

**CAPITAL IMPROVEMENT PROJECTS OVERSIGHT COMMITTEE
MEETING MINUTES
January 11, 2009**

NOTE: At the February 1, 1010 meeting of the CIP Oversight Committee, the Committee voted to approve the minutes with certain changes. The changes are reflected below in red type.

The meeting was called to order at 5:38 p.m.

1. **Attendance – See Attendance Sheet attachment.**

2. **Review and Acceptance of Minutes**

MOTION: Acceptance of Minutes of the December 7, 2009 CIPOC Meeting

MOVED: D. Kraai 2nd: C. Cuervo

PASSED (Accepted by Acclamation)

Full audio and visual records of the meetings held in the Commission Chambers are available online on the City's website <http://web.miamibeachfl.gov/mbtv77/>

3. **Public Comments**

Frank DelVecchio, (301 Ocean Drive), asked for some information on the status of:

- South Pointe Streetscape Phases III/IV/V

STAFF ACTION: Provide a status report on the agenda for the South Pointe Phases III/IV/V to include timeline and estimated schedule.

- Alton Road Reconfiguration south of Fifth, and the inclusion of traffic calming elements and reduction of lanes from 4 to 2.
- 5th Street Improvements
- Installation of Stop Signs
- Sunrise Plaza Project

Leo Ostreicher, (358 Euclid Avenue) raised concerns over a perceived lack of communication from CIP about the construction project. He claimed that he received emails and notices, but that conditions change and dates get pushed back and there is no notification. Although he has been communicating with Lauren Firtel, the PIO on the project, Olivia Almagro, the Community Information Coordinator and Carla Dixon, the Project Manager, he asked to whom at a "higher level" could he direct his concerns and criticisms when he felt that he needed better response.

Charlie Carreño, CIP Director, asked for specific concerns. Of major concern to Mr. Ostreicher were inconveniences to the neighborhood and the fact that he understood that the project would be completed in his area by the end of January. Mr. Carreño clarified that the project was moving ahead of schedule and that this particular project was affecting the residents in larger areas than usual because residents asked that we get the job done faster and get out, rather than phasing the project in a manner that would be less intrusive. The water main replacement component of the project was an add-on to the scope. Mr. Carreño explained that the City moved quickly to get this permitted and completed so that the residents and businesses would not have to endure construction inconveniences for any longer than they had to. Managing expectations on a construction project, he said, is difficult. The project teams try as best as they can to set realistic timetables and to communicate them as effectively as possible.

Discussion then centered on overall performance by the contractor and the City's increasing efforts to improve contractor performance, including implementation of additional punitive actions to be included in construction contracts. Mr. Carreño mentioned that the Florida Prompt Payment Act prevents some of the kinds of monetary actions that can be taken against contractors in Public construction as can be done in private construction. Fred Karlton suggested adding a provision to subsequent contracts that if contractors do not respond to requests for corrective actions in sufficient time, that certain penalties be imposed. Staff was asked to check with the City Attorney's Office if this could be done.

Re-paving on 4th Street had already begun at the time of the meeting, between Jefferson Court and Meridian Avenues. The water main was tested on Friday, January 8. As soon as positive results are returned, the streets get final asphalt.

Staff was asked to seek ways to better manage expectations of residents on completion dates and to evaluate the performance of the Public Liaisons on each project.

4. Consent Items for Commission

Charles Carreño, CIP Director, introduced the items for consideration under consent.

- a. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, APPROVING AND OFFICIALLY ADOPTING THE BASIS OF DESIGN REPORT (BODR) FOR THE LITTLE STAGE THEATER COMPLEX.

MOTION: To recommend to the Mayor and City Commission to accept, (but not approve), the BODR for Little Stage Complex, thank the consultant (Glavovic Studio) and acknowledge the effort they put into the design, but not to implement the entire project. Recognizing that the project is largely unfunded, suggest to Commission to recommend a scaled-down version of the design, utilizing the \$50,000 - \$75,000 left in the program budget to design and complete smaller renovations, improving the exterior of that will make the space useful and to support the current stakeholders. Rather than shelving the project, make the improvements to a small piece as it relates to the outside of the complex and make it usable for groups such as the teenagers in the afterschool Parks program. Should funds become available, the entire project could be revisited then. *The funds remaining from the unused portion of the A/E fees are to be considered for use in exterior landscape improvements in order to enhance the facility for use by the Parks Department Afterschool Program and the SoBe Institute of the Arts.*

MOVED: F. Karlton 2nd: C. Cuervo

PASSED: Unanimous

5. Discussion Items

a. South Pointe Ph II Neighborhood Improvement Project

Requested by **Erika Brigham** (735 2nd Street)

The resident requested that the two FPL utility poles in front of her property and a neighbor's be removed and that the City place the lines underground as part of the South Pointe Phase II project. The lines are not electric power lines, but rather cable and telephone lines from Atlantic Broadband and AT&T.

