subject to be towed. This area is not a public parking lot nor is it a drop-off/pick-up area.
- Absolutely no children are allowed beyond gate by patio. It is dangerous. Gate must be closed at all times.
- No Skates allowed outside the rink!
- No Pets Allowed on the premises (except for Trained Service Assistant Dogs).
- Please call 305.673-7000 ext. 2530 or 305-673-7767 if there are any changes to the number of guests expected or if you have any questions.
- Lessee agrees to abide by all city, county, and state laws during use of City of Miami Beach facilities including Chapter 46, Article IV. Noise. Violations may result in fines and penalties.
- Please contact the City's Special Events Production Liaison to determine if your event qualifies for a Special Events Permit at the Tourism & Cultural Development Department (Ph: 305-673-7577). Please be advised that the Special Events Office requires a sixty (60) day notice prior to the event start date in order to process an application.
- Staff reserves the right to remove any patron not following above rules.

***My signature acknowledges my full understanding and compliance with the above Rules and Regulations.***

Signature \_\_\_\_\_ Date \_\_\_\_\_ Staff Initial \_\_\_\_\_

**FOR OFFICE USE ONLY**

Amount Paid: \_\_\_\_\_ Receipt # \_\_\_\_\_

Clean Up Fee Paid: Yes  No  Clean Up Fee Refunded: Yes  No

Staff Who Took Reservation / Assigned To Work: \_\_\_\_\_

Updated Recreation Software On: \_\_\_\_\_ By Whom: \_\_\_\_\_  
(Date)