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OFFICE OF THE CITY MANAGER

LTC # 038-2010

LETTER TO COMMISSION

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager

DATE: February 5, 2010

SUBJECT: **EVALUATION COMMITTEE FOR REQUEST FOR QUALIFICATIONS (RFQ) NO. 10-09/10, FOR PLANNING, DESIGN, BID, AWARD AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE PROPERTY MANAGEMENT FACILITY PROJECT.**

The purpose of this LTC is to update the Mayor and City Commission on Request for Qualifications (RFQ) No. 10-09/10, For Planning, Design, Bid, Award and Construction Administration Services for the Property Management Facility Project.

I am considering appointing the following individuals to serve in the Evaluation Committee on the above subject RFQ:

- Mario Gonzalez-Pola, Senior Capital Projects Coordinator, CIP;
- John Toledo, Interim Director, Property Management;
- Thomas Mooney, Design & Preservation Manager, Planning Department;
- Rtree Miros, Engineer/Teacher, Leadership Graduate; and
- Mark Craven, Sales, Leadership Graduate.

I would appreciate your comments and/or suggestions by February 10, 2010.

Thank you,

c: Gus Lopez, Procurement Director

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