

CAPITAL IMPROVEMENT PROJECTS OVERSIGHT COMMITTEE
MEETING MINUTES
March 2, 2009

The meeting was called to order at 5:47 p.m.

1. Attendance – See Attendance Sheet attachment.

2. Review and Acceptance of Minutes

MOTION: Acceptance of Minutes of the February 2, 2009 CIPOC Meeting

MOVED: Stacy Kilroy 2nd: Fred Karlton

PASSED

Full audio and visual records of the meetings held in the Commission Chambers are available online on the City's website <http://www.miamibeachfl.gov/video/video.asp>

Note: Meeting conducted out of order from published agenda. Please note times alongside each item.

3. Public Comments

Discussion over announcement that Commissioner Weithorn would not chair the April CIPOC meeting, due to a family engagement. CIPOC is the Mayor's Committee and the commissioner was appointed as designee, therefore, the Mayor may take over as Chair. Fred Karlton spoke in support of Commissioner Weithorn and called for reconsideration if this is to occur, citing Commissioner Weithorn's understanding of the material before the Committee.

4. Old Business

a. Report on Flooding Conditions Survey of 44th Street and Royal Palm Avenue 5:54 p.m.
Fernando Vazquez, City Engineer, reviewed the events from the February 2, 2009 CIPOC meeting. The status of flooding conditions were brought before the Committee and it was decided that staff was to move forward with a Design Criteria Package to Design/build.

Once the Design/Build firm is selected, this will come back to CIPOC, and then to Finance and Citywide Projects before it goes to Commission for final approval.

April 6th is the next CIPOC meeting: April 7th is the next Finance and Citywide Meeting.

STAFF ACTION: Bring list of Hot Spots and the official definition of hotspots to the next meeting.

Although staff will submit this in writing into the record at the April 6th meeting, it was explained that a flooding Hot Spot is identified as an area in which flooding in the right-of-way affects private property. The areas designated so far as Hot Spots within CIP projects are:

8th Street and Collins Avenue / 44th and Royal Palm Avenue / 5600 block of N. Bay Road

April 14th is the next Flood Mitigation sub-committee meeting. 4:00 p.m. in CIP offices.

b. Construction Update: Normandy Shores Neighborhood Improvement Project 6:11 p.m.
Written report provided and included in agenda packet. However, discussion turned to the bids for the Normandy Shores Golf Clubhouse.

Fred Karlton began a discussion about the requirements on the ITB for the bidding contractors to have 10-years experience. Although contractors may have years of experience, his argument was that the companies themselves may be in business for a shorter period of time, which would not reflect the actual experience of the contractor.

The suggestion was made that the City should look at experience plus solvency when deciding on contractors for bid awards. (The City does have requirements for both.) Tim Hemstreet offered that contract requirements make it necessary for the contractor to finance each project, and the experience requirement actually enables the City to weed out contractors who cannot remain solvent.

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STAFF ACTION: Procurement, Legal and City Manager's Office to work together to revise the bid process as discussed (To look at lowering the experience requirement for contractors, but to include a net-worth test.) and bring it back to CIPOC.

MOTION (revised): To lower the minimum experience requirement from ten years to seven years.

MOVED: Fred Karlton 2nd: Erik Agazim

PASSED : 6 – 3 Nays: Commissioner Weithorn/Christina Cuervo/Rick Kendle

FORMATION OF SUB-COMMITTEE: To study the policy issue. Christina Cuervo will chair the sub-committee.

STAFF ACTION: Contact residents in Normandy Shores whose properties are adjacent to the seawalls on Hagen and Jones Streets about the progress as soon as permit information comes back from DERM.

c. Venetian Island Neighborhood Improvement Project Update 7:11 p.m.
Staff provides monthly updates, included in CIPOC agenda packet and sent to residents of Venetian Islands.

William Goldsmith (1829 West 25th Street) spoke, comparing the project to the Sunset Island I & II project.

STAFF ACTION: Report back on the modeling done for the Sunset Island project.

5. Sub-Committee Report 7:30 p.m.

a. Flamingo Neighborhood Sub-Committee

Denis Russ spoke on behalf of the Flamingo Park Neighborhood Association.

Sub-committee minutes were not included in the March packet.

STAFF ACTION: Prepare and provide minutes of all sub-committee meetings.

b. Unit Pricing Sub-Committee 7:35 p.m.

There are more refinements to the process to come, but this committee has been working towards a methodology that works and allows the City to see competitive pricing from bidding contractors. The Sub-committee would like to see all bids done in electronic submission.

Now add-alternates are included in priority order on each bid. Another alternative discussed was to hold prices on add-alternates for several months (six months suggested) in the event the City could execute any add-alternates in a project. (This was suggested by Elizabeth Camargo). Sub-Committee Chair Kilroy wants to look further at this option and come back with a possible motion after consideration.

Ms. Kilroy stated that the ultimate objective is to maintain a competitive environment and transparency in bidding. It was stated for the record that any of the measures taken since this sub-committee was formed was a temporary measure to see what kind of results came in.

c. Flood Mitigation Sub-Committee

Note: This information was combined with item 4a. Committee Chair **Erik Agazim** submitted material that is included as an attachment with these minutes.

6. Project Status Report

Included in packet, but not discussed.

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7. **Discussion: Chen and Associates Construction Administration and RPR Services for Sunset Islands I & II Neighborhood Improvement Project** 7:42p.m.

Dr. Ben Chen, of Chen & Associates, explained that his firm will use as much of CH2MHill's original design as possible in order to complete the design at the lowest cost possible.

MOTION: To recommend to Commission the approval of the CA and RPR Services for Sunset Islands I&II Neighborhood Improvement Project

MOVED; Stacy Kilroy 2nd: Fred Karlton

PASSED

8. **Construction Update: Scott Rakow Youth Center New Construction, Remodeling and Renovation** 7:52p.m.

Provided with agenda packet, but not discussed.

ADDITIONAL STAFF ACTION: Review of project scope for Bayshore BP 8B & 8C.

ADDITIONAL STAFF ACTION: Provide a monthly report on Sunset Island I & II

9. **Deferred Item; Update on City's I/I Pipe Lining Projects**

10. **Staff Action Report**

Included in written form, not discussed

CERMONIAL MOTION: To retain Commissioner Weithorn as CIPOC Chair.

MOVED: Erik Agazim 2nd: Fred Karlton

PASSED

11. **Calendar**

12. **Adjournment:** 8:08pm

The next meeting of the Capital Improvement Projects Oversight Committee will be held at 5:30pm, Monday, April 6, 2009.

ATTACHMENTS

JMG/TH/FHB/shl

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