

COMMISSION ITEM SUMMARY

Condensed Title:

Request For Approval To Purchase, Fourteen (14) Honda Four Trax Rubicon All Terrain Vehicles From Ameri-Recreational Sports, Pursuant To Invitation To Bid (ITB) No. 18-08/09, In The Amount Of \$108,256.00.

Key Intended Outcome Supported:

Increase resident ratings of Public Safety Services.

Supporting Data (Surveys, Environmental Scan, etc.):

92% of residents and 93% of businesses rated Ocean Rescue as excellent or good.
78% of residents and 79% of businesses rated Police as excellent or good.

Issue:

Shall the Mayor and City Commission approve the purchase?

Item Summary/Recommendation:

The fourteen (14) Honda Four Trax Rubicon all terrain vehicles, are approved budgeted **replacements** and will be funded by the Fleet Management Capital Replacement Fund Account No. 510-1780-000673. This equipment will be used by the Fire Department Ocean Rescue Division, the Police Department and the Economic Development Department in support of life safety emergencies, water rescues, beach preventative actions and to patrol the City Beaches.

The Police Department and Fleet Management have re-assessed the departmental requirements for all terrain vehicles. The current inventory of thirteen (13) ATV's is being reduced to nine (9). Of the remaining nine (9), only five (5) will be replaced in this fiscal year.

The Administration recommends approving the purchase.

Advisory Board Recommendation:

n/a

Financial Information:

Source of Funds:	Amount	Account
1	\$108,256.00	510-1780-000673 Fleet Management Fund Capital Replacement Account.
2		
3		
Total	\$108,256.00	

Financial Impact Summary:

City Clerk's Office Legislative Tracking:

Andrew E. Terpak

Sign-Offs:

Department Director	Assistant City Manager	City Manager
AET _____ EY _____ GL _____ CN _____	RCM _____ PDW _____	JGM _____

T:\AGENDA\2009\Feb 25\Consent\ATV Summ.doc



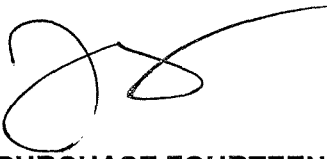


MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMISSION MEMORANDUM

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager 

DATE: February 25, 2009

SUBJECT: **REQUEST FOR APPROVAL TO PURCHASE FOURTEEN (14), HONDA FOUR TRAX RUBICON ALL TERRAIN VEHICLES FROM AMERI-RECREATIONAL SPORTS, PURSUANT TO INVITATION TO BID (ITB) NO. 18-08/09, IN THE AMOUNT OF \$108,256.00.**

ADMINISTRATION RECOMMENDATION

Approve the purchase.

FUNDING

\$108,256.00 Funding is available from the Fleet Management Capital Replacement Fund Account No. 510-1780-000673.

ANALYSIS

The fourteen (14) Honda Four Trax Rubicon all terrain vehicles are recommended to be purchased pursuant to Invitation to Bid (ITB) No. 18-08/09.

The fourteen (14) Honda Four Trax Rubicon all terrain vehicles are approved budgeted replacements in fiscal year 08/09, and will be funded by the Fleet Management Capital Replacement Fund Account No. 510-1780-000673.

These vehicles will be utilized by the Ocean Rescue Division of the Fire Department and the Police Department.

The Ocean Rescue Division of the Fire Department will utilize nine (9) all terrain vehicles in support of life safety emergencies, water rescues and beach preventative actions. All vehicles will be equipped with trailer hitches to tow the jet skis, water proof utility boxes for rescue equipment and 4 x 4 automatic transmissions so they may be utilized in soft sand.

The Police Department and Fleet Management have re-assessed the departmental requirements for all terrain vehicles. The current inventory of thirteen (13) ATV's is being reduced to nine (9). Of the remaining nine (9), only five (5) will be replaced in this fiscal year.

BACKGROUND

All vehicles and equipment are scheduled for review and or replacement based on a pre-determined schedule using the average life expectancy based on industry standards and type of service for which the vehicle/equipment is being used. Each year the Fleet Management capital budget for replacements is adjusted in accordance with the schedule.

Once the vehicle reaches its planned replacement, the vehicle/equipment is physically inspected. All information related to the vehicle is reviewed i.e. age, mileage/hours, maintenance cost, depreciation value, residual value, accident record and overall condition are taken into consideration to determine whether the vehicle should be replaced or can safely remain in the fleet for an additional time period and still be cost effective to maintain.

Fleet Management has detailed maintenance and fuel records on each vehicle/equipment during its life cycle.

The vehicles to be replaced, as listed below, have met or exceeded the established criteria for replacement.

