PARKING SPACE RENTAL FORM

Send request to: Pkg_Meter_Rentals@miamibeachfl.gov

Rental Receipt #

City of Miami Beach, PARKING DEPARTMENT

1755 Meridian Avenue, Suite 200/Miami Beach, FL 33139/Ph: (305) 673-7505 or (305) 673-7000 ext. 6200

- Hours of operations: Monday-Friday from 8:30 a.m. to 3:00 p.m.
- Space rentals must be requested three (3) business days in advance, non-metered/residential areas required five (5)

	exceptions require approval and w in advance at least 48 hours or tw			
Cancellations require 24 h	nour notice to qualify for a refund. occur to the sign, post or both durin	•	-	
	e parking space(s) rented with no			
	are solely responsible for the use of			
	NACCURATE INFORMATION M			
Date:		Contact Name:		
Company Name:		Phone No.:		
Company Address:		Fax No:		
		Email:		
	The following is a list o	f the required informatio	n	
Purpose (please note t	hat rentals for the purpose of parki	ng personal vehicles are NOT	allowed).	
- (D : I				
Type of Rental	ПС	□ D		
Construction	☐ Special Event	☐ Production & Film	☐ Other (complete below)	
Other:	and the state of the state of the state of			
<u> </u>	per – located on the sidewalk engr	•	or inside the single space meter	
Location/Address	arking space number you are requenced Space Number(s)	esting: Start Date/Time	End Date/Time	
Location/ Address	Space Number(s)	Sidif Date/Time	End Date/Time	
Copy of Permit (if app	plicable): Construction (Building D	epartment). Right of Way (Pub	lic Works Department) or	
	Culture, Economic Development De			
Permit #:	,	Type of Permit:		
D-II 0#-/-l				
Company Name:	company name (if applicable)	Contact Info:		
1 /	rking lot spaces are subject to tax).		radit agra (MAC Visa and AMAEV)	
Administration Fees:	Construction:	Special Event:	Production and Film:	
0-5 spaces \$20	Mon-Fri 6:00a to 6:00p	Requires City-issued special	Requires city-issued	
6-10 spaces \$25	Requires City-issued permit	event permit	production/film permit	
11 or more spaces \$30	\$25/space/day	\$25/space/day	\$10/space/day	
	eter has to be temporarily removed for		· · · · · · · · · · · · · · · · · · ·	
reinstallation will be asses	ssed and paid in full prior to remove	al of the meter. Daily rental fee	s are applicable until the meter is	
	advance written notification is required			
	ant to Florida law, you have 15 days t			
	ge of \$25, if the face value does not e			
	lue exceeds \$300; or an amount of up			
	ents will only be accepted in the form of			
OKDEKS SI	HALL NOT BE PROCESSED WIT	INOUI SIGNATURE AND	OMPLETE INFORMATION	
Signature	$ \varnothing $	Data		



Print Name Phone No.

Miami Beach City Code

Section 106-55.- Parking rates, fees, and penalties; exceptions.

(g) Metered parking space rentals.

- (1) **Administrative fees:** The parking department shall charge an administrative service fee for all space rental requests. The fee schedule is as follows:
 - a. \$20.00 administrative fee assessed for any space rental of five spaces or less.
 - b. \$25.00 administrative fee assessed for any space rental of from six to 10 spaces.
 - c. \$30.00 administrative fee assessed for any space rental of 11 spaces or more.
- (2) <u>Valet ramp space rentals</u>: The city may provide on an as-needed basis, the ability for a valet service company to rent public parking spaces for the purpose of creating a valet ramp for the expeditious unloading and loading of passengers. The parking director shall determine the number and location of said spaces, and will provide, if possible, spaces adjacent to the business served by the valet service. A copy the valet occupational license for the location to be served, a notarized letter of authorization from the business owner and a certificate of insurance covering the valet service location must be presented to the parking department when submitting for the first space rental request. Effective October 10, 2015, the fee per space is \$25.00 per day; effective April 10, 2016, the fee per space is \$31.50 per day, payable two weeks in advance for regular users, and at least 48 hours or two (2) business days, whichever is greater, in advance for special events. Rented spaces shall state, "No Parking/Tow Away" and shall be strictly enforced.
- (3) Construction space rentals: Space rentals for construction purposes shall only be restricted between the hours of 6:00 a.m. and 6:00 p.m., Monday through Friday. Space rental shall end on Friday evenings at 6:00 p.m. to allow for additional parking opportunities for the public on the weekends. Construction space rentals shall state, "No Parking 6am—6pm/Tow Away." A copy of a valid, city issued building permit must accompany each application for space rental. The fee per space is \$25.00 per day. Rentals associated with construction projects with valid city issued building permits on or before September 30, 2015, shall be \$5.00 per day for the first five spaces, and \$10.00 per day for each additional space in excess of five spaces through and including April 10, 2016; effective April 11, 2016, the fee per space rental shall be \$25.00. Only essential vehicles shall be parked at rented spaces. No construction crew parking is allowed at spaces rented for construction. Construction rented spaces are payable two weeks in advance. If the rental is to be greater than a two-week period; then payment shall be due one month in advance. Construction rented spaces can be purchased for up to 3 months at a time. At no time shall such permit parking be sold for a period of greater than 3 months unless by action of the mayor and city commission.
- (4) <u>Production and film space rental:</u> The city may provide on an as-needed basis, rented spaces to accommodate production and film needs. A copy of a valid, city issued production/film permit must accompany each application for space rental. The fee per space is \$10.00 per day, payable in advance at least 48 hours or two (2) business days, whichever is greater. Only essential vehicles shall be allowed to park at rented spaces, arrangements for crew parking on a first-come, first-served basis can be arranged with the parking department. Rented spaces for production and film use shall state, "No Parking/Tow Away," and shall be strictly enforced.
- (5) <u>Special events space rentals</u>: The city may provide on an as-needed basis, parking space rental to accommodate special events. A copy of a valid, city-issued special event permit must accompany each application for space rental. The fee per space is \$25.00 per day, payable in advance at least 48 hours or two (2) business days, whichever is greater. The fee per space for not-for-profit organizations is \$10.00 per day, payable in advance at least 48 hours or two (2) business days, whichever is greater. Rentals associated with special events applications received on or before September 30, 2015, shall be at \$10.00 through and including April 10, 2016; effective April 11, 2016, the fee per space rental shall be \$25.00. Only essential vehicles shall be allowed to park at rented spaces arrangements for event staff parking on a first-come, first-served basis can be arranged with the parking department. Rented spaces shall state, "No Parking/Tow Away", and shall be strictly enforced.

(h) Parking space removal.

- (1) <u>Temporary parking meter removal</u>: The city may provide for the temporary removal of parking meters to accommodate construction and other limited needs. The fee for the removal of any post shall be \$50.00 per space. The cost for reinstallation of the post shall be \$50.00 per space. Space removal and replacement shall be paid to the parking department in advance at a rate of \$100.00 per space. Additionally, the applicable bagged space rental rate shall be assessed on a per space, per day basis, payable in advance, until such time as the parking post is reinstalled.
- (2) <u>Private requests for permanent parking space or loading zone removal prohibited:</u> Private requests for permanent parking space or loading zone removal shall only be allowed for the purpose of creating access to an off-street parking facility or other vehicular access to the property. Private requests for the permanent removal of a parking space or loading zone for any other reason shall be prohibited. When permitted, the fee for the private permanent removal of a parking space or loading zone shall be the same rate as the fee in lieu of required parking, or \$40,000.00 per space, whichever is greater, except that single family uses seeking to provide access to off-street parking shall be exempt from paying this fee for the removal of one space.