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OFFICE OF THE CITY MANAGER
LTC # 305-2008

LETTER TO COMMISSION

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager 

DATE: November 25, 2008

SUBJECT: Evaluation Committee Relative to Request for Proposals (RFP) No. 01-08/09 for Community Satisfaction Survey Services

The purpose of this LTC is to update the Mayor and City Commission on Request for Proposals (RFP) No. 01-08/09 and to request approval of the proposed Evaluation Committee.

I am considering appointing the following individuals to serve on the Evaluation Committee on the above subject RFP:

- Kathie Brooks, Director, Budget and Performance Improvement Department (OBPI)
- Barbara Hawayek, Customer Service Manager, Code Compliance Department
- Corrine Brody Prewitt, Resident
- Laurie Kaye Davis, Resident and Community Relations Board
- Frank Trullenque, Resident and Chair of the Hispanic Affairs Committee

Alternate

- Jon Gardiner, Resident and member of Hispanic Affairs Committee and Graduate of Neighborhood Leadership Academy

I would appreciate your comments and/or suggestions by Monday, December 1st, 2008.

Thank you.

C: Gus Lopez, Procurement Director
Kathie Brooks, Director, Budget and Performance Improvement Department (OBPI)
Ramiro, Inguanzo, Director, Human Resources Department
Robert Parcher, City Clerk