CAPITAL IMPROVEMENT PROJECTS OVERSIGHT COMMITTEE MEETING MINUTES July 13, 2009

The meeting was called to order at 5:40 p.m.

1. Attendance – See Attendance Sheet attachment.

2. Review and Acceptance of Minutes

5:43 p.m.

PASSED (Accepted by Acclamation)

Full audio and visual records of the meetings held in the Commission Chambers are available online on the City's website http://www.miamibeachfl.gov/video/video.asp

Note: Meeting conducted out of order from published agenda. Please note times alongside each item.

Mayor Bower began a discussion about an addition to the monthly agendas.

Each agenda packet will include a list of procedures and processes that have been implemented by the Committee, as a record of accomplishments. Sub-Committee Chairs are asked to bring these implemented changes to meetings.

MOTION: Include a list of CIPOC accomplishments in each official printed CIPOC agenda as a means of tracking changes to policies and procedures as they pertain to CIP projects in the City of Miami Beach.

MOVED: Christina Cuervo 2^{ND} : Dwight Kraai PASSED: Unanimous (Six members in attendance)

3. Public Comments

6:04 p.m.

William Goldsmith (1829 West 25th Street) presented several items:

Royal Palm & 44th Street:

Mr. Goldsmith asked if the item was ready to be brought before City Commission (on July 15) because he understood that certain permits had yet to be applied for. Since the project is intended to be a design/build project, permits should be in place prior to issuance of the RFQ.

Fred Beckmann, Director of Public Works, said that the DCP has been completed; some additional components are to be added, including modifications to Muss Park and the parking area for the park. The permits are obtained by the design/build firm. At this time, the City cannot obtain those permits until the firm is on board. The funding for this project is included in the budget for the next fiscal year, and that budget has not yet been approved by Commission. The earliest the money could be available is October. In the meantime, an ITB will be issued.

Mr. Goldsmith's request is that the CIPOC gives the direction that the City initiates permitting now and sends the ITB out now. The ITB can be issued without the funding in place.

Sunset I & II:

The Comments on the 50% design documents from Mr. Goldsmith and the HOA engineer were submitted to the City. Mr. Goldsmith is waiting for the additional comments from the City so he can go over them before the comments go back to the Engineer of Record.

In the meantime, Mr. Goldsmith has been working with Public Works on immediate repairs to the outfalls. He said that two outfalls at the bridge entrance that are clogged, resulting in flooding after rain events. Since the re-issuance of the permit at $1820 \text{ West } 25^{\text{th}}$ Street was done in 30-days, Mr. Goldsmith is optimistic that he can expedite the process for the permits of those two outfalls at the entrance as well. He is asking the City to provide him with the plans so he can walk them through the permit process. He discussed other permitting options with the City as well. Mr. Goldsmith believes that by approaching the permits basin by basin, there is a likelihood that the process will move more quickly.

Mr. Beckmann said that Public Works was able to unplug the outfall at the south side of the bridge, which should alleviate some of the flooding problems. If Public Works is unable to get the north outfall operational, a solution will have to be sought through the CIP project. The City is not the designer of record for the entire system, so permitting outfall by outfall may not be the right way to address the situation. Mr. Beckmann suggests that the designer of record should design the entire system and permitting should be handled from there.

Sunset 3 & 4

Residents and Mr. Goldsmith met with Mr, Carreño and went over the designs from CH2MHill. There seems to be an existing consensus that a scope change is possible without an RFQ. Even so, CIP has worked on a draft RFQ in case the changes requested of CH2MHill are not accepted.

A letter is going out to FPL from the City Manager's Office asking for coordination of undergrounding with the CIP project.

Venetian Islands

Gus Lopez, Procurement Director, confirmed that a Commission item on the July 15 agenda is to award the A/E contract for Venetian islands ROW to Schwebke Shiskin, the engineer recommended by the evaluation committee.

Greg Carney, (440 West Dilido Drive), asked about interim solutions to drainage problems. Mr. Carreño stated that the same approach that has been taken on Sunset Islands and other neighborhoods will be done for the Venetian Islands. This is another example of lessons learned, to survey the conditions of the system early on and design to the needs.

Erick Schlein, (525 Fairway Drive), President of the Normandy Shores HOA, addressed several issues of concern the HOA.

6:32 p.m.

Parking on North Shore Drive adjacent to Fairway Park

Previously, there was angle parking on the west side of the street and the new configuration within the ROW project now provides perpendicular parking. This results in a narrow street. There are many complaints about long vehicles causing obstructions.

Rick Saltrick, CIP, explained that the BODR asked for more parking for the multi-family buildings. The two-way traffic also makes angle parking more difficult.

Charlie Carreño suggested that the City pursue this as an enforcement issue, and place signage that would restrict the size of cars that park in certain spaces.

Dewatering on North Shore Drive Pumped to Fairway Drive Swale

Mud and material is building up due to dewatering. Mr. Schlein asked that the material be removed before the ground is re-sodded.

The area will be restored to pre-existing conditions before the dewatering was done.

STAFF ACTION: CIP will send out a status report to Normandy Shores residents.

Alfredo Rey, (610 South Shore Drive) Vice President of the HOA, had a concern about the bump out constructed at the corner of Ray Street and South Shore Drive. He says that this is a hindrance to traffic.

Rick Saltrick and Charlie Carreño will meet with Mr. Rey to address this issue.

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4. Sub-Committee Meeting Reports

a. Unit Pricing Sub-Committee

5:44 p.m.

