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LTC # **237-2011**

CITY CLERK'S OFFICE
LETTER TO COMMISSION

To: Mayor Matti Herrera Bower and Members of the City Commission

From: Jorge M. Gonzalez, City Manager

Date: September 22, 2011

Subject: Evaluation Committee Related to Request for Qualifications (RFQ) No. 36-10/11 for Resident Project Representative Services for Right-of-Way Improvements to Neighborhood No. 8 Bayshore (Package E) – Sunset Islands I & II

The purpose of this LTC is to update the Mayor and City Commission on Request for Qualifications (RFQ) No. 36-10/11, which seeks to establish an agreement with a reputable firm(s) for resident project representative services for right-of-way improvements to Neighborhood No. 8 Bayshore (Package E) – Sunset Islands I & II.

I am considering appointing the following individuals to serve on the Evaluation Committee on the above subject RFQ:

- Mike Alvarez – Infrastructure Division Director, Public Works
- Elizabeth Camargo – Capital Improvements Projects Oversight Committee Member
- Maria Hernandez – Senior Capital Projects Coordinator, CIP Office
- Elisa Iglesias – Capital Projects Coordinator, CIP Office
- Michael Laas – Resident and Leadership Academy Graduate

I am also considering as an alternate Humberto Cabanas, Capital Projects Coordinator, CIP Office.

I would appreciate your comments and/or suggestions by Thursday, September 29, 2011.

Thank you.

JMG/DB/GL