



## MEMORANDUM

TO: Members of the CIP Oversight Committee

DATE: December 12, 2011

SUBJECT: **PROPOSED 2012 MEETING DATES**

The following dates are proposed for the calendar year 2012 Capital Improvement Project Oversight Committee meetings. The dates coincide with the week of the City Commission meeting unless the proposed meeting dates conflicts with a nationally recognized holiday.

Monday, January 9, 2012

Monday, February 6, 2012

Monday, March 19, 2012

Monday, April 9, 2012

Monday, May 7, 2012

Monday, June 4, 2012

Monday, July 16, 2012

Monday, September 10, 2012

Monday, October 22, 2012

Monday, November 12, 2012

Monday, December 10, 2012

*Please note: The Committee voted to retain these dates on the calendar, but if no Capital Project items are scheduled for Commission vote in a particular month, or specific items are not called for the meeting, the Committee has the option to choose not to meet that month. The next meeting will be posted on the City web site and within the City Clerk's weekly calendar.*