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OFFICE OF THE CITY MANAGER

NO. LTC # 112-2010

LETTER TO COMMISSION

CLERK'S OFFICE

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager

DATE: April 13, 2010

SUBJECT: Soft Opening of the New Normandy Shores Golf Club Clubhouse

The purpose of this LTC is to provide you a status update on the opening of the new Normandy Shores Golf Club Clubhouse. The facility received its Temporary Certificate of Occupancy on March 26, 2010. Since the receipt of this certificate, the City's Capital Improvements Projects Office, the Parks and Recreation Department and our golf management company, Professional Course Management (PCM), have been working to obtain all municipal and state permits required to operate the facility. In addition, work has continued outfitting the new clubhouse, including the set-up the interior and exterior furniture; installation of the wall and window treatments; and preparing the bar and kitchen for food service, etc. Concurrently, the contractor has been working to address the punch list originated at our March 25th walk-thru.

The team has also been working to complete the transition out of the modular unit that has served as the temporary clubhouse since the renovated Normandy Shores Golf Club golf course re-opened for to the public for play on December 26, 2008. This includes the moving of the pro-shop and its entire inventory; the relocation of select furnishings, telephone, and computer and internet services; and kitchen/ bar equipment etc. It is currently anticipated that the full complement of golf and food/ beverage services in the new clubhouse will be available and open to the public on or before Saturday, April 17, 2010, as a soft opening.

The removal of the temporary clubhouse is scheduled to begin the week of April 19, 2010, and be completed within seven working days. The clubhouse construction contractor will then initiate actions to complete the restoration of the remaining scope of work, such as the site work (grading, drainage, curb and gutter etc.), install the golf staging area, and complete the other half of the parking lot and landscaping. It is anticipated that this process will take ninety days or less. At that time, following the completion of all planned work, the City will host a ribbon cutting and grand opening celebration.

Beginning this week PCM will be initiating an advertizing campaign to notify the residents of Normandy Shores, all of Miami Beach and the surrounding communities of the opening of the new Normandy Shores Golf Club Clubhouse and the amenities it offers, as well food and beverage specials, to kick off the opening.

We invite you to please visit the new Normandy Shores Golf Club Clubhouse to see first-hand how this beautiful facility serves our residents, tourist and day guests.

Please advise if there are questions, comments or concerns.

JMG/HMF/KS

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- c: Hilda M. Fernandez, Assistant City Manager
- Jorge Gomez, Assistant City Manager
- Charles Carreno, Capital Improvement Projects Director
- Kevin Smith, Parks & Recreation Director
- Humberto Cabanas, Capital Projects Coordinator
- Alberto Pozzi, Managing Director, Professional Course Management