



# MIAMI BEACH

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OFFICE OF THE CITY MANAGER

LTC # **131-2011**

CITY TO COMMISSION  
LETTER TO COMMISSION

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager

DATE: May 26, 2011

SUBJECT: Evaluation Committee Relative to Request for Proposals (RFP) No. 19-10/11 for the expansion of the City's E-Procurement System of solicitation announcements and document fulfillment services (the "RFP").

The purpose of this LTC is to update the Mayor and City Commission on the above subject RFP. In response to the RFP, the City received twelve (12) proposals, which have been reviewed for responsiveness to the RFP requirements, and has resulted in one (1) proposal being deemed non-responsive.

I am considering appointing the following individuals to serve on the Evaluation Committee for the above subject RFP:

- Carlos DaCruz, Office Associate V, Parks and Recreation Department, City of Miami Beach
- Marta Fernandez-Rubio, Procurement Coordinator, Procurement Department, City of Miami Beach
- Nelson Martinez, System Support Manager, IT Department, City of Miami Beach
- Barry Meltz, Director of Procurement Services, School Board of Miami-Dade County.
- Silvia Winitzky, Resident and Leadership Academy Graduate

Alternate

- Mathew Garwick, Director of Housing Programs/Operations, Housing Authority of Miami Beach
- Lily Noches, Resident and Leadership Academy Graduate
- Grissette Roque Marcos, Executive Director, Miami Beach Visitor and Convention Authority

I would appreciate your comments and/or suggestions by Friday, June 3, 2011.

Thank you.

C: Gus Lopez, Procurement Director  
Robert Parcher, City Clerk