



**POOL BIRTHDAY PARTY RENTAL FORM**

Flamingo  Normandy Isle

Application Date: \_\_\_\_\_ Party Hours: \_\_\_\_\_

Date of Party: \_\_\_\_\_ Number of Guests: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell/Other: \_\_\_\_\_

Address: \_\_\_\_\_

**Party Rental Hours:**

10:00 a.m.-12:00 p.m. **or** 1:00 p.m.-3:00 p.m. **or** 4:00 p.m.-6:00 p.m. (30-minute set up prior and 30-minute clean up after)

**Availability:**

- September - May; Monday - Sunday (up to the Friday before Memorial Day Weekend)
- June - August; Saturday & Sunday ONLY
- Not Available on Holidays

**Cost:**

- Residents: \$50 plus \$3.50 tax or Non-Residents: \$250 plus \$17.50 tax (includes up to 25 guests); Each additional guest is \$4.00 including tax for all ages collected day of party (max. number of guests is 40).
- \$100 staffing fee per employee (staffing # determined by Park Supervisor)
- A \$25 separate clean up deposit is due at the day of the rental. This fee will be returned if all areas are clean; Staff will determine the cleanliness of the area. Clean-up fee must be paid in cash.

**Rules & Regulations:**

- Party area consists of seating for 25 persons only, an additional charge of \$4.00 per person after the first 25 for all ages, up to 15 additional. Maximum number of guest may not exceed 40; no additional seating provided.
- Staff will be designated during the party rental only; Rental is valid only for date/session issued (one Birthday Party per session).
- Setup and cleanup times are ½ hour prior to party and ½ hour at end of party time.
- Food is permitted, however; absolutely no alcoholic beverages or glass containers allowed.
- The renter is responsible to supervise all guests, party supplies and gifts.
- Renter is provided a designated area, however; pool is open to the public.
- No vendors allowed.
- Cancellation due to inclement weather ONLY (must cancel two hours prior to party). To cancel, please call Flamingo Pool at 305-673-7750 or Normandy Isle Pool at 305-993-2021
- Cancellation of a rental party must be made 7-days in advance to receive a full refund minus the \$25 Administrative Refund Fee. No refunds thereafter!
- All children 3 years and younger or less than 36 inches tall must wear proper swim diapers.
- Lessee agrees to abide by all city, county, and state laws during use of City of Miami Beach facilities including Chapter 46, Article IV. Noise. Violations may result in fines and penalties.
- Please contact the City's Special Events Production Liaison to determine if your event qualifies for a Special Events Permit at the Tourism & Cultural Development Department (Ph: 305-673-7577). Please be advised that the Special Events Office requires a sixty (60) day notice prior to the event start date in order to process an application.
- Staff reserves the right to remove any patron not following above rules.

***My Signature Acknowledges My Full Understanding and Compliance with the Above Rules and Regulations.***

Signature \_\_\_\_\_ Date \_\_\_\_\_ Staff Initial \_\_\_\_\_

**FOR OFFICE USE ONLY**

Amount Paid: \_\_\_\_\_ Receipt # \_\_\_\_\_ Permit # \_\_\_\_\_

Clean Up Fee Paid: Yes  No  Clean Up Fee Refunded: Yes  No

Reservation Taken By / Assigned To Work: \_\_\_\_\_ / \_\_\_\_\_

Updated Recreation Software On: \_\_\_\_\_ By Whom: \_\_\_\_\_

(Date)