

**Condensed Title:**

A resolution setting the dates for the year 2009 Commission meetings.

**Key Intended Outcome Supported:**

Supports multiple KIO's.

**Supporting Data (Surveys, Environmental Scan, etc.):** N/A

**Issue:**

Shall the Mayor and City Commission approve the 2009 Commission meeting dates?

**Item Summary/Recommendation:**

Pursuant to Section 2.04 of the Miami Beach City Charter, "The City Commission shall meet at such times as may be prescribed by ordinance or resolution."

In preparing the Commission Meeting calendar the Administration takes into consideration events such as the U.S. Conference of Mayors, Miami-Dade County Days, Art Basel, August recess and September to set the tentative/final millage and the budget approval process, and if an election year, then November for election/runoff election meetings, and finally Federal and Religious Holidays. Considering the above it is difficult to always schedule meetings on the same Wednesday of the month.

In preparing the recommended meeting dates, the Administration set three (3) goals: **1)** schedule one (1) Commission meeting and one (1) alternate meeting a month; **2)** schedule Commission meetings on Wednesdays; and **3)** not to schedule Commission meetings during the month of August, while the City Commission is in recess.

The Administration recommends approving the resolution.

**Advisory Board Recommendation:**

N/A

**Financial Information:**

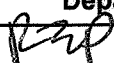
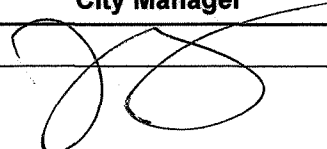
Source of Funds:		Amount	Account	Approved
<div style="border: 1px solid black; width: 60px; height: 40px; margin-bottom: 5px;"></div> OBPI	1			
	2			
	3			
	4			
	Total			

**Financial Impact Summary:**

**City Clerk's Office Legislative Tracking:**

Bob Parcher, City Clerk

**Sign-Offs:**

Department Director	Assistant City Manager	City Manager
		

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# MIAMIBEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

## COMMISSION MEMORANDUM

TO: Mayor Matti Herrera Bower and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager 

DATE: November 5, 2008

SUBJECT: **A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, SETTING THE DATES FOR THE YEAR 2009 CITY COMMISSION MEETINGS.**

### ADMINISTRATION RECOMMENDATION

Adopt the Resolution.

### BACKGROUND

At the January 12, 2005 Committee of the Whole Meeting, former Mayor Dermer solicited input regarding the scheduling of one City Commission meeting a month. Subsequent to former Mayor Dermer's request, the Administration placed this issue on the February 23, 2005 Commission Meeting agenda to refer it to the Neighborhood/Community Affairs Committee for discussion.

The Neighborhood/Community Affairs Committee met on March 29, 2005 and was presented with the idea of having one Commission meeting a month and an alternate meeting scheduled the following week. This would allow the City Commission to continue the meeting because of the lateness of the hour or if a particular item(s) may cause the meeting to run very late, to continue the item(s) not handled to the following Wednesday. Because the same Commission agenda will be used, no Commission/Manager Agenda reviews will be required. It also allows the Mayor and Commission, and the Administration to reserve the Wednesday following a Commission meeting so that scheduling of a continued meeting, if necessary, does not result in scheduling problems.

This new schedule of one Commission meeting a month and an alternate meeting was implemented in May 2005.

### ANALYSIS

Pursuant to Section 2.04 of the Miami Beach City Charter, "The City Commission shall meet at such times as may be prescribed by ordinance or resolution."

In preparing the Commission Meeting calendar the Administration takes into consideration events such as the U.S. Conference of Mayors, Miami-Dade County Days, Art Basel, August recess, September to set the tentative/final millage and the budget approval process, and if an election year then November for election/runoff election meetings, and finally Federal and Religious Holidays. Considering the above it is difficult to always schedule meetings on the same Wednesday of the month.

In preparing the recommended meeting dates, the Administration set three (3) goals: **1)** schedule one (1) Commission meeting and one (1) alternate meeting a month; **2)** schedule Commission meetings on Wednesdays; and **3)** not to schedule Commission meetings during the month of August, while the City Commission is in recess.

The Administration met the goals with the following exceptions:

**Exception 1:** In February, no alternate meeting is schedule because of the Boat Show.

**Exception 2:** In June, due to Art Basel beginning on June 8, and the U.S. Conference of Mayors (June 12-16), there is no alternate meeting scheduled.

*Note: The Miami Beach Annual Boat Show is scheduled for February 12-16 with move-in scheduled to start on February 5 and move-out scheduled on February 19, which creates significant parking and traffic challenges for the City Hall area.*

It is recommended that the City Commission meetings be set as follows:

**Commission Meetings**

January 21 (Wednesday)  
February 25 (Wednesday)  
March 18 (Wednesday)  
April 22 (Wednesday)  
May 13 (Wednesday)  
June 3 (Wednesday)  
July 15 (Wednesday)  
*August, City Commission in recess*  
September 9 (Wednesday)  
October 14 (Wednesday)  
November 4 (Wednesday)\*  
December 9 (Wednesday)

**Alternate Meetings**

January 28 (Wednesday)  
  
March 25 (Wednesday)  
April 29 (Wednesday)  
May 20 (Wednesday)  
  
July 22 (Wednesday)  
  
September 16 (Wednesday)  
October 21 (Wednesday)  
November 18 (Wednesday) \*  
December 16 (Wednesday)

\*Election related items only

The proposed 2009 calendar calls for 11 regularly scheduled Commission meetings, nine (9) alternate meetings; and an additional Special Budget Commission meeting will be scheduled at a later time in September.