Stacy Kilroy stated that it is likely that the next Sub-Committee meeting for Unit Pricing will be the last as the Sub-committee has achieved its goals. The Sub-Committee has implemented a breakdown in the bids, with a move toward incorporating unit pricing in all bids. Currently, the City still utilizes lump-sum bids, but has incorporated unit pricing. This information will be included within the newly-implemented tracking list of revised processes.

The majority of Change Orders within construction contracts are within 4%.

The City is still not at the point of implementing electronic submission of breakdown information, as the data is too large and varied from project to project. Estimating each project involves using the most current pricing. The current economy allows for lower unit pricing, but the market continues to change.

b. Flamingo Neighborhood Sub-Committee

5:50 p.m.

Charlie Carreño, CIP Director, spoke about the meeting, as the sub-Committee Chair was not in attendance at CIPOC. The Sub-committee is pursuing completing the Flamingo Neighborhood project as Design/Build, sending out a DCP for the stormwater component. The stormwater system in the neighborhood runs from the ocean to the bay. The City is seeking a schematic design to look at what is needed for the entire system, then to break down the design into smaller packages and bid those out to build portions of the system incrementally.

STAFF ACTION: Staff is to contact Mayor Bower's Office to obtain the name of an interested resident in the Flamingo Neighborhood who wants to be involved in the process, perhaps by attending the sub-committee meetings.

Judy Robertson, Flamingo Park Neighborhood Association, expressed support for moving forward on the project. She understands that this project is huge and complicated, but trusts that the City shares the neighborhood's belief that it is time for the project to move forward.

A copy of the *draft* RFQ with comments by the Sub-committee was distributed. Now the stormwater component needs to be added so that this can go out to bid.

Stacy Kilroy asked if the logistical breakup of the project will be geographical or systematic. Mr. Carreño stated that infrastructure needs would drive the planning, followed by geographical break-down.

Dwight Kraai mentioned that it was stated at the Sub-committee meeting that 95% of the water lines were slated for replacement and asked why the decision has been made not to complete the remaining 5%. Mr. Carreño answered that this situation is repeated throughout the City and the simple answer is that it is a matter of funding. The goal is to work towards as much water line replacement as possible so that the entire City is upgraded. (The presentation in item 5a explains the prioritization of water line replacement throughout the City).

Mayor Bower asked about pulling coupons in the City. She reiterated that since the process was changed to include the pulling of coupons in order to asses the condition of the waterlines in neighborhoods like Venetian Islands, this should be done in subsequent neighborhoods pending CIP projects.

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neighborhood, but additional coupons would have to be done to test the remainder since the area is so large.

5. Public Works Presentations

a. Waterline Replacement Prioritization

7:15 p.m.

This presentation explained the history of how the City went about selecting water pipes that needed replacement, under limited funding. The presentation also explained the water quality testing procedures.

Fred Beckmann, Public Works Director, presented the overview **Dr. Donald Thompson**, Assistant Director of Miami-Dade County Water and Sewer Department, presented the information about water treatment and testing **Jason Johnson**, of the water engineering firm, CDM, presented information about the evaluation of water lines for replacement prioritization.

The full presentation is available in video format on the City Web Site.

b. Overview of GIS System for Use in Identifying Flooding Hot Spots

Fred Beckmann introduced Bert Dorrestyn, GIS Manager, who presented an overview of Geographical Information Systems (GIS) and how this new technology is used specifically for identifying flooding problems in the City. The system uses many layers of data all at once, overlaid on top of maps. The Public Works Department uses this technology for a variety of work, including stormwater system layout, maintenance and reports/resolution of problems.

The full presentation is available in video format on the City Web Site.

Much of this GIS information, showing many systems at once will be available online for the general public. For Homeland Security reasons, some information, such as locations of water lines and sewer pipes, would not be made available.

c. Use of Flex Valves at Outfalls

This information was included within the GIS presentation.

6. Procurement Presentation

Job Order Contracting

7:40 p.m.

Gus Lopez presented. The JOC system has been in place since 2003. The City has completed over 300 project sunder this system with no change orders or litigation. In October 2008, the Unit Pricing Sub-Committee recommended that the JOC catalog be revised. The Gordian Group revised the catalog and the new results will be presented to Commission July 15. The price factors submitted are reduced from previously included price factors.

This is an example of changes that have been implemented by the CIPOC and its sub-committees.

Emanuel Mayer, Special Assistant to the City Manager, met with the Gordian Group in Atlanta and worked with them on the adjustments to pricing. The pricing will be monitored and the JOC catalog will be revised no less than annually, according to the new contract.

The JOC system is just a tool. The City continues to have additional options, including traditional bidding.

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7. Old Business

a. CIP Project Status Report

7:39 p.m.

- b. Construction Update: Normandy Shores Neighborhood Improvement Project
- c. Status Report: Venetian Island Neighborhood Improvement Project
- d. Status Report: Sunset Islands I & II

8. Staff Action Report

STAFF ACTION: Items for agenda are to be submitted two weeks before the meeting

STAFF ACTION: The following items will remain under Old Business with status updates included in each printed agenda packet, even if there are no updates to report from the preceding month:

- 44th Street and Royal Palm Avenue Flooding Mitigation
- Sunset Islands I & II Neighborhood Improvement Project
- Sunset Islands 3 & 4 Neighborhood Improvement Project
- Venetian Islands Neighborhood Improvement Project
- Normandy Shores Neighborhood Improvement Project

9. Calendar

There is no August CIPOC Meeting

The two meetings scheduled for July 14 and July 21 have been cancelled.

Sub-Committees will meet, pending further notification, in August and the first week in September.

10. Adjournment: 7:56p.m.

The next meeting of the Capital Improvement Projects Oversight Committee will be held at 5:30pm, Monday, September 14, 2009.

JMG/TH/FHB/CC/shl

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