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LTC # **159-2011**

LETTER TO COMMISSION
CITY CLERK'S OFFICE

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: *for* *Stelvio M. Fernandez*
Jorge M. Gonzalez, City Manager

DATE: June 23, 2011

SUBJECT: Evaluation Committee Relative to Request for Qualifications (RFQ) No. 37-10/11, for a Construction Manager at Risk Firm to provide Pre-Construction Services and Construction Phase Services via a Guaranteed Maximum Price (GMP) Amendment for the Flamingo Park Tennis Center Project.

The purpose of this LTC is to update the Mayor and City Commission on the Request for Qualifications (RFQ) No. 37-10/11. The deadline for receipt of proposals relative to the above subject RFQ is 3:00 p.m. on June 24, 2011.

I am considering appointing the following individuals to serve on the Evaluation Committee:

- Rebecca Boyce, Leadership Academy Graduate and member of the Miami Beach Tennis Player's Association;
- Christina Cuervo, Resident and Capital Improvement Projects Oversight Committee (CIPOC) member.
- William Cary, Assistant Director, Planning Department;
- Grace Escalante, Senior Capital Projects Coordinator, CIP;
- Judy Robertson, Leadership Academy Graduate and member of the Flamingo Park Neighborhood Association;
- Julio Magrisso, Assistant Director, Parks and Recreation Department; and
- Wanda Mouzon, Miami Beach Resident and member of the Flamingo Park Neighborhood Association.

Alternates

- Gayle Durham, Leadership Academy Graduate and member of the Flamingo Neighborhood Association; and
- Thais Viera, Capital Projects Coordinator, CIP.

I would appreciate your comments and/or suggestions by Wednesday, June 29, 2011.

Thank you.

C: Gus Lopez, Procurement Director
Robert Parcher, City Clerk

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Fernando Vazquez, CIP Director