



**DOCUMENTATION REQUIRED WITH PERMIT APPLICATION**

- Four (4) sets of the Engineer of Record signed/sealed Plans/Profile sections and details, showing existing condition & proposed construction with elevations, drawn to scale, with 11"X17" as minimum paper size.
- Certified Maintenance of Traffic Plan (MOT);
- Copy of notification letter to property owners in construction area(s);
- Copy of Contractor License with the State of Florida and Miami Dade County;
- Photographs of existing conditions for sidewalk, curb, gutter, and asphalt.

**OTHER DOCUMENTATION REQUIRED DURING THIS PROCESS**

- Completed City of Miami Beach Lane Closure Request Form (see Standards below);
- Copy of Right of Way Permit and Plan on Job Site at all times during construction;
- Certified copies of density tests prior to concrete placement.

**MINIMUM CONSTRUCTION STANDARDS FOR THIS PROJECT**

*The applicant must call Sunshine One Call of Florida at (800) 432-4770 and the Miami Beach Public Works Department at (305) 673-7080 to mark underground utilities located in the construction zone.*

- Permittee is cautioned that utilities may be located within the construction area;
- A Pre-Construction Meeting with Public Works staff must be held and a Lane Closure Request approved five business days before work commences in the Right of Way;
- Notify Public Works Field Inspectors 48 hours prior to Commencement of Work;
- Construction allowed in the Right-Of-Way only between 9:00 am-4:00 pm;
- Proposed Bus Shelter Lay-Out to be white lined for visual location;
- Execution of Certified Maintenance of Traffic Plan (MOT) may require an off-duty Miami Beach Police Officer or F.D.O.T. Certified Flagman as determined by Public Works Engineering Division.
- Enclose perimeter of job site with barricades type II with flashers/fluorescent orange safety netting;
- Maintain a minimum 4' setback from face of curb;
- Maintain a minimum 5' clearance from taxi stand or counter window;
- Maintain a minimum 15' clearance from fire hydrant, fire call box, police call box, pedestrian crosswalk, disabled parking space, curb cut or from any emergency facility;
- Utility Trench Restoration to meet the City of Miami Beach Standard Detail SD-2003A;
- Concrete pigment to be City of Miami Beach Red;
- Temporary Restoration Field Inspection Required;
- Final Asphalt Application requires milling and resurfacing of full travel lanes or as directed by the Public Works Field Inspector;

**INSPECTIONS REQUIRED**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Excavation Cut              | <input type="checkbox"/> Trench Restoration          | <input type="checkbox"/> Sub-Base                    |
| <input type="checkbox"/> Form Work                   | <input type="checkbox"/> Asphalt Restoration         | <input type="checkbox"/> Sidewalk Pigment Design Mix |
| <input type="checkbox"/> Full Sections-Sidewalk      | <input type="checkbox"/> Landscaping/Sod Restoration | <input type="checkbox"/> Temporary Restoration       |
| <input type="checkbox"/> Full Sections-Curb & Gutter | <input type="checkbox"/> Irrigation Restoration      | <input type="checkbox"/> Final                       |

**For inspections, meetings or any questions about requirements, please contact the City of Miami Beach Public Works at (305) 673-7080.**