Condensed Title:

Request For Approval To Award Contracts To Highland Products Group LLC, And Site Development Concepts, Inc., Pursuant To Invitation To Bid (ITB) No.38-08-09 For The Purchase And Delivery Of Playground And Park Equipment In The Estimated Annual Amount of $35,215.00.

Key Intended Outcome Supported:

Ensure well-maintained facilities

Supporting Data (Surveys, Environmental Scan, etc.): The 2009 Survey indicated that 84% of residents surveyed felt that recent capital improvement projects were either excellent or good. And 81% of residents and 77% of businesses rated the appearance of public facilities as excellent or good.

Issue:

Shall the Mayor and City Commission approve the award of contracts?

Item Summary/Recommendation:

The purpose of this ITB is to establish contract(s) by means of sealed bid, for the purchase and delivery of playground and park equipment, on an as needed basis, with responsive and responsible vendor(s) at the lowest possible cost.

The City has the option to award to multiple vendors by bid group or groups to achieve the best unit and total cost for the City. The Contracts shall remain in effect for three (3) years from date of contract execution by the Mayor and City Clerk, and may be renewed by mutual agreement for two (2) additional years, on a year- to-year basis.

Based on the analysis of the bids received, it is recommended that contracts be awarded to Highland Products Group LLC, and Site Development Concepts, Inc. as indicated in the attached Bid Tabulation sheet.

APPROVE THE AWARD OF CONTRACTS.

Advisory Board Recommendation:

N/A

Financial Information:

Source of Funds:		Amount	Account
	1	$35,215.	Parks and Recreation Capital Account # 302-2029-000674 Previously appropriated in the FY 2007/08 Capital Budget.
OBPI	2		
	3		
	Total		

Financial Impact Summary:

City Clerk's Office Legislative Tracking:

Gus Lopez Procurement Division Director @ 6641

Sign-Offs:

Department Director	Assistant City Manager	City Manager
KS_____ GL_____	HF_____ PDW_____	JMG_____

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Agenda Item C2E

Date 9-9-09

MIAMIBEACH

MIAMIBEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMISSION MEMORANDUM

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager

DATE: September 9, 2009

SUBJECT: **REQUEST FOR APPROVAL TO AWARD CONTRACTS TO HIGHLAND PRODUCTS GROUP LLC., AND SITE DEVELOPMENT CONCEPTS, INC., PURSUANT TO INVITATION TO BID (ITB) NO. 38-08/09, FOR THE PURCHASE AND DELIVERY OF PLAYGROUND AND PARKS EQUIPMENT, IN THE AMOUNT OF $35,215.**

ADMINISTRATION RECOMMENDATION

Approve the Award of Contracts.

BID AMOUNT AND FUNDING

$35,215 Funding is available from the Parks and Recreation Capital Project Pay as You Go Fund Account Number 302-2029-000674, previously appropriated in the FY 2007/08 Capital Budget. The Contracts will provide the necessary equipment to implement the completion of the Capital Project–Install Additional Street Furniture within Parks (PKCINSFPAR) and establish a citywide source for these products.

ANALYSIS

The purpose of Invitation to Bid No. 38-08/09 ("the Bid") is to establish a contract (s), by means of competitive sealed bids, for the purchase and delivery of playground and parks equipment for the City of Miami Beach Parks and Recreation Department. The bid will allow for the procurement of equipment as part of an existing Capital Project (PKCINSFPAR), to provide additional seating, picnic tables and trash receptacles of currently approved designs within the Parks System. The picnic tables, benches and trash receptacles will be installed on concrete pads by staff from the Property Management Division. The awarded contracts shall remain in effect for three (3) years from date of contract execution by the Mayor and City Clerk, and may be renewed by mutual agreement for two (2) additional years, on a year-to-year basis. The bid will also establish a prompt and efficient source of supply to allow for the addition and replenishment of park furniture citywide as future funding becomes available.

The Bid was issued on July 2, 2009, with an opening date of July 29, 2009. BidNet issued bid notices to forty-nine (49) prospective bidders, and BidSync issued bid notices to fifty-three (53) prospective bidders. Additionally, the Procurement Division sent notices to six (6) prospective bidders. The notices resulted in the receipt of nine (9) bids, from the following firms: Wabash Valley Manufacturing, Inc; Highland Products Group; Creative Pipe; Inc., Hunter Knepshield Co. Inc.; REP Services, Inc.; School Specialty, Inc.: Site Development Concepts, Inc.; Play It Safe Enterprises and Petersen Mfg. Co., Inc.

The lowest and best bids were received from Highland Products Group and Site Development Concepts, Inc. A sample of the proposed catalog item(s) was submitted by Highland Products Group and Site Development Concepts, Inc. and approved by the Parks and Recreation Department.

Based on the analysis of the nine (9) responsive bids received, it is recommended that the City Commission approve contract awards to Highland Products Group LLC., and Site Development Concepts, Inc., based on the lowest and the best bid received for each line Item.

Highland Products Group submitted a low bid for lines item one, a Diamond 10' table and line item two for a 36-gallon trash receptacle, and has agreed to enter into a contract for these line items only. Site Development Concepts, Inc. had submitted a low bid for line item three for 6' long backed bench with center armrest, and has agreed to enter into a contract for this line item the benches. The tables, benches and trash receptacles will be installed within Parks citywide, as shown in the table below.

