



MIAMIBEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

PERSONNEL BOARD

MINTUES OF THE MEETING OF March 19, 2010

Attending:

David Alschuler	Vice Chairperson
Bunny Patchen	Associate Member
Gabriel Paez	Associate Member
Rosalie Pincus	Associate Member
Evette Phillips	Employee Member
Renato Sejas	Employee Member
Glassome Wint	Employee
Ramiro Inguanzo	Secretary
Kimberly McCoy	City Attorney's Office

Absent:

Elsa Urquiza	Chairperson
Michael Perlmutter	Associate Member

David Alschuler, Vice Chairperson, convened the Personnel Board meeting at 9:04 a.m.

ITEM 1-Approval of Minutes

Upon motion by Renato Sejas, Employee Member, and seconded by Bunny Patchen, Associate Member, the minutes of the February 19, 2010 Personnel Board meeting were approved.

ITEM 2-Solicitation by City Board and Committee Members- Memorandum Issued by Jose Smith, City Attorney, on February 23, 2010

Ramiro Inguanzo, Secretary, gave the Board a brief overview of the Solicitation by City Board and Committee Members memorandum issued by Jose Smith, City Attorney. In addition, Jean Olin, Special Counsel, presented the Board at the February 19, 2010 Board meeting with information regarding "Protocol and Sunshine Issues" for Board Members. The memorandum further outlined and educated each Board Member on their roles and limitations pertaining to these issues.

ITEM 3-Review Nomination Forms for City Special Awards

A sub-committee was appointed by the Board to review the nominations for the City Special Awards. The Board appointed the following Members to the sub-committee: David Alschuler, Vice Chairperson, Gabriel Paez, Associate Member and Evette Phillips, Employee Member. The sub-committee members agreed to meet a week prior to the April Personnel Board meeting to make their recommendations to the full Board. The recipients

of the City Special Awards will be recognized at a future City Commission Meeting.

ITEM 4-Classified Performance Evaluations - the request from Personnel Board Members for Department Directors with more than 10% or with 10 or more past due performance evaluations to appear before the Board

Ramiro Inguanzo, Secretary explained that departments are working diligently on submitting all performance evaluations. The HR Department has received numerous past due evaluations as a result of the Board's monthly reminders for compliance. The HR Department will continue to work with all City Departments to expedite all evaluations.

With all in favor, the meeting was adjourned at 9:37 a.m.



Ramiro Inguanzo, Secretary