

Condensed Title:

Request For Approval To Award Contracts to Personally Yours Lawn Service, Inc., EDJ Services, Inc., And Weed-A-Way, Inc., For An Estimated Annual Amount Of \$80,000.Pursuant To Invitation To Bid (ITB) No.31-08-09 For Citywide Lot Clearance Services.

Key Intended Outcome Supported:

Ensure Compliance with Code within reasonable time frame

Supporting Data (Surveys, Environmental Scan, etc.): 61% of residents are satisfied or very satisfied with fairness and consistency of enforcement of codes and ordinances.

Issue:

Shall the Mayor and City Commission approve award of contracts?

Item Summary/Recommendation:

The purpose of this ITB is to establish a contract by means of sealed bid, for Citywide Lot Clearance Services, with responsive and responsible vendors, at the lowest possible cost.

This City has the option to award to multiple vendors by bid group or groups to achieve the best unit and total cost for the City. This Contract shall remain in effect for three (3) years from date of contract execution by the Mayor and City Clerk, and may be renewed by mutual agreement for two (2) additional years, on a year to year basis.

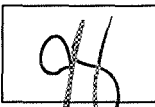
Based on the analysis of the bids received it is recommended that the contracts be awarded to Personally Yours Lawn Service, Inc. EDJ Service, Inc., and Weed-A-Way, Inc., as indicated in the attached Bid Tabulation sheet.

APPROVE THE AWARD OF CONTRACTS.

Advisory Board Recommendation:

N/A

Financial Information:

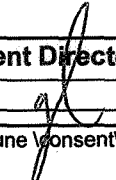

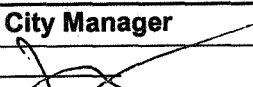
Source of Funds:		Amount	Account
 OBFI	1	\$80,000	Code Compliance Account Number 011-1520-000312
	2		
	3		
	Total		

Financial Impact Summary:

City Clerk's Office Legislative Tracking:

Gus Lopez Procurement Division Director @ 6641

Sign-Offs:

Department Director		Assistant City Manager	City Manager
GT _____	GL 	HR  PDW _____	JMG 

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MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMISSION MEMORANDUM

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager

DATE: June 3, 2009

SUBJECT: **REQUEST FOR APPROVAL TO AWARD CONTRACTS TO PERSONALLY YOURS LAWN SERVICE, INC., EDJ SERVICES, INC., AND WEED-A-WAY, INC. PURSUANT TO INVITATION TO BID (ITB) NO. 31-08/09, FOR CITYWIDE LOT CLEARANCE SERVICES IN THE ESTIMATED ANNUAL AMOUNT OF \$80,000.**

ADMINISTRATION RECOMMENDATION

Approve the Award of Contracts.

BID AMOUNT AND FUNDING

\$ 80,000 Funding is available from Code Compliance Division Account Number 011-1520-000312

ANALYSIS

The purpose of Invitation to Bid No. 31-08/09 (the "Bid") was to establish a contract(s), by means of sealed bids, for citywide lot clearance services for mowing, retrieval of materials and disposal in the City of Miami Beach, on an as needed basis. This Contract (s) shall remain in effect for three (3) years from date of contract execution by the Mayor and City Clerk, and may be renewed by mutual agreement for two (2) additional years, on a year to year basis.

During FY 2008, the Code Compliance Division spent \$63,226.77 for lot clearance services using the previous vendor, Country Bill's Lawn Maintenance Inc. The Code Compliance Division has spent \$45,218.79 as of April 4, 2009 for lot clearance services. This increase is mostly due to the increased number of foreclosed properties. The Code Compliance Division will only provide lot clearance on a property after all possibilities for having a responsible party take care of the vacant property are exhausted. A City bill is created for the cost of the lot clearance service and if the City bill is not paid, a lien is placed on the property. This reimbursement process is often lengthy, with the City incurring the out-of-pocket costs. In light of the increased use of lot clearance services, it was determined that an ITB would assist in determining if another vendor(s) could provide the services at a better price.

The Bid was issued on April 9, 2009, with an opening date of May 1, 2009. BidNet issued bid notices to forty-seven (47) prospective bidders. Additionally, the Procurement Division sent notices to five (5) prospective bidders. The notices resulted in the receipt of thirteen (13) bids. Of the thirteen (13) bids received, ten (10) were deemed responsive, and three (3) were deemed non-responsive. The non-responsive bids did not provide the revised proposal form.

