



MIAMI BEACH

OFFICE OF THE CITY MANAGER

NO. LTC # **004-2011**

LETTER TO COMMISSION

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager

DATE: January 6, 2011

SUBJECT: **City Commission "At-Large" Board and Committee Appointments**

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CITY CLERK'S OFFICE

In preparation for the Special Commission Meeting to be held on Thursday, January 13, 2011, following the City Commission Workshop regarding "Overview of CMB Formal Competitive Bidding Processes", members of the City Clerk's office met in December with the Commission Aides to review the Board and Committee Report and the appointment process.

In order to assist in the appointment process, at the Commission Retreat held on January 11 and 12, 2008, the City Commission requested nominations be sent to the City Clerk who would compile and transmit the list to the City Commission via email. If this is helpful to the City Commission, the City Clerk's office will again provide this service.

As always, feel free to contact me with any questions.

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JMG/REP/lb