Veh#	Dept.	Year	Make/Model	Mileage	Life To Date Maintenance	Condition
1981	0530	2005	Honda TRX500	4,150	\$1,586.06	Poor
1987	0960	2006	Honda TRX500	998	\$1,916.69	Deadlined
1989	0960	2006	Honda TRX500	2,039	\$2,097.24	Deadlined
1990	0960	2006	Honda TRX500	620	\$2,456.86	Deadlined
1991	0960	2006	Honda TRX500	638	\$1,823.56	Deadlined
1996	0960	2006	Honda TRX500	4,589	\$2,192.87	Deadlined
2001	0960	2006	Honda TRX500	874	\$953.28	Deadlined
2002	0960	2006	Honda TRX500	2,707	\$998.81	Deadlined
2003	0960	2006	Honda TRX500	6,885	\$1,587.98	Deadlined
2004	0960	2006	Honda TRX500	4,697	\$1,773.91	Deadlined
1838	1120	2006	Honda TRX500	3,242	\$2,645.31	Poor
1841	1122	2006	Honda TRX500	5,789	\$1,817.79	Poor
1843	1124	2006	Honda TRX500	6,109	\$2,361.31	Poor
1844	1124	2006	Honda TRX500	5,892	\$2,804.53	Poor

Criteria for replacement of vehicles are based on age, mileage, maintenance, engine hours (one engine hour idling = 35 miles), and overall condition of the vehicle. The life to date maintenance includes all costs associated with the vehicle, including, but not limited to, repairs, routine maintenance, accidents and other damage.

If it is determined that the vehicle/equipment should be replaced, the general policy is to replace "like for like" based on the availability of a comparable vehicle or equipment. An example would be: a compact car for a compact car. Prior to making an acquisition it is the policy to contact the requesting department to verify the vehicle and operating requirements. Once this process is completed, research is conducted to identify if contract pricing is available and within the guidelines of the City Procurement Policy. If there are no contracts available, a formal bid process is initiated by the Procurement Department.

All deadlined vehicles and equipment are used as a trade-in or sold at public auction. This process effectively reduces our cost of ownership and completes the vehicle life cycle.

CONCLUSION

The Administration recommends that the City Commission approve the purchase of fourteen (14) Honda Four Trax Rubicon all terrain vehicles, from Ameri-Recreational Sports, pursuant to Invitation to Bid (ITB) No. 18-08/09, in the amount of \$108,256.00.

Bid Tabulation is attached



Invitation to Bid No. 18-08/09 ATV's										
	Ameri-Recreational Sports				Riva Motorsports				Action Honda	
		<u>Ocean Rescue</u>	<u>Police</u>		<u>Ocean Rescue</u>	<u>Police</u>		<u>Ocean Rescue</u>	<u>Police</u>	
		<u>9 Vehicles</u>	<u>5 Vehicles</u>		<u>9 Vehicles</u>	<u>5 Vehicles</u>		<u>9 Vehicles</u>	<u>5 Vehicles</u>	
Base Unit Price	\$ 6,994.00	\$ 62,946.00	\$ 34,970.00	\$ 6,999.00	\$ 62,991.00	\$ 34,995.00	\$ 6,845.00	\$ 61,605.00	\$ 34,225.00	
Additional Key	\$ 10.00	\$ 90.00	\$ 50.00	----	----	----	\$ 9.95	\$ 89.55	\$ 49.75	
Delivery	\$ 30.00	\$ 270.00	\$ 150.00	\$ 50.00	\$ 450.00	\$ 250.00	\$ 380.00	\$ 3,420.00	\$ 1,900.00	
Utility Box	\$ 175.00	\$ 1,575.00	\$ 875.00	\$ 190.00	\$ 1,710.00	\$ 950.00	\$ 189.95	\$ 1,709.55	\$ 949.75	
Hitch	\$ 15.00	\$ 135.00	n/a	Included	Included	n/a	\$ 10.95	\$ 98.55	n/a	
Manuals	\$ 55.00	\$ 55.00	n/a	\$ 60.00	\$ 60.00	n/a	\$ 78.00	\$ 78.00	n/a	
24 month warranty*	\$ 510.00	\$ 4,590.00	\$ 2,550.00	\$ 510.00	\$ 4,590.00	\$ 2,550.00	\$ 510.00	\$ 4,590.00	\$ 2,550.00	
Department Total		\$ 69,661.00	\$ 38,595.00		\$ 69,801.00	\$ 38,745.00		\$ 71,590.65	\$ 39,674.50	
Grand Total		<u>\$108,256.00</u>			<u>\$108,546.00</u>			<u>\$111,265.15</u>		
* 12 month warranty	\$ 440.00	\$ 3,960.00	\$ 2,200.00	\$ 440.00	\$ 3,960.00	\$ 2,200.00	\$ 440.00	\$ 3,960.00	\$ 2,200.00	
* 36 month warranty	\$ 620.00	\$ 5,580.00	\$ 3,100.00	\$ 620.00	\$ 5,580.00	\$ 3,100.00	\$ 620.00	\$ 5,580.00	\$ 3,100.00	
Fleet Management Division opted for the 24 month Extended Warranty due to experience with the normal wear and tear during the life of the vehicles										

