

CAPITAL IMPROVEMENT PROJECTS OVERSIGHT COMMITTEE  
MEETING MINUTES  
February 2, 2009

The meeting was called to order at 5:44 p.m.

1. **Attendance – See Attendance Sheet attachment.**

2. **Review and Acceptance of Minutes**

MOTION: Acceptance of Minutes of the January 12, 2009 CIPOC Meeting

MOVED: Fred Karlton 2<sup>nd</sup>: Stacy Kilroy

PASSED

Mr. Karlton asked that the record indicate that the minutes of the monthly CIPOC meetings are not transcripts, but rather a summary of discussions. Full audio and visual records of the meetings held in the Commission Chambers are available online on the City's website <http://www.miamibeachfl.gov/video/video.asp>

*Note: Meeting conducted out of order from published agenda. Please note times alongside each item.*

3. **Public Comments**

See discussion of Venetian Islands, item 9.

4. **Consent Agenda: Items for Commission**

6:16pm

- a. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, APPROVING AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AMENDMENT NO. 8 TO THE AGREEMENT BETWEEN THE CITY AND WOLFBERG ALVAREZ & PARTNERS, INC., DATED SEPTEMBER 25, 2002, IN THE AMOUNT OF \$422,658 FOR RESIDENT PROJECT REPRESENTATIVE (RPR) AND CONSTRUCTION ADMINISTRATION SERVICES; \$29,800 FOR ADDITIONAL DESIGN SERVICES; AND \$40,000 FOR REIMBURSABLE EXPENSES; FOR A TOTAL NOT-TO-EXCEED SUM OF \$492,458, FOR THE SOUTH POINTE RDA PHASE II NEIGHBORHOOD 12C RIGHT-OF-WAY INFRASTRUCTURE IMPROVEMENTS PROJECT; WITH FUNDING AVAILABLE FROM PREVIOUSLY APPROPRIATED SOUTH POINTE CAPITAL FUND 389 IN THE AMOUNT OF \$342,174 FROM DESIGN, AND WITH \$150,284 TO BE REALLOCATED FROM CONTINGENCY FUNDS.

Commissioner Weithorn asked for comments from all members on the item.

Rick Kendle, Stacy Kilroy, Dwight Kraai, Christina Cuervo, Erik Agazim, Fred Karlton and Israel Magrisso spoke on the matter. Discussion lasted over an hour.

Staff provided an explanation of Resident Project Representative services. The Resident Project Representative (RPR) is the on-site support person representing the engineer of record. The RPR responds to daily issues, answers any questions in matters of engineering and has the ability in most cases to sign off on changes to drawings done on site. The RPR not only checks logs, makes field changes to documents but also witnesses and certifies any testing done in the field.

STAFF ACTION: Submit budget to CIPOC at next meeting of what was paid to Wolfberg Alvarez for the South Pointe Streetscape design

William Goldsmith (1829 West 25<sup>th</sup> Street) addressed the Committee with his concerns about including "not-to-exceed" pricing in contracts.

Emanuel Mayer, Special Assistant to the City Manager, gave an overview of the approach to the negotiations on the RPR fees for the South Pointe Streetscape Phase II project. The area is

historic; the records of existing infrastructure and private construction are inconsistent. The impact on the community is also a consideration. The price now listed on the item under consideration is \$81.50 per hour, which is in line with the industry going rate.

Commissioner Weithorn interjected that she wanted the decisions made on Commission Consent items to be decisions that set standards for future projects.

**Greg Carney** (440 West Dilido Drive) made some comments.

MOTION: To recommend to City Commission that amendment No. 8 of the Wolfberg Alvarez Agreement for South Pointe Streetscape, Phase II pass with the inclusion of the special condition that the City measure and monitor the services of the RPR and to have the option to terminate these services at any time during the construction that is deemed necessary. . . .

Further discussion took place before the vote:

The Committee stated that the contract should include measuring and monitoring of the RPR services to insure that the City gets value for the dollars spent and to also include an out clause. (Motion as stated above includes this)

MOVED: Stacy Kilroy 2<sup>nd</sup>: Fred Kartlon  
PASSED

**5. Old Business**

**a. Report on Flooding Conditions Survey of 44<sup>th</sup> Street and Royal Palm Avenue  
Preliminary Findings From Milian Swain & Associates on Flooding Conditions  
Survey of 44<sup>th</sup> Street and Royal Palm Avenue 7:34pm**

**Bob Middaugh**, Interim Director of Public Works, and **Juan Jurado**, of Milian Swain and Associates, presented the introduction of the report from Milian Swain and the schematic drawings. The City has analyzed what was presented and has found the most feasible solution. Fred Beckmann, Interim Director of CIP, also spoke about the process of bringing this to construction.