In preparing the calendar, City-designated holidays and religious holidays have been taken into consideration. Attachment "A" is a list of City of Miami Beach holidays. Attachment "B" is a list of Jewish holidays.

**CONCLUSION**

The Administration recommends that the Mayor and City Commission approve the proposed City Commission meeting dates and alternate meeting dates for the year 2009.

  
JMG/REP/lh

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**Attachment "A"**

**CITY OF MIAMI BEACH  
LEGAL HOLIDAYS 2009**

New Year's Day	Thursday, January 1, 2009
Dr. Martin Luther King, Jr. Day	Monday, January 19, 2009
President's Day	Monday, February 16, 2009
Memorial Day	Monday, May 25, 2009
Independence Day	Friday, July 3, 2009 Saturday, July 4, 2009
Labor Day	Monday, September 7, 2009
Veterans Day	Wednesday, November 11 2009
Thanksgiving Day	Thursday, November 26, 2009
Day after Thanksgiving	Friday, November 27, 2009
Christmas	Friday, December 25, 2009

## Attachment "B"

### JEWISH HOLIDAYS 2009

Tu B'Shevat	February 9, 2009
Ta'anit Esther	March 9, 2009
Purim	March 10, 2009 ( <i>work should be avoided</i> )
Shushan Purim	March 11, 2009
Passover	April 8-16, 2009 ( <i>work is permitted only on April 12-14</i> )
Second Passover	May 8, 2009
Lag B'Omer	May 12, 2009
Shavuot	May 28-30, 2009 ( <i>no work permitted</i> )
The 17th of Tammuz	July 9, 2009
Tish'a B'Av	July 29-30, 2009 ( <i>work should be avoided</i> )
Rosh Hashanah	September 18-20, 2009 ( <i>no work is permitted</i> )
Fast of Gedaliah	September 21, 2009
Yom Kippur	September 27-28, 2009 ( <i>no work is permitted</i> )
Sukkot	October 2-8, 2009 ( <i>work is permitted only on Oct. 5-8</i> )
Hoshana Rabbah	October 9, 2009
Shemini Atzeret	October 10, 2009 ( <i>no work is permitted</i> )
Simchat Torah	October 11, 2009 ( <i>no work is permitted</i> )
Chanukah	December 11-19, 2009

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, SETTING THE DATES FOR THE YEAR 2009 CITY COMMISSION MEETINGS.**

**WHEREAS**, at the January 12, 2005 Committee of the Whole Meeting, former Mayor Dermer solicited input regarding the scheduling of one City Commission meeting a month; and

**WHEREAS**, subsequent to former Mayor Dermer's request, the Administration placed this issue on the February 23, 2005 City Commission Meeting agenda to refer it to the Neighborhood/Community Affairs Committee for discussion; and

**WHEREAS**, the Neighborhood/Community Affairs Committee met on March 29, 2005 and was presented with the idea of having one City Commission meeting a month and an alternate meeting scheduled the following week; and

**WHEREAS**, this would allow the City Commission to continue the meeting because of the lateness of the hour or if a particular item(s) may cause the meeting to run very late, to continue the item(s) not handled to the following Wednesday; and

**WHEREAS**, because the same City Commission agenda will be used, no City Commission/ Manager Agenda reviews will be required; and

**WHEREAS**, it also allows the Mayor and City Commission, and the Administration to reserve the Wednesday following a City Commission meeting so that scheduling of a continued meeting, if necessary, does not result in scheduling problems; and

**WHEREAS**, this new schedule of one Commission meeting a month and an alternate meeting was implemented in May 2005; and

**WHEREAS**, pursuant to Section 2.04 of the Miami Beach City Charter, the City Commission shall meet at such times as may be prescribed by ordinance or resolution; and

**WHEREAS**, in preparing the recommended meeting dates, the Administration set three (3) goals: 1) schedule one (1) City Commission meeting and one (1) alternate meeting a month; 2) schedule City Commission meetings on Wednesdays; and 3) not to schedule City Commission meetings during the month of August, while the City Commission is in recess; and

**WHEREAS**, the proposed 2009 calendar calls for eleven (11) regularly scheduled City Commission meetings, nine (9) alternate meetings; and an additional special budget City Commission meeting will be scheduled at a later time in September.

**NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA**, that the Mayor and City Commission hereby approve the following dates for the year 2009 City Commission Meetings:

**Commission Meetings**

January 21 (Wednesday)  
February 25 (Wednesday)  
March 18 (Wednesday)  
April 22 (Wednesday)  
May 13 (Wednesday)  
June 3 (Wednesday)  
July 15 (Wednesday)  
*August, City Commission in recess*  
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July 22 (Wednesday)  
  
September 16 (Wednesday)  
October 21 (Wednesday)  
November 18 (Wednesday)\*  
December 16 (Wednesday)

\*Election related items only

**PASSED and ADOPTED** this 5<sup>th</sup> day of November, 2008.


MAYOR MATTI HERRERA BOWER

ATTEST:

ROBERT PARCHER, CITY CLERK

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**APPROVED AS TO  
FORM & LANGUAGE  
& FOR EXECUTION**

  
\_\_\_\_\_  
Attorney

10/27/08  
Date