- Copy -

BID FORM Page 1 of 2

**FOR THE PURCHASE AND DELIVERY OF HONDA FOUR TRAX RUBICON
(NON-GPS) MODEL TRX500 ATV 4x4
ITB# 18-08/09**

COMPANY NAME: Ameri-Recreational Sports, LLC

ANTICIPATED INITIAL PURCHASE OF EIGHTEEN (18) VEHICLES

<u>BASE UNIT (per specifications)</u>	<u>UNIT COST</u>	<u>TOTAL (Unit Cost x 18)</u>
MODEL TRX500 ATV 4x4	\$ <u>6994.00</u>	\$ <u>125892.00</u>
Additional Key(s) <i>Unit comes w/2 keys</i>	\$ <u>10.00</u>	\$ <u>180.00</u>
Delivery & Set-up	\$ <u>30.00</u>	\$ <u>540.00</u>

OPTIONS

Utility Box/Storage Trunk	\$ <u>175.00</u>	\$ <u>3150.00</u>
Trailer hitch	\$ <u>15.00</u>	\$ <u>270.00</u>
Parts & Service (repair) Manuals	\$ <u>55.00</u>	\$ <u>990.00</u>
12 Month Extended Warranty	\$ <u>440.00</u>	\$ <u>7920.00</u>
24 Month Extended Warranty	\$ <u>510.00</u>	\$ <u>9180.00</u>
36 Month Extended Warranty	\$ <u>620.00</u>	\$ <u>11160.00</u>

FOR THE PURCHASE AND DELIVERY OF HONDA FOUR TRAX RUBICON
(NON-GPS) MODEL TRX500 ATV 4x4
ITB# 18-08/09

COMPANY NAME: Riva Motorsports

ANTICIPATED INITIAL PURCHASE OF EIGHTEEN (18) VEHICLES

<u>BASE UNIT (per specifications)</u>	<u>UNIT COST</u>	<u>TOTAL (Unit Cost x 18)</u>
MODEL TRX500 ATV 4x4	\$ <u>6,999.00</u>	\$ <u>125,982.00</u>
Additional Key(s)	\$ <u>—</u>	\$ <u>—</u>
Delivery & Set-up	\$ <u>50.00 (per)</u>	\$ <u>900.00</u>

OPTIONS

Utility Box/Storage Trunk	\$ <u>190.00</u>	\$ <u>3,420.00</u>
Trailer hitch	\$ <u>—</u>	\$ <u>INCLUDED</u>
Parts & Service (repair) Manuals	\$ <u>60.00</u>	\$ <u>1,080.00</u>
12 Month Extended Warranty	\$ <u>440.00</u>	\$ <u>7,920.00</u>
24 Month Extended Warranty	\$ <u>510.00</u>	\$ <u>9,180.00</u>
36 Month Extended Warranty	\$ <u>620.00</u>	\$ <u>11,160.00</u>

ALL UNITS COME WITH AN
ADDITIONAL KEY. IF MORE
ARE NEEDED, PLEASE SPECIFY.

FOR THE PURCHASE AND DELIVERY OF HONDA FOUR TRAX RUBICON
(NON-GPS) MODEL TRX500 ATV 4x4
ITB# 18-08/09

COMPANY NAME: Action Power Sports Inc D.B.A. Action Honda

ANTICIPATED INITIAL PURCHASE OF EIGHTEEN (18) VEHICLES

<u>BASE UNIT (per specifications)</u>	<u>UNIT COST</u>	<u>TOTAL (Unit Cost x 18)</u>
MODEL TRX500 ATV 4x4	\$ <u>6,845.00</u>	\$ <u>123,210.00</u>
Additional Key(s)	\$ <u>9.95</u>	\$ <u>179.10</u>
Delivery & Set-up	\$ <u>380.00</u>	\$ <u>6,840.00</u>

OPTIONS

Utility Box/Storage Trunk	\$ <u>189.95</u>	\$ <u>3,419.10</u>
Trailer hitch	\$ <u>10.95</u>	\$ <u>197.10</u>
Parts & Service (repair) Manuals	\$ <u>78.00</u>	\$ <u>1,404</u>
12 Month Extended Warranty	\$ <u>440.00</u>	\$ <u>7,920.00</u>
24 Month Extended Warranty	\$ <u>510.00</u>	\$ <u>9,180.00</u>
36 Month Extended Warranty	\$ <u>620.00</u>	\$ <u>11,160.00</u>

Delivery Time 30 Days from Notice of
Acceptance.