GroundKeepers, Inc. submitted the lowest bid. However, they believe they cannot provide the services at the prices quoted in their bid, and therefore, requested that their bid be withdrawn from consideration.

The next lowest bid was received from Personally Yours Lawn Service, Inc. This vendor has been in business for over twelve (12) years and specializes in performing lot clearance services. Personally Yours Lawn Service, Inc. previous and current contracts are in good standing and include the following cities:

Town of Davie, CRA
City of Hollywood
Deerfield Beach
Fort Lauderdale

The next lowest vendor, EDJ Services, Inc., has been in business for twenty-nine (29) years. EDJ Services has provided services to the City of Plantation.

The third lowest viable bid was received from Weed-A-Way, Inc. This vendor provides services throughout Miami-Dade and Broward Counties.

The Procurement Division secured satisfactory references on the three vendors being recommended.

CONCLUSION

Based on the analysis of the ten (10) responsive bids received, the Administration recommends that the Mayor and City Commission accept the City Manager's recommendation and approve contract awards to subject bidders based on the lowest and the best bids received, as determined in the attached tabulated results.

TABULATION SHEET

	PERSONALLY YOURS LAWN SERVICE. INC		EDJ SERVICES, INC.		WEED-A-WAY, INC		ROYAL REGIONS INC		COUNTRY BILL'S LAWN MAINTENANCE INC.	
Description	Total		Total		Total		Total		Total	
1. Rate per sq. ft. for mowing cost per 1,000 sq ft.	\$ 0.0055	5.50	\$ 0.01126	11.26	\$ 0.0149	14.90	\$ 0.02	20.00	\$ 0.029	29.00
2 Rate to remove & haul away debris per cubic yd.	\$ 20.00		\$ 32.87		\$ 29.00		\$ 19.50		\$ 45.00	
3. Rate to remove & haul away debris per ton	\$ 195.00		\$ 138.47		\$ 149.00		\$ 45.90		\$ 149.22	
4. Rate per sq. ft. for hedge trimming	\$ 0.05		\$ 0.3586		\$ 0.0198		\$ 0.010		\$ 0.078	
5. Rate per sq. ft. for mowing over (2) ft.	\$ 0.0080		\$ 0.4504		\$ 0.0174		\$ 0.03		\$ 0.039	
Additional Work	\$ 25.00		\$ 22.85		\$ 24.50		\$ 27.50		\$ 25.00	
Swimming Pool	N/A		N/A		\$ 345.00		\$ 80.00		\$ 425.00	
	GREEN EARTH ENVIRONMENTAL, INC.		McINTYRE MAINTENANCE INC.		SFM SERVICES INC.		PREMIUM LANDSCAPING CORP.		GROUNDKEEPERS, INC.	
Description	Total		Total		Total		Total		Total	
1. Rate per sq. ft. for mowing cost per 1,000 sq ft.	\$ 0.05	50.00	\$ 0.10	100.00	\$ 0.16	160.00	\$ 0.50	500.00	\$ 0.0023	2.30
2 Rate to remove & haul away debris per cubic yd.	\$ 20.00		\$ 78.43		\$ 25.00		\$ 30.00		\$ 19.00	
3 Rate to remove & haul away debris per ton	\$140.00		\$ 97.69		\$ 175.00		\$ 200.00		\$ 135.00	
4. Rate per sq. ft. for hedge trimming	\$ 0.50		\$ 0.10		\$ 0.30		\$ 2.00		\$ 0.0023	
5. Rate per sq. ft. for mowing over (2) ft.	\$ 0.09		\$ 0.12		\$ 0.25		\$ 1.00		\$ 0.50	
Additional Work	\$ 14.80		\$ 100.00		\$ 25.00		\$ 60.00		\$ 35.00	
Swimming Pool	N/A		N/A		\$ 175.00		N/A		N/A	

The three (3) lowest and best bidders were selected based on the following price evaluation: Since mowing consists of the majority of work under this bid, based on a 1,000 sq. ft lot, Personally Yours Lawn Service Inc.; EDJ Services; and Weed-A-Way Inc., were the lowest, respectively.

* GroundKeepers, Inc. withdrew their bid from Consideration.

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