Alternative 3 was chosen (see item 5a of the agenda packet for February 2, 2009).

The City now has two options.

Option one: The project can proceed into design, then an ITB issued and then a contract can be awarded.

Option two: A design criteria package can be developed from the Milian Swain report, and then the City could proceed to draw up a contract and hire a contractor.

It was noted that the City would not proceed to build anything through this coming rainy season, and any construction would start later.

STAFF ACTION: Bring costs-to-date information for this project (cost for Milian Swain modeling and consulting) to March 2 CIPOC meeting.

**William Goldsmith** (1829 West 25<sup>th</sup> Street) spoke.

RECOMMENDATION TO STAFF: to proceed with Design/Build with fixed cost to do DCP.

**b. CIP Project Status Report**

7:58pm

**Commissioner Weithorn** asked the members of the CIPOC Committee to bring in a list of projects they are interested in seeing in-depth to future CIPOC meetings.

The CIPOC clarified that the current status report only included the projects managed by the CIP Office. A request was made that Public Works projects be added, as well as any other projects that receive capital funding.

STAFF ACTION: Include all capital-funded projects in the status report.

**6. Sub-Committee Meeting Reports**

**a. Stillwater Drive**

7:59pm

**Fred Karlton** gave the update. One additional meeting is required. The residents in attendance at the last sub-committee meeting pared down the options to two final options (presented at the meeting). The next Sub-committee meeting will be held on March 10, 2009 and a final vote will be held on the option the residents prefer.

**7. Construction Update: Normandy Shores Neighborhood Improvement Project**

8:02pm

Brief discussion, full update presented in agenda packet.

**8. Overview: Proposed Communications Plan for South Pointe Streetscape Phase II**

8:04pm

Staff has not yet met with the neighborhood associations.

STAFF ACTION: Bring information back to CIPOC after meeting with residents

**9. Discussion: Venetian Islands ROW Project**

5:46pm

**Tim Hemstreet**, Assistant City Manager reported about recent meetings with the residents of the Venetian Islands and the schedule for the project. The Venetian islands HOAs requested meetings to address the ROW project concerns, including funding for the project, and to ask questions about utility undergrounding. They also had concerns about staging, coordination with the County Venetian Causeway project which will be bid later this year.

**Greg Carney** (440 West Dilido Drive) spoke about his experience, as a resident, with the City in dealing with this project so far.

The City Staff person responsible for coordination with the County on this project is the CIP Director - currently, Fred Beckmann.

STAFF ACTION: Provide contact information for HOA for all entities involved.

STAFF ACTION: Provide monthly update on Venetian Islands in agenda packet.

**Rick Kendle** and **Fred Karlton** asked some additional questions.

**Bert Vidal**, of Hazen and Sawyer (Program Manager) spoke about additional items in the scope of work including encroachment removals. He also explained that the Venetian Islands were not identified as a priority basin so the approach is to implement some targeted solutions in those areas identified as flooding concerns by residents. No pump stations are to be installed as part of this project.

**William Goldsmith** (1820 West 28<sup>th</sup> Street) asked for a breakdown of the budget for this project.

**March 2, 2009**

**MEETING MINUTES February 2, 2009 Capital Improvement Projects Oversight Committee Meeting**

**Page 4 of 4**

FORMATION OF SUB-COMMITTEE: Venetian Islands Neighborhood. Chair: Fred Karlton.

STAFF ACTION: Notify the Venetian Island HOA when this sub-committee will be meeting.

STAFF ACTION: Bring list of projects that are at 100% design for the CIPOC to look at.

**10. Staff Action Report**

Written report included in agenda packet.

**11. Calendar**

**Commissioner Weithorn** noted that changes could be made in March to the April calendar, and asked CIPOC members to be prepared to bring requests for additional sub-committee meetings if they wanted.

**12. Adjournment: 8:08pm**

The next meeting of the Capital Improvement Projects Oversight Committee will be held at 5:30pm, Monday, March 2, 2009.

JMG/TH/FHB/shl

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