Mrs. Brigham wanted to state for the record that she was satisfied with the level of communication on the project from Carla Dixon, Olivia Almagro and Lauren Firtel.

The motion that was before the Committee would have been to diverge from City policy and provide undergrounding. No motion was made.

NO MOTION.

b. Coast Guard Pump Station

Robert Middaugh, Assistant City Manager and **Fernando Vazquez**, City Engineer presented this item. The project is currently on hold, while the City awaits an analysis report on the system from the engineering firm, CDM.

Mr. Middaugh explained that the City is seeking one of two goals: 1) Not build the pump station if the reports come back showing that it is not needed or, 2) if there is a need for the pump station, seek funding from other sources, such as the County, in whole or part.

The consent decree is still in effect, and the City is still obligated to maintain the sewer systems and operations.

Once the analysis from CDM comes back, the City will know more.

STAFF ACTION: Bring results of the CDM analysis to the next CIPOC meeting (when it is available)

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STAFF ACTION: City Engineer to bring results of the peak flow analysis to CIPOC

STAFF ACTION: City Engineer to bring report to Committee on the city-wide lining of sewer pipes and the effect this has on inflow and infiltration.

City Administration cannot make a recommendation on this until all the data is returned from the CDM study.

The project went out for bid and the responses came back at lower cost than anticipated.

Prices are only good for 90 days so a decision on this is needed soon.

6. Old Business

a. CIP Project Status Reports

Included in agenda packet but not discussed in detail. It was noted that one of the cells had bad information on all the pages. Apparently the data that should be in dollar format was in date format.

STAFF ACTION: Correct the data error in cell #16 in the CIP Project Status Report.

b. Construction Update Normandy Shores Neighborhood Improvement Project

The second lift of asphalt is expected to be installed the week of January 27, 2010. The project team is awaiting the results of the inspections to the stormwater system in order to proceed with the final lift of asphalt.

c. Status Report: Venetian Island Neighborhood Improvement Project

Greg Carney (440 West DiLido Drive) expressed that he was pleased that the residents, project team and engineers are working together. A meeting with the City Attorney is scheduled to handle the matter of the "breezeway" properties, which may belong to all of the residents of the island.

Questions were raised about the installation of irrigation sub-meters. Fernando Vasquez said he would bring information back to the Committee.

d. Status Report: Sunset Islands I & II

Bill Goldsmith (1820 West 25th Street) explained that the HOA of Sunset Islands I & II are pleased with the progress on the design of the project.

e. Status Report: Sunset Islands III & IV

Terry Beinstock, (Sunset III & IV HOA President) reported that residents are happy with how design is progressing.

f. Status Report Royal Palm Avenue and 44th Street Flooding Mitigation

City Engineer Fernando Vazquez explained that the City is in discussion with the selected design/build firm. Public Works was unable to accept the proposal from the design/build firm because the consultant suggested deviations from the City's plan, which does not meet the design criteria package. The bid submitted, which was selected, did not include the valley gutters. **Staff suggested that the bid conditions be enforced, the selected firm suggested reducing the size of the pipe. This was in conflict with the bid documents.** If the City cannot reach an agreement with this design/build firm, they will enter into negotiations with the second contractor.

g. Status Report: Palm & Hibiscus Island Undergrounding

Included in agenda packet but not discussed.

h. Status Report: Flamingo Neighborhood Improvement Project

Included in agenda packet but not discussed.

Additional Items:

Saul Gross acknowledged that the Normandy Shores Clubhouse project is ahead of schedule.

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The bids for Bayshore Neighborhood Improvement packages 8A and 8B (Central Bayshore and Lower North Bay Road) are currently out for bid.

7. **Staff Action Report**

Included in agenda packet but not discussed.

8. **Adjournment**

8:25p.m.

The next meeting of the Capital Improvement Projects Oversight Committee will be held at 5:30pm, Monday, February 1, 2010 in City Commission Chambers.

JMG/JGG/COC/GME/shl

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