



MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMISSION MEMORANDUM

TO: Mayor David Dermer and Members of the City Commission

FROM: City Manager Jorge M. Gonzalez *Jorge*

DATE: December 7, 2005

SUBJECT: **REPORT OF THE FINANCE AND CITYWIDE PROJECTS COMMITTEE MEETING OF OCTOBER 12, 2005.**

Chief Financial Officer Patricia D. Walker noted that this was Chairman Jose Smith last scheduled meeting as chairperson of the Finance and Citywide Projects Committee (Committee). On behalf of the Administration and the City of Miami Beach, Ms. Walker thanked Chairman Smith for his guidance and leadership during his years of dedicated service to the Committee.

NEW BUSINESS

1. Report on the suggested traffic circle in the City Center neighborhood (intersection of Washington Avenue and 17th Street).

ACTION

The Finance and Citywide Projects Committee referred the item to the Transportation and Parking Committee after a proposed traffic study evaluating the potential traffic impacts from private and public development projects being planned for the City Center area has been completed.

Acting Capital Improvements Project (CIP) Office Director Jorge E. Chartrand introduced and summarized the item. Mr. Chartrand stated that this item was requested by members of the community and involves a proposed roundabout installation at the intersection of 17th Street and Washington Avenue.

Mr. Chartrand stated that the CIP Office, along with both the Public Works and Planning Departments have a number of concerns regarding the proposed project. Mr. Chartrand described the following issues regarding the proposed roundabout:

- Land acquisition;
- Land vacation;
- Relocation of an existing pump station; and,
- Residential, commuter and commercial traffic concerns.

Public Works Director Fred Beckmann stated that he concurred with Mr. Chartrand's concerns regarding the proposed roundabout.

Agenda Item CGB
Date 12-7-05

Mr. Beckmann added that the Administration is planning on conducting a "Traffic Impact and Mobility Study for the City Center Area" in order to collect current traffic data and perform operational analysis, project traffic growth, perform future analysis, and make appropriate recommendations. He added that an analysis of the proposed traffic circle could be incorporated as part of the study.

Mr. Beckmann addressed the physical features relevant to the existing corridors and the potential adaptability of a Centered Roundabout or an Offset Roundabout.

Ms. Lucero Levy, representing Temple Emanu-El, addressed the Committee and expressed the temple's support of the proposed roundabout installation.

Chairman Smith expressed his concerns regarding potential traffic at the proposed roundabout, particularly when events would be occurring at the New World Symphony, Convention Center and the Jackie Gleason Theatre.

Vice-Chairman Richard L. Steinberg pointed out that the proposed roundabout has not been to the Transportation and Parking Committee (TPC) for their review and input. Vice-Chairman Steinberg added that if incorporated as part of the "Traffic Impact and Mobility Study for the City Center Area," the proposed roundabout could subsequently be reviewed at the TPC for an appropriate recommendation.

2. Internal Audit Plan for Fiscal Year 2005/06.

ACTION

The Finance and Citywide Projects Committee instructed the Administration to bring back a schedule listing which departments and/or functions are subject to internal audit review and when they were last audited.

Office of Budget and Performance Improvement (OBPI) Director Kathie G. Brooks introduced and summarized the item. Ms. Brooks stated that the Internal Audit Division of the OBPI is responsible for performing audits and reviews as required by City Code, state agreements, or as routinely scheduled.

Ms. Brooks added that the Internal Audit function is responsible for ensuring:

- Compliance with City Policy and Procedures;
- Financial integrity and sufficiency of internal controls;
- Integrity of performance measures reported citywide; and,
- Compliance with Resort Tax Ordinances by businesses audited.

Ms. Brooks summarized the proposed Internal Audit plan for Fiscal Year 2005/2006.

Vice-Chairman Steinberg suggested that in future years the proposed audit plan should not be published and departments/functions being reviewed should be informed of their impending audit as a surprise.

The Committee reviewed the proposed audit plan and expressed a concern for departments/functions which have not been audited in a number of years.

Ms. Walker stated that the City's external auditors, KPMG, conduct an annual audit of the City's financials and internal controls.

Internal Auditor James Sutter summarized the procedures used for selecting which departments/functions get selected for audits, as well as, the frequency of their review.

Mr. Sutter addressed Committee's concerns regarding controls implemented at citywide parking lots.

The Committee expressed a desire to review a list of which departments and/or functions are subject to internal audit review and when they were last audited.

JMG/PDW/mfn 

**ATTENDANCE SHEET
MEETING OF THE FINANCE AND CITYWIDE PROJECTS
COMMISSION COMMITTEE**

DATE: - October 12, 2005 TIME: - 2:30 PM

PLEASE STATE YOUR NAME WHEN SPEAKING TO THE COMMITTEE - THANK YOU

| PLEASE PRINT NAME | BUSINESS NAME & PHONE |
|-------------------|------------------------------|
| JIM SUTTER | CMB OBPI - Audit 6174 |
| JORGE CHARTRAND | CMB/CIP X6135 |
| LUCERO LEVY | Temple Emanuel - El |
| Fred Beckmann | CMB PWD X6012 |
| Dan Plicker | Watchdog Report |
| JOHN HEFFERNAN | MAYOR & COMMISSION |
| Dolores M. Mejia | Mayor & Commission ext. 6834 |
| JOSE SMITH | CMB |
| Richard Steinberg | CMBCL |
| MATTI H. BOWER | 11 |
| PATRICIA WALKER | CMB - CFO |
| MANNY MARQUEZ | CMB - FIN. |
| KATHIE BROOKS | CMB - OBPI |
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