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OFFICE OF THE CITY MANAGER

LTC #177-2011

2011 JUL 12 PM 2: 10 LETTER TO COMMISSION CITY CLERK'S OFFICE

TO:

Mayor Matti Herrera Bower and Members of the City Commission

FROM:

Jorge M. Gonzalez, City Manager

DATE:

July 12, 2011

SUBJECT:

Evaluation Committee Relative to Request for Qualifications (RFQ) No. 35-10/11, for a Design Criteria Professional to prepare the design criteria package for the Palm and Hibiscus Neighborhood Right of Way Improvement Project

The purpose of this LTC is to update the Mayor and City Commission on the Request for Qualifications (RFQ) No. 35-10/11, for the above project. The deadline for receipt of proposals is 3:00 p.m. on July 14, 2011.

I am considering appointing the following individuals to serve on the Evaluation Committee:

- Ian Kaplan, President of the Palm & Hibiscus Island Neighborhood Association;
- Brad Metzler, resident and President of KM Plaza Construction;
- Elizabeth Camargo, Resident and Capital Improvement Projects Oversight Committee (CIPOC) member;
- Tom Mooney, Preservation and Design Manager, Planning Department.
- Grace Escalante, Senior Capital Projects Coordinator, CIP;
- Hermes Diaz, Civil Engineer II, Public Works; and
- Tim Rose, member of the Palm & Hibiscus Island Neighborhood Association

Alternates

- Thais Vieria, Capital Projects Coordinator, CIP; and
- Christina Cuervo, Resident and Capital Improvement Projects Oversight Committee (CIPOC) member;

I would appreciate your comments and/or suggestions by Tuesday, July 19, 2011.

Thank you.

C: Gus Lopez, Procurement Director Robert Parcher, City Clerk Fernando Vazquez, CIP Director

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