LOCATION	Trash Receptacles	Benches	Picnic Tables
Marjory Stoneman Douglas Park	0	1	0
Washington Park	1	2	0
Palm Island Park	0	1	0
Polo Park	1	0	0
Maurice Gibb Park	2	2	2
Bell Isle Park	1	1	0
Sunset Island II Park	1	1	0
Sunset Island IV Park	1	0	0
14th & Bay Road	1	1	0
81ST Street Park	1	1	0
Brittany Bay Park	1	2	0
Crespi Park	0	1	0
Triangle Park	0	1	0
Fisher Park	0	3	0
La Gorce Park	0	1	0
Normandy Shores Park	1	1	0
North Shore Youth Center	0	1	0
Parkview Park	1	1	0
Pinetree Park	3	7	0
Poinciana Park	1	0	0
Stillwater Park	1	0	0
Tatum Park	1	0	0
North Shore Open Space Park	6	6	8
Muss Park	1	1	0
TOTALS:	**25**	**35**	**10**

The Parks and Recreation Department's estimated budget amount for the equipment was $57,000. By awarding the contracts by lowest line items instead of lowest total bid, the City realizes a cost savings of $21,785.00 less than the amount initially estimated by the Department.

CONCLUSION

Based on the analysis of the nine (9) responsive bids received, the Administration recommends that the Mayor and City Commission accept the City Manager's recommendation and approve contract awards to subject bidders based on the lowest and best bids received, as determined in the attached tabulated results.

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Tabulation Sheet

DESCRIPTION	WABASH VALLEY MANUFFACTURING, INC.				HIGHLAND PRODUCTS GROUP			CREATIVE PIPE, INC.		
ITEMS	Qty.	Unit Price	Discount	Total	Unit Price	Discount	Total	Unit price	Discount	Total
1. Diamond 10' table	10	$ 1,118.00	10%	$ 10,062.00	$ 671.00	0%	**$ 6,710.00**	$ 890	0%	$ 8,900.00
2. 36 gallon trash receptacle	25	$ 832.00	10%	$ 18,720.00	$415.00	0%	**$ 10,375.00**	$ 625	0%	$ 15,625.00
3. 6' long backed bench with center armrest MOD. FVBB-PSR-6-SM-P (Round Perforation)	35	$ 882.00	10%	$ 27,783.00	$898.00	0%	$ 31,430.00	$ 625	0%	$ 21,875.00
TOTAL				$56,565.00			$48,515.00			$46,400.00
4. Alternate 6' long backed bench with center Armrest MOD-FVB PSR-6-SM-P (Square Perforation)	1	$ 882.00	0%	$ 882.00	No Bid	0%	No Bid	$ 625.00	0%	$ 625.00

DESCRIPTION	HUNTER KNEPSHIELD CO., INC.				REP SERVICES, INC			SCHOOL SPECIALTY, INC		
ITEMS	Qty.	Unit Price	Discount	Total	Unit Price	Discount	Total	Unit price	Discount	Total
1. Diamond 10' table	10	$ 897.20	$ 26.92	$ 8,702.80	$ 1,589.46	0%	$ 15,894.60	$ 953.00	0%	$ 9,530.00
2. 36 gallon trash receptacle	25	$ 645.00	$ 19.35	$ 15,641.25	$ 927.56	0%	$ 23,189.00	$ 830.00	0%	$ 20,750.00
3. 6' long backed bench with center armrest MOD. FVBB-PSR-6-SM-P (Round Perforation	35	$ 893.13	$ 26.79	$ 30,321.90	$ 1,114.34	0%	$ 39,001.90	No Bid	0%	No Bid
TOTAL				$54,665.95			$78,085.50			$30,280.00
4. Alternate										
6 ' long backed bench with center Armrest MOD-FVBB-PSR-6-SM-P (Square Perforation)	1	No Bid			$ 1,280.00		$ 1,280.00	No Bid	0%	No Bid

DESCRIPTION	SITE DEVELOPMENT CONCEPTS, INC.,				PLAY IT SAFE ENTERPRISES			PETERSEN MFG. CO. INC		
ITEM	Qty.	Unit Price	Discount	Total	Unit Price	Discount	Total	Unit price	Discount	Total
1. Diamond 10' table	10	$ 950.00	$ 103.00	$ 8,470.00	800.72		$ 8,007.20	$ 1,295.00	0%	$ 12,950.00
2. 36 gallon trash receptacle	25	$ 665.00	$ 66.00	$ 14,975.00	864.72		$ 21,618.00	$ 899.00	0%	$ 22,475.00
3. 6' long backed bench with center armrest MOD. FVBB-PSR-6-SM-P (Round Perforation)	35	$ 594.00	$ 76.00	**$ 18,130.00**	695.00		$ 24,325.00	$ 1,015.00	0%	$ 35,525.00
Total				$41,575. 00			$53,950.00			$70,950.00
4. Alternate										
6 ' long backed bench with center Armrest MOD-FVBB-PSR-6-SM-P (Square Perforation)	1	$ 594.00	0%	$ 594.00	$1,092.00		$ 996.72	No Bid	0%	No